



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, August 18, 2026

1. Call to Order

McKinney called the meeting to order at 6:00 p.m.

2. Roll Call – Quorum present

Commission Members	Staff Present
Doug Nelson, Chair – Absent Aaron Alby – Present Leo DeBrabander – Present Dan Maurice – Present Steve Nelson – Present	Michael McKinney, Administrator Nick Carriker, Public Works Manager Gary Hanson

3. Appointment of a temporary Sewer and Water Commission chairperson

Motion (Maurice, DeBrabander) to appoint Steve Nelson as temporary chairperson, Motion Carried (MC).

4. Consent Agenda Approval - Any item listed on the consent agenda for approval may be removed at the request of any member of the Commission. The request requires no second, is not discussed, and is not voted upon.

- July 21, 2026, Sewer and Water Commission meeting minutes
- Sewer Utility District financial reports
- Water Utility District financial reports
- Sewer Utility District invoices
- Water Utility District invoices

Motion (Maurice, DeBrabander) to approve the consent agenda as presented, MC.

5. Business - Discussion and possible action on the following:

- Water tower tank repainting and miscellaneous repair proposals

Hanson stated that he put together a request for proposal for this project, adding that only one proposal was received from Dixon Engineering, Inc. Discussion focused on the proposal submitted by Dixon for interior and exterior water tower tank repainting and miscellaneous repair engineering services in the amount of \$131,602.50. The Commission requested that staff obtain a preliminary estimate from Dixon for the cost of repainting the interior and exterior of the water tower. The Commission recommended that this proposal be sent to the Village Board for their review and approval.

Motion (Alby, Maurice) to accept the Dixon Engineering, Inc. proposal for water tower tank repainting and miscellaneous repair engineering services in the amount of \$131,602.50, MC.

- The Reesman Company sanitary sewer main/lateral repair invoice

McKinney stated that the invoice received for this repair was \$59,992.21, while the original quote for this project was \$49,800.00. Carriker stated that the original quote for this work was only an estimate.

Motion (Maurice, DeBrabander) to approve payment of the Reesman Company sanitary sewer main/lateral repair invoice as presented in the amount of \$59,992.21, MC. Alby recused himself from voting on this agenda item.

- J. Miller Electric, Inc. pay request # 6 (Final) for the Yorkville Sewer Utility District No. 1 lift station upgrade project

McKinney stated that the amount of the final pay request for this project is \$15,773.01.

Motion (Maurice, DeBrabander) to approve J. Miller Electric, Inc. pay request # 6 (Final) for the Yorkville Sewer Utility District No. 1 lift station upgrade project as presented in the amount of \$15,773.01, MC.

- d. Wanasek Corporation pay request #2 (Final) for the 2024 water tower access construction project

McKinney stated that the amount of the final pay request for this project is \$2,242.99.

Motion (Alby, DeBrabander) to approve Wanasek Corporation pay request #2 (Final) for the 2024 water tower access construction project as presented in the amount of \$2,242.99, MC.

- e. Hach Company service partnership renewal quote

Carriker stated that this quote is for annual maintenance of sewer utility instruments.

Motion (Alby, Maurice) to approve the Hach Company service partnership renewal quote as presented in the amount of \$26,437.55, MC.

- f. Wisconsin Public Service Commission conventional rate case update

McKinney stated that a notice about the water utility's conventional rate case will be sent out at the end of September with water utility bills. He added that there will be a tentative increase in rates of approximately 100% based upon the information entered into the Public Service Commission's calculation spreadsheet. No action taken.

- g. 2025 Sewer Utility Fund annual financial report

McKinney stated that the December 31, 2025, fund balance for the Sewer Utility Fund was \$1,040,622, a decrease of \$167,802 from December 31, 2024. He added that this decrease was due to the purchase of capital assets in 2025.

Motion (Alby, Maurice) to accept the 2025 Sewer Utility Fund annual financial report as presented, MC.

- h. 2025 Water Utility Fund annual financial report

McKinney stated that the December 31, 2025, fund balance for the Water Utility Fund was \$1,377,637, a decrease of \$518,823 from December 31, 2024. He added that this decrease was due to the purchase of capital assets in 2025.

Motion (Alby, Maurice) to accept the 2025 Water Utility Fund annual financial report as presented, MC.

6. Reports

- a. Engineer's Report – No report

- b. Public Works Manager's Report – Nick Carriker

Discussed the most recent analyte test results for Daniels Sharpsmart. Meeting with Al Jeske on Friday about the water tower access driveway.

- c. Administrator's Report – No report

7. Public Comments, Questions and Suggestions - none

8. Adjournment

Motion (Alby, DeBrabander) to adjourn at 7:20 p.m., MC.

Respectfully submitted,
Janine Carls, Clerk

Sewer and Water Commission Meetings are normally held on the 3rd Tuesday of each month.