

2026 Village of Yorkville Board of Review
GUIDE TO FILING A REAL PROPERTY ASSESSMENT OBJECTION

Key Deadlines & Timeline

Step 1: [Notice of Intent to File](#) Deadline: July 20, 2026, by 5:00 p.m. (Must be at least 48 hours before the BOR begins).

- **How to submit:** Contact the Village Clerk via phone (262-265-5130), email (janine@villageofyorkville.com), or in person.

Step 2: Submit [Objection Form \(PA-115a\)](#) & Evidence to Village Clerk

- **Deadline: July 20, 2026, by 5:00 p.m.** (48 hours before the BOR) to guarantee your scheduled time slot.
- **Absolute Final Deadline:** Wednesday, July 22, 2026, between 5:00 p.m. and 7:00 p.m. (the first 2 hours of the BOR meeting). *Note: If you file during the meeting, your case may be rescheduled to a later date.*

Step 3: The Board of Review Hearing

- **When: Wednesday, July 22, 2026, starting at 5:00 p.m.**
- **Attendance:** You or your authorized agent **must appear** to be heard. If using an agent, you must include a completed [Agent Authorization Form \(PA-105\)](#).

How to Complete the Objection Form

By law, the Assessor's value is presumed correct. The BOR cannot consider changing an assessment without submission of a properly completed form and clear evidence.

- **No Blanks:** Fill out every line; write "N/A" if a question does not apply.
- **State Your Value:** You **must** provide your own opinion of the property's total value, or your case will not be heard.
- **Object to the Total:** You must object to the *entire* assessment (Land + Improvements combined). "Improvements" refers to any buildings on the land.
- **Signatures & Copies:** Submit the form with **original signatures** and **eight (8) copies** of your supporting evidence (copying is your responsibility).

Acceptable Evidence to Bring

The BOR acts like a court and can only adjust assessments based on sworn oral testimony and valid evidence. Consider bringing:

- A recent sale receipt of your property.
- Recent sales of **comparable properties** (e.g. similar location, age, style, size, and condition).
- A recent professional appraisal (it is highly recommended to bring your appraiser to testify).
- Other evidence relevant to the value of your property.

Digital Resources & Next Steps

- **Official Guide:** Review the WI Department of Revenue's [2026 Guide for Property Owners](#).
- **FAQs:** Find process and procedural information at the [DOR BOR FAQ Page](#).
- **Linked for your convenience:** [Objection Form \(PA-115a\)](#) and [Agent Authorization Form \(PA-105\)](#).
- **Appeals:** You will receive the BOR's decision in writing. If you disagree, the notice will include instructions on how to appeal to the Department of Revenue or Circuit Court.