



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, February 23, 2026

1. Call to Order
2. Roll Call

Present and constituting a quorum the following Village Board Trustees were present: Rob Funk, Dan Maurice, Steve Nelson, and Cory Bartlett. Absent: Doug Nelson, Village President. Staff present: Michael McKinney, Administrator, Janine Carls, Clerk, and Nick Carriker, Public Works Manager and Attorneys Tim Pruitt and Elaine Sutton Ekes. Also present: Marco Celeste.

Agenda Addition: Appoint a Temporary Chairperson

Motion (Bartlett, Maurice) to appoint Steve Nelson as temporary chairperson, Motion Carried (MC).

3. **Consent Agenda** - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.
 - a. February 9, 2026, joint Village Board/Plan Commission meeting minutes
 - b. Village invoices
 - c. Stormwater invoices
 - d. Scheduling a spring tire and electronics collection event at the Village's waste and recycling collection site, 19040 Spring Street (CTH C) on Saturday, April 18, 2026, from 8:00 a.m. to 3:00 p.m.
 - e. Invoices/pay applications recommended for payment by the Union Grove/Yorkville Fire Commission on February 11, 2026
 1. Wendel payment in the amount of \$24,964.20 for invoice # 616501.01-20
 2. Wendel payment in the amount of \$39,852.20 for invoice # 616501A-7
 3. Pruitt, Ekes & Geary payment in the amount of \$140.54 for invoice # 3668
 4. Scherrer Construction payment in the amount of \$221,770.59 for pay application # 2
 5. Blair Fire Protection payment in the amount of \$5,703.55 for pay application # 2
 6. WE Energies payment in the amount of \$13,617.51 for invoice # 5151218
 - f. Pay requests recommended for payment by the Yorkville Sewer and Water Commission on February 17, 2026
 1. Mid City Corporation pay request # 5 in the amount of \$467,425.96 for the Yorkville Water Utility District No. 1 Well #2 drilling and construction project
 2. J. Miller Electric, Inc. pay request # 4 in the amount of \$55,697.21 for the Yorkville Sewer Utility District No. 1 lift station upgrade project

Motion (Funk, Bartlett) to approve the Consent Agenda as printed, MC.

4. **Business** - Discussion and possible action on the following:
 - a. Pond permit application submitted by Richard Storbeck for the property located at 15536 58th Road (Parcel ID # 194-03-21-23-012-001) to permit maintenance and excavation of an existing pond on the property
Village Engineer review complete; spoils are going off-site to Wisconsin Sportsmen's Association. Discussed whether to charge double permit fees.

Motion (Funk, Maurice) to approve the pond permit application for Richard Storbeck, MC.

- b. Union Grove Municipal Center office space lease

Moved: follows agenda item #7.

- c. Intergovernmental agreement between the Village of Union Grove and the Village of Yorkville related to the 67th Drive project

McKinney reported that the Village of Union Grove has approved the agreement. Discussed Engineering comments regarding the potential upsizing of culverts. Engineering staff determined that upsizing is unnecessary due to current FEMA flow data. In addition, future development in the West Branch of the Root River Canal will be subject to strict stormwater quantity control requirements, limiting post-development discharges. Pruitt did not have any concerns, noted Nielsen Madsen + Barber expertise in stormwater. McKinney stated that a draft agreement with the DNR for trestle removal is finally in and will be reviewed at the next meeting.

Motion (Maurice, Funk) to approve the Intergovernmental agreement between the Village of Union Grove and the Village of Yorkville related to the 67th Drive.

- d. Authorization for the Union Grove/Yorkville Fire Commission to approve change orders for the Union Grove/Yorkville Fire Department fire station construction project without Village Board approval

Discussed potential issues with timely approvals and payments if Village Board approval is needed. S. Nelson added that the Village of Union Grove engineer is serving as the consultant for change orders to ensure legitimacy. Noted that three Village of Yorkville trustees serve on the Fire Commission.

Motion (Funk, Maurice) to authorize the Union Grove/Yorkville Fire Commission to approve change orders for the new fire station construction project, MC.

Ekes inquired whether a mechanism is in place to ensure change order approvals remain within the project budget. S. Nelson and Funk confirmed that, per previous Fire Commission discussions, change orders must stay within the overall budget; any significant deviations or drastic changes will be referred to the respective Village Boards for approval.

- e. Wisconsin Department of Transportation 2026-2027 Local Small Structures Improvement Program

McKinney introduced this new Wisconsin DOT program that will focus specifically on smaller structures such as small bridges or culverts. He stated that there is one bridge in Yorkville that fits the program requirements, which is a bridge on 52nd Road near 67th DR. Deadline to apply is May 1st.

Motion (Bartlett, Maurice) to authorize the Village Administrator to submit an application for 52nd Road bridge improvements, MC.

