



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, January 26, 2026

1. Call to Order

Doug Nelson called the meeting to order at 6:01 p.m.

2. Roll Call

Present and constituting a quorum the following Village Board Trustees were present: Village President Doug Nelson, Dan Maurice, Steve Nelson, and Cory Bartlett. Absent: Rob Funk. Staff present: Michael McKinney, Administrator, and Janine Carls, Clerk.

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. January 12, 2026, special Village Board and January 12, 2