



1. Call to Order

Douglas Nelson called the meeting to order at 6:05 p.m.

2. Roll Call

Present and constituting a quorum: Douglas Nelson, Chairperson, Dan Maurice, Steve Nelson, Aaron Alby, and Leo DeBrabander. Staff present: Michael McKinney, Administrator and Nick Carriker, Public Works Manager.

3. Consent Agenda Approval - Any item listed on the consent agenda for approval may be removed at the request of any member of the Commission. The request requires no second, is not discussed, and is not voted upon.

- a. November 18, 2025, Sewer and Water Commission meeting minutes
- b. Sewer Utility District financial reports
- c. Water Utility District financial reports
- d. Sewer Utility District invoices
- e. Water Utility District invoices

Motion (S. Nelson, DeBrabander) to approve the consent agenda, MC.

4. Business - Discussion and possible action on the following:

- a. Wolter, Inc. generator preventive maintenance program and extended warranty program proposals
Wolter provided proposals for preventative maintenance for the two new lift station generators and the generator at the wastewater treatment plant. They also provided proposals for extended warranties on the two new lift station generators.

Motion (S. Nelson, Alby) to approve the Wolter, Inc. preventive maintenance program proposals for the two new lift station generators in the amount of \$915.00 per generator, MC.

Note: No action was taken on the preventive maintenance program proposal for the wastewater treatment plant generator or on any of the generator extended warranty program proposals.

5. Reports

- a. Engineer's Report – No Report
- b. Public Works Manager's Report – Nick Carriker

He has a kickoff meeting coming up this week with SEH regarding the wastewater treatment plant re-rating and disinfection facility plan for the sewer utility. He reached out to Energenecs to inquire about a proposal for servicing instrumentation at the wastewater treatment plant. Energenecs installed a new control panel with alarms at Well #2. There was an issue at the water tower with an equipment malfunction that caused the tower to overflow and overflow.

- c. Administrator's Report – Mike McKinney

Water and sewer bills will be sent out at the end of the month. He received comments back from SEWRPC today regarding the sewer utility's proposed sanitary sewer service area amendment. SEWRPC is recommending that the utility pursue a full plan update rather than an amendment.

6. Public Comments, Questions and Suggestions - No Comments

7. Adjournment

Motion (S. Nelson, Maurice) to adjourn at 6:27 p.m., MC.

Clerk

Respectfully submitted,

Janine Carls, *Clerk*

Sewer and Water Commission Meetings are normally held on the 3rd Tuesday of each month.