



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, July 27, 2026

1. Call to Order

Michael McKinney called the meeting to order at 6:00 p.m.

2. Appointment of a temporary Village Board chairperson

Motion (Maurice, Bartlett) to appoint Steve Nelson as temporary chair, Motion Carried (MC).

3. Roll Call – Quorum Present

Village Board Members	Staff Present
<i>Doug Nelson – Absent</i>	<i>Michael McKinney, Administrator</i>
<i>Cory Bartlett – Present</i>	<i>Janine Carls, Clerk</i>
<i>Rob Funk – Present</i>	<i>Michele Stute, Financial Director</i>
<i>Dan Maurice – Present</i>	
<i>Steve Nelson – Present</i>	<i>Also Present: Krisztina Dommer with Lauterbach & Amen</i>

4. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- July 13, 2026, joint Village Board/Plan Commission meeting minutes
- Village invoices
- J. Miller Electric, Inc. pay request # 5 for the Yorkville Sewer Utility District No. 1 lift station upgrade project (Recommended for payment by the Yorkville Sewer and Water Commission on July 21, 2026)

Motion (Funk, Maurice) to approve the Consent Agenda as presented, MC.

5. Business - Discussion and possible action on the following:

- 2025 annual financial report

Krisztina Dommer, CPA with Lauterbach & Amen, presented the 2025 annual financial report. Dommer noted that it was a clean audit and thanked Michele Stute for doing a great job maintaining everything throughout the year. Dommer reported that Yorkville is in a positive financial position and no material weaknesses or significant deficiencies were found. She noted that even though there is a small staff, compensating controls are in place. The Board briefly discussed the TID, which was overbudget (part of the debt issuance cost was allocated). Stute explained that it may not close in 2029 as anticipated due to the Well #2 project expenses.

Motion (Bartlett, Funk) to approve the 2025 annual financial report, MC.

- 17806 Old Yorkville Road code enforcement

McKinney outlined the case history submitted by the Code Enforcement Officer regarding a dilapidated building first addressed in December of 2023. The property owner, Dawn Hourigan, attended the meeting and summarized completed work: razed one barn, built a new garage, installed a driveway and mound system, and are actively restoring the remaining historic barn. They are diligently working to restore the remaining barn (a historic building that was originally a

house moved from Two Mile Road) without cutting corners, but the costs are substantial. They anticipate being able to finish the project by 12-31-2026.

Motion (Funk, Bartlett) to extend the repair by date to December 31, 2026, MC.

- c. Pond permit application submitted by David Neau for the property located at 15530 Durand Avenue (STH 11) (Parcel ID # 194-03-21-26-008-000) to permit modification of an existing pond on the property

Board reviewed David Neau's drawing and raised concerns regarding the STH 11 ditch manhole connection. Requested an updated schematic and directed Carls to consult Racine County Highway and WisDOT.

Motion (Maurice, Bartlett) to table until the next Village Board meeting, MC.

- d. Wisconsin Department of Transportation highway right-of-way occupation agreement for storm sewer facility

McKinney explained that this is for the new fire station. The WI Department of Transportation requires a stormwater agreement for the storm sewer line to run from the fire station under Hwy 45 to the other side to discharge into the ditch.

Motion (Maurice, Funk) to approve the highway right-of-way occupation agreement, MC.

- e. Extension of Daniels Sharpsmart, Inc. solid waste disposal, storage or treatment permit

Discussed extending the Daniels permit through October 12, 2026, to coincide with the recently approved conditional use permit 90-day review.

Motion (Maurice, Funk) to extend the Daniels Sharpsmart solid waste disposal permit through October 12, 2026, MC.

- f. Resolution 2026-31 Updating the fee schedule for fees established by Yorkville Village Board policy and various provisions of the Village of Yorkville Code of Ordinances

Discussed creating a fee for code enforcement reinspection in cases where more than one reinspection is required. The \$50.00 fee is to recoup the reinspection cost.

Motion (Bartlett, Funk) to approve Resolution 2026-31, MC.

- g. 16340 Braun Road tree removal proposals

McKinney presented three proposals in the amounts of \$1,477.00, \$2,320.00, and \$3,050.00 respectively. Roman Tree Care was the lowest bid. The tree is located on the right-of-way line, and cost will be shared 50/50 with the property owner.

Motion (Maurice, Funk) to approve the Roman Tree Care proposal in the amount of \$1,477.00 for removing the tree on Braun Road, MC.

- h. 10th Avenue brush removal/grass cutting

Discussed brush removal on 10th Avenue noting that there is no true right-of-way along the stretch. Consensus was to mow but hold off on brush removal.

Motion (Maurice, Funk) to continue cutting but not remove the brush on 10th Ave., MC.

6. Reports

- a. Engineer's Report – *no report*
- b. Yorkville Stormwater Utility District Report – *no report*
- c. Roads/Public Works Committee Report – *Rob Funk*

Funk reported that Alby inspected the culvert on 61st Drive estimating like-for-like replacement under \$200,000.00. Funk suggested adding to a future agenda and McKinney will request a like-for-like estimate from the Village Engineer. Noted resident concerns regarding moved barricades on 61st Drive and median specifications at the new fire station.

d. Village President's Report – *no report*

e. Public Works Report – *no report*

f. Clerk's Report – *Janine Carls*

Carls reported that Margaux Damske had accepted the sponsorship for Leadership Union Grove. In-person absentee voting begins Tuesday, July 28. Board of Review adjourned July 22nd after waiving 1 case to circuit court and conducting 4 hearings (3 sustained, 1 amended. Carls noted, and other members agreed, that Funk did a great job serving as the chairperson.

g. Administrator's Report – *no report*

7. Public Comments, Questions and Suggestions –

Michele Stute recommended the Fire Commission review the breakdown of the newest invoice for Scherrer ensuring there are no issues before approval.

8. Adjournment

<i>Motion (Funk, Maurice) to adjourn at 6:47 p.m., MC.</i>
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Respectfully submitted,

Janine Carls, *Clerk*

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.