



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, September 28, 2026

1. Call to Order

Doug Nelson called the meeting to order at 6:00 p.m.

2. Roll Call - Quorum Present

Village Board Members	Staff Present
<i>Doug Nelson – Present</i>	<i>Michael McKinney, Administrator</i>
<i>Cory Bartlett – Present</i>	<i>Janine Carls, Clerk</i>
<i>Rob Funk – Present</i>	<i>Nick Carriker, Public Works</i>
<i>Dan Maurice – Present</i>	<i>Mark Eberle, Village Engineer</i>
<i>Steve Nelson – Present</i>	

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. September 14, 2026, joint Village Board/Plan Commission meeting minutes
- b. Village invoices

Motion (S. Nelson, Bartlett) to approve the Consent Agenda, ***Motion Carried (MC)***.

4. Business - Discussion and possible action on the following:

- a. Request submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for a temporary exemption from the Class B weight limit restriction on 50th Road between 53rd Drive and Raymond Avenue (CTH U)

McKinney presented details on the request, noting that the temporary exemption is necessary for ongoing electrical transmission line maintenance. McKinney suggested an alternate haul route to bypass the 50th Road bridge and recommended requiring a road bond. Discussion followed regarding haul routes, pre-use road condition recording, truck trip frequency, axle counts, and load types. No action was taken on this item, and D. Nelson moved to the related right-of-way permit request.

- b. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on 50th Road between 53rd Drive and Raymond Avenue (CTH U) to perform maintenance on an electrical transmission line

The Board discussed the right-of-way permit in conjunction with the weight exemption request, focusing on load frequencies, equipment weight, and the need for applicant representation to answer specific technical questions.

Motion (Maurice, S. Nelson) to table the right-of-way occupancy permit application until a future meeting, pending the applicant's attendance and/or submittal of requested information, ***MC***.

- c. 67th Drive drain tile replacement/installation

Eberle detailed findings following recent tile mapping, noting that two separate systems exist in the area. The older system consists of 3-to-4 different tile materials and runs deeper than the newer system to which it would need to connect. Eberle provided a schematic drawing and recommended replacing the older system, including the installation of two cleanouts.

Funk reported speaking with Dave Mutter regarding the tile systems, noting Mutter proposed a simpler remedy. Eberle already has a field meeting with Mutter scheduled for Tuesday, September 29, 2026, at 7:30 a.m. to review options - Funk offered to attend. In the interest of time, McKinney recommended the Board authorize proceeding with the project once Eberle and Mutter determine the best solution.

Motion (Maurice, S. Nelson) to authorize this tile work to be done, have Eberle work with the contractor (Mutter) to come up with the best solution and move forward with it, **MC**.

d. Water tower tank repainting and miscellaneous repair proposal

McKinney reviewed initial cost estimates for water tower repainting and repairs provided by Dixon Engineering. The Board discussed various project scope options, including an exterior overcoat versus a full blast and repaint, as well as interior wet/dry surface painting. McKinney noted that the Sewer and Water Commission had previously approved the proposal.

Maurice highlighted that total engineering and painting costs are estimated at approximately \$1,000,000, against current available funding of roughly \$430,000. Board consensus was that delaying the project would only increase costs and that the maintenance needs to be addressed.

Motion (S. Nelson, Maurice) to hire Dixon Engineer with the proposal they originally gave us and start moving forward on the project, **MC**.

Following the vote, Bartlett inquired about pursuing State of Wisconsin grant funding for the project. Carriker noted the Village typically does not qualify for such state funding since it does not operate a residential water system.

e. Uninterruptible power supply replacement proposals

McKinney stated that he pursued two other proposals, neither coming in less than the original Glassen proposal of \$1,904.48.

Motion (S. Nelson, Bartlett) to accept the Glassen proposal for replacing the uninterruptible power supply, **MC**.

f. Website redesign proposals

Carls presented two proposals for updating the Village website, emphasizing that upcoming ADA compliance deadlines require updating the current site. Carls detailed the features, pros and cons, and cost structures of each option:

- *Option 1: Initial redesign cost of \$4,000.00 to \$6,000.00, with an ongoing annual fee of \$880.00 for monitoring and maintenance.*
- *Option 2: An all-inclusive 5-year contract structured at \$2,580.00 to \$2,880.00 annually.*

McKinney and Carls noted that following a discussion with Takis Kinis of Gateway Technical College, it was determined that the website overhaul is too large in scope for a student project.

Motion (Bartlett, Maurice) to authorize McKinney and Carls to secure a proposal subject to the approval of the expenditure in the 2027 budget, **MC**.

5. Reports

a. Engineer's Report (Mark Eberle):

Eberle provided an updated on 67th Drive noting that the trestle is down and the trail is graded, clearing and grubbing is underway, road widening is nearly complete, and the box culvert is expected to arrive in 2-3 weeks. 61st and 63rd Drive projects are open to bid for October 6th submission. Working on getting Ives Grove basin debrushing project out to a couple contractors for proposals next month (lower budget item).

b. Yorkville Stormwater Utility District Report (S. Nelson):

Stormwater budgetary meeting scheduled for 6:00 p.m. on October 6th. Received a report of a beaver dam in the canal at Braun Road and will reach out to the resident who reported it.

c. Roads/Public Works Committee Report (Rob Funk):

Funk reported that crack-filling is complete and fall mowing is nearly finished. He noted that recent rainfall appears to have undermined the east branch of the canal crossing under 55th Drive, and he suggested McKinney have Racine County Public Works inspect the location. Funk expressed concern that other culvert crossings may have sustained similar impact.

