



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, February 17, 2026

1. Call to Order

Doug Nelson called the meeting to order at 6:00 p.m.

2. Roll Call

Present and constituting a quorum: Dan Maurice, Steve Nelson, Aaron Alby (arrived at 6:01 p.m.), and Leo DeBrabander. Absent: Douglas Nelson. Staff present: Michael McKinney, Administrator, Nick Carriker, Public Works Manager, and Gary Hanson.

3. Appointment of a temporary Sewer and Water Commission chairperson

Motion (Maurice, DeBrabander) to appoint Steve Nelson as temporary chairperson, Motion Carried, (MC).

4. Consent Agenda Approval - Any item listed on the consent agenda for approval may be removed at the request of any member of the Commission. The request requires no second, is not discussed, and is not voted upon.

- a. January 20, 2026, Sewer and Water Commission meeting minutes
- b. Sewer Utility District financial reports
- c. Water Utility District financial reports
- d. Sewer Utility District invoices
- e. Water Utility District invoices

S. Nelson asked a clarifying question about the water utility previous year's financial report, miscellaneous income of \$44,000.00 but we only budgeted \$250.00. McKinney did not know what the income was from and will find out.

Motion (Maurice, DeBrabander) to approve the Consent Agenda as presented, MC.

5. Business - Discussion and possible action on the following:

- a. Mid-City Corporation pay request # 5 for the Yorkville Water Utility District No. 1 Well #2 drilling and construction project

McKinney stated amount to be \$467,425.96 leaving a balance to finish including retainage of about \$175,000.00. Carriker confirmed approval, DNR paperwork completed. Some restoration remains.

Motion (Alby, Maurice) to approve Mid City Corporation pay request #5 for Yorkville Water Utility District No. 1 Well #2, MC.

- b. J. Miller Electric, Inc. pay request # 4 for the Yorkville Sewer Utility District No. 1 lift station upgrade project

McKinney stated the amount to be \$55,697.21, leaving a balance to finish including retainage of \$18,463.01. Carriker confirmed approval, again noting some restoration remains.

Motion (Alby, Maurice) to approve J. Miller Electric pay request #4 for the Yorkville Sewer Utility District No. 1, MC.

- c. Short Elliott Hendrickson wastewater system expansion evaluation for STH 11 development supplemental letter agreement amendment # 3

McKinney stated the amount for this agreement is \$15,000.00, which includes \$4,500.00 in previously uninvoiced costs incurred above the prior agreement. McKinney noted that while this agreement will get us through the next couple of months, additional amendments may be necessary to complete the project. The Board discussed the project timeline, whether a full update should be considered, and established a need to evaluate cumulative spending before additional amendments are considered. Maurice noted that taxpayers are already concerned about current tax rates. Carriker noted that the

Village must still meet the compliance schedule for the disinfection plan and ensure funding is available for any mandated plant updates.

Motion (Alby, Maurice) to propose SEH supplemental letter agreement amendment # 3 to Lansing Company to either deny or approve to move forward with, MC.

McKinney asked if we get a positive answer, should we keep moving forward, or bring it back to the next meeting?

Motion (Alby, Maurice) to approve the agreement contingent upon Lansing agreeing to pay for the cost of it, otherwise to bring it to the next meeting for further review, MC.

d. Wisconsin Public Service Commission conventional rate case outreach communication

McKinney stated that he and Michele Stute met with the auditors who recommended the Village proceed with a conventional rate case. Significant expenses from the construction of Well #2 construction and future required updates to Well #1 justify the study. He noted it has been 28 years since the last full rate case was completed. McKinney suggested that much of the application process be handled in-house to help manage costs. The estimated filing fee PSC is \$5,000 - \$10,000 and any supplemental auditor assistance billable at \$150.00/hour. If we do nothing, the PSC may mandate a rate case.

Motion (Alby, Maurice) to file a conventional rate case with the Public Service Commission, MC.

e. Amendment #1 to the 2025 Sewer Utility Fund annual budget

McKinney stated that we overspent the 2025 budget in the following areas: sludge hauling and disposal, professional services, and multi-discharger variance payments to Washington and Ozaukee counties for our phosphorus variance. To cover this, the proposal is to increase the revenues for commercial sales, penalties and fines, and investment interests.

Motion (Maurice, Alby) to approve amendment #1 to the 2025 Sewer Utility Fund annual budget, MC.

f. Amendment #1 to the 2025 Water Utility Fund annual budget

McKinney stated that this is to move \$10,000 from cross-connection inspection to miscellaneous expense.

Motion (Maurice, Alby) to approve amendment #1 to the 2025 Water Utility Fund annual budget, MC.

6. Reports

a. Engineer's Report – no report

b. Public Works Manager's Report – Nick Carriker

Sludge storage tank froze. The treatment plant ran well despite the cold temperatures this winter. Reesman put together the plan for the main lateral repair – making progress.

c. Administrator's Report – Mike McKinney

Alby asked for information/updates on Public Works building and the water tower driveway – no updates available.

7. Public Comments, Questions and Suggestions – No comments

8. Adjournment

Motion (Alby, Maurice) to adjourn at 6:44 p.m., MC.

Respectfully submitted,

Janine Carls, Village Clerk

Sewer and Water Commission Meetings are normally held on the 3rd Tuesday of each month.