



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, June 22, 2026

1. Call to Order

Michael McKinney, Administrator, called the meeting to order at 6:00 p.m.

2. Roll Call – Quorum Present

Village Board Members	Staff Present
<i>Doug Nelson – Absent</i>	<i>Michael McKinney, Administrator</i>
<i>Cory Bartlett – Present</i>	<i>Janine Carls, Clerk</i>
<i>Rob Funk – Present</i>	<i>Nick Carriker, Public Works</i>
<i>Dan Maurice – Present</i>	
<i>Steve Nelson – Present</i>	

Also present: Matt Swanson, Yorkville Youth Baseball/Yorkville Fastpitch Softball

Appointment of Temporary Chair

Motion (Maurice, Bartlett) to appoint Steve Nelson as temporary chairperson, Motion Carried (MC).

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. June 8, 2026, joint Village Board/Plan Commission and June 9, 2026, Special Village Board meeting minutes
- b. Village invoices
- c. Village financial reports
- d. Code Enforcement Officer's Report - report on activities and issues
- e. Village of Union Grove invoice # 1765 in the amount of \$2,726.89 for Union Grove/Yorkville fire station construction-related expenses
- f. Invoices/pay applications recommended for payment by the Union Grove/Yorkville Fire Commission on June 10, 2026

Motion (Funk, Maurice) to approve the Consent Agenda as listed, MC.

4. Business - Discussion and possible action on the following:

- a. Yorkville Youth Baseball/Yorkville Fastpitch Softball presentation
Matt Swanson, President of Yorkville Youth Baseball and Fastpitch Softball, introduced himself and provided participation statistics. Carls to work with Swanson on opportunities to include news for this organization in future village newsletters. No action taken.
- b. Rosendale Drive – maintenance and paving request
Maurice inspected Rosendale Drive and suggested having Racine County return to fill potholes near STH 11 with gravel. Discussed whether and when to pave and agreed to have Nielsen Madsen + Barber provide quotes for next year that include cross culvert/driveway culvert detail. Consider pairing a paving project in a year with a larger road project that does not use the entire budget. McKinney asked to obtain information on abandoning a road for future consideration. No action taken.
- c. Application for Public Event Permitting Exemption
Carls sought input on a draft Public Event Permit Exemption application. No action taken.
- d. 60-day extension of Annual Special Event Permit for Route 20
Discussed extending the current permit while finalizing the Public Event Permit Exemption application.

Motion (Maurice, Bartlett) to extend the Annual Special Event Permit for Route 20 for 60 days, MC.

- e. Operator License Application for Chester Randolph

Carls noted that the applicant had not responded to phone and email requests for clarification on background check details that were not disclosed in the application. Carls recommended denial for failure to disclose information on the application and failure to respond to requests for clarification.

Motion (Maurice, Funk) to deny the operator license until the application is completed properly, MC.

f. Leadership Union Grove Sponsorship

Discussed sponsorship of a Yorkville resident and the price (\$750 if resident applies by July 1).

Motion (Funk, Bartlett) to have office staff identify someone to participate in Leadership Union Grove by July 1, 2026, MC.

5. Reports

a. Engineer's Report – No report

b. Yorkville Stormwater Utility District Report – Steve Nelson

Nelson noted that Union Grove was not present at the public hearing and that they will have 60 days to appeal the assessment. The Racine County Board of Drainage Commissioners plans to begin dredging this winter. Nelson spoke with a staff person from Nielsen Madsen and Barber regarding the 67th Drive stormwater basin; budget and time constraints rule out a study before road construction begins.

c. Roads/Public Works Committee Report – Dan Maurice

Maurice requested that engineering inspect the Durand Avenue berm. He confirmed with McKinney that an Ives Grove Road property outdoor storage issue was referred to Code Enforcement. Maurice noted the Union Grove Yorkville Fire Department Facebook page listed a July 24 reopening date for STH 45 rather than July 2; staff will verify the correct date.

d. Union Grove/Yorkville Fire Commission Report – No report

e. Village President's Report - No report

f. Public Works Report – Nick Carriker

SEH punch lists for Well #2 and lift station projects remain at a standstill. Carriker recommends looking into the Village acting especially where mowing of weeds is needed.

g. Clerk's Report – Janine Carls

Assessment roll was received in the form of an index; a formal roll has been requested. Assessment letters were mailed out June 22nd. Absentee ballots will be sent out on June 24th. David Neau, 15530 Durand Ave., applied for a pond permit.

h. Visit Racine County/Union Grove Chamber of Commerce – Julie Hubbard written report

Mark McClary accepted the Executive Director position at Visit Racine County. Upcoming Chamber opportunities include Leadership Union Grove and the Building Blocks of Workplace Culture class.

i. Administrator's Report – Michael McKinney

The July 13 meeting agenda will include a conditional use permit request from Robert Gleason for 2232 North Sylvania Avenue and a Town of Dover extraterritorial Certified Survey Map request.

6. Public Comments, Questions and Suggestions

Rick Stacey introduced himself as a candidate for Representative in Assembly District 33.

7. Adjournment

Motion (Maurice, Funk) to adjourn at 6:47 p.m., MC.

Respectfully submitted,
Janine Carls, Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com