McKinney reported receiving a complaint regarding dump truck traffic on 58th Road related to the 67th Drive project. Asphalt Contractors was directed to use Highway 11 instead, and no further complaints have been received. McKinney also noted that a property owner on 65th Court admitted to modifying the ditch in front of their property and may apply for a right-of-way permit to restore it. If the permit is not submitted/approved, McKinney did receive a quote from Mutter for \$1,500.00 to do the restoration which would be billed to the homeowner.

d. Village President's Report (Doug Nelson):

D. Nelson thanked all who had served in various roles during his absence and noted it was good to be back!

e. Public Works Report (Nick Carriker):

Carriker reported contractor William Reed was called in to repair a mechanical seal at the Evans Lane lift station. There was also a fault with the Evans Lane generator that Energy Systems of WI (previously Wolter Power Systems) repaired via a firmware update. Carriker is questioning that invoice due to the generator being less than one year old.

f. Clerk's Report (Janine Carls):

Carls noted that she had received and is working on an extensive public records request from Steve Jenkins. The Public Events Ordinance is looking good and should be tweaked and ready for review at the October 12th meeting.

g. Administrator's Report (Michael McKinney):

- *Joint Review Board will be scheduled for November 12th at 2:00 p.m. Bartlett is unable to attend.*
- *Agenda items joint Village Board/Plan Commission/Sewer and Water Commission meeting on October 12th to include:*
 - *Review of Daniels Sharpsmart CUP and Solid Waste Permit*
 - *Extraterritorial Certified Survey Map request*
 - *Brand CUP extension request*
 - *Possible discussion on abandoning Rosendale Drive*
- *An application submitted to the DOT in October of 2025 for funding the replacement of the 50th Road bridge was approved; \$156,000.00 for design and \$661,000.00 for construction.*
- *McKinney stated he has communicated with FEMA regarding the 61st Drive culvert failure and it may be eligible for funding (75% Federal, 12.5 % State, 12.5 % Village).*
- *Paradigm Real Estate will be submitting an appraisal for the old Fire Station.*
- *McKinney met with Union Grove and DNR staff regarding trail encroachments. The only Yorkville one is a driveway on the south side of 10th Avenue.*
- *Regarding the proposed Sewer Service Area amendment, plans are to hold a joint Village Board/Plan Commission/Sewer and Water Commission meeting and a Public Hearing on October 26th.*
- *McKinney is still trying to coordinate a meeting with Union Grove to discuss building inspection services.*

6. Public Comments, Questions and Suggestions - None

7. Business - Discussion and possible action on the following:

- a. 2027 General Fund and Debt Service Fund annual budgets
McKinney highlighted biggest changes reflected in these preliminary budgets from the 2026 budgets. No action was taken on these budgets.
- b. 2026-2027 property, liability, and workers compensation insurance proposal
McKinney outlined the increases/decreases over last year. The biggest change is an increase of \$3,700.00 stemming from a 2026 appraisal of all property in the Village in which the overall value increased by roughly \$575,000.00. Discussed several line items, some of which McKinney will follow up with the insurance company on.

Motion (S. Nelson, Bartlett) to approve the property, liability, and workers compensation insurance proposal, **MC.**

- c. 2027 Racine County Sheriff's Department law enforcement contract
McKinney presented options for a 1-year (\$8,679.55) and a 3-year contract (\$7,825.78) and the differences in service classifications for each. Consensus was to put this item on hold and ask Captain K. Goetzke to attend a future meeting to answer questions. No action taken.
- d. Scheduling a public hearing for presentation of the Village's 2027 General Fund, Tax Incremental District Fund, Debt Service Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets, and a Village Board meeting for the purposes of approving the final 2026 payable 2027 tax levy and the Village's 2027 General Fund, Tax Incremental District Fund, Debt Service Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets
McKinney proposed scheduling the public hearing for November 23, 2026, at the regularly scheduled Village Board meeting.

Motion (Maurice, Bartlett) to schedule the public hearing for November 23, 2026, at the regularly scheduled Village Board meeting.

- e. **Closed Session:** The Village Board may entertain a Motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c)* to evaluate employee performance data

Motion (Maurice, S. Nelson) to move into closed session at 8:11 p.m. Cory Bartlett, aye; Robert Funk, aye; Daniel Maurice, aye; Steve Nelson, aye; Doug Nelson, aye. **Motion Carried: 5– Aye; 0 – Nay**

- f. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (Bartlett, Maurice) to reconvene into open session at 8:14 p.m., **MC.**

Doug Nelson expressed satisfaction with all Village employees and Village Board consensus for a 4% increase for all staff. No further action taken; this is part of the overall budget approval at a future meeting.

8. Adjournment

Motion (S. Nelson, Bartlett) to adjourn at 8:15 p.m., **MC.**

Respectfully submitted,
Janine Carls, Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.