- f. Resolution 2026-08 Amending the Village of Yorkville's 2025 General Fund, Sewer Utility Fund, and Water Utility Fund annual budgets

McKinney outlined approximately \$2.3 million in transfers. Key adjustments to the General Fund included:

- Increased revenues from loan proceeds related to fire station debt.*
- Capital expenditure increases for the fire station land purchase.*
- Fluctuations in agricultural landing penalties, building permit fees, and interest earnings.*
- Account transfers between recycling disposal, solid waste, and culture/education line items.*

McKinney noted that the Sewer and Water Utility Fund amendments were approved by the Sewer and Water Commission on February 17, 2026. These changes ensure the 2025 budgets are balanced in preparation for the March 23, 2026, audit.

Motion (Funk, Bartlett) to approve Resolution 2026-08 as presented, MC.

- g. Allowing Village staff to schedule future tire and electronics collection events without Village Board approval

These events run around the same time every year and are coordinated by Village staff, Gerry Karwowski and ASDA. Bartlett noted to be careful not to schedule during Spring breaks.

Motion (Bartlett, Maurice) to allow Village staff to schedule future tire and electronics collection events, MC.

- h. Inclusion of Village Board contact information in the Village's quarterly newsletter

Discussed a request from a resident for contact information to be included and what types of contact information to include.

Motion (Maurice, Funk) to include Village Board member's emails, not phone numbers, in the quarterly newsletter, MC.

- i. Public Hearings: Utilize sign-in forms prior to the hearing and whether to add a public comment form to the website for those who may not be able to attend in person.

Carls proposed using these forms to better facilitate public hearings and to make public comment more accessible to citizens. Discussed how to incorporate online comments into the meetings.

Motion (Bartlett, Maurice) to begin using sign-in forms as part of public hearings and online public comment forms to the website, MC.

- j. Review submissions from residents interested in serving on the Board of Review as citizen members:

1. Marco Celeste
2. David Kovach
3. Colleen Skott

The Board reviewed interest from residents Marco Celeste, David Kovach, and Colleen Skott for the citizen member positions on the Board of Review. Carls expressed concerns with Celeste's apparent avoidance of working with the Clerk's office. No formal action was taken. Two appointments are scheduled for March 9, 2026, Village Board meeting.

5. Reports

- a. Yorkville Stormwater Utility District Report – No Report

- b. Roads/Public Works Committee Report – Rob Funk

The roads tour will be scheduled for early April. Noted broken guardrail.

- c. Union Grove/Yorkville Fire Commission Report – No Report

- d. Village President's Report – No Report

- e. Public Works Report – Nick Carriker

Electrician and WE Energies to switch power to water tower and pull the meter. That wraps up the Well #2 project.

- f. Clerk's Report – No Report

- g. Administrator's Report – Mike McKinney

Hwy 45 will be closed from June 8 to July 2nd to connect storm water from Fires Station project to west side of the road. DOT plans to repave Hwy 45 from 7th Ave to Hwy 20 in 2026 if funding is available. The March 9th meeting may include a summary of request to change conditions within the recently approved Brand conditional use permit and further review of Ryterski CSM (wetland concerns). April

13 meeting expect a Conditional Use amendment for Hribar/Rivcrete crushing operation on Hwy U. McKinney will meet with Connor LaPoint (Union Grove) and Mark Eberle to go over plans for the 67th DR project.

6. Public Comments, Questions and Suggestions

Marco Celeste stated that he has no issue with working with anybody on Board of Review processes and training.

7. Business - Discussion and possible action on the following:

- a. **Closed Session:** The Village Board MAY entertain a motion to go into CLOSED SESSION pursuant to Wis. Stat. § 19.85(1)(e), which allows for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss a potential agricultural lease for the vacant land located at 2403 South Colony Avenue (USH 45) (Parcel ID # 194-03-21-20-021-001)

Rob Funk recused himself from discussion and vote and exited the meeting.

Motion (Maurice, Bartlett) to go into closed session; S. Nelson, yes; Maurice, yes; Bartlett, yes. Motion Carried. Closed session began at 7:01 p.m.

Discussed potential agricultural lease for the vacant land located at 2403 South Colony Avenue with Village Attorneys Tim Pruitt and Elaine Sutton Ekes.

- b. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (Bartlett, Maurice) to reconvene into open session; S. Nelson, yes; Maurice, yes; Bartlett, yes. Motion Carried. Reconvened into open session at 7:24 p.m. No further action taken.

Item 4. (b) Union Grove Municipal Center office space lease

- a. **Closed Session:** The Village Board MAY entertain a motion to go into CLOSED SESSION pursuant to Wis. Stat. § 19.85(1)(e), which allows for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss Union Grove Municipal Center office space lease

Motion (Bartlett, Maurice) to go into closed session to deliberate. S. Nelson, yes; Maurice, yes; Bartlett, yes; Funk, yes. Motion Carried. Closed session began at 7:25 p.m.

Discussed Union Grove Municipal Center office space lease.

- b. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (Maurice, Bartlett) to go into closed session; S. Nelson, yes; Maurice, yes; Bartlett, yes; Funk, yes. Motion Carried. Reconvened into open session at 7:56 p.m. No further action taken.

8. Adjournment

Motion (Bartlett, Maurice) to adjourn at 7:56 p.m., MC.

Respectfully submitted,
Janine Carls, Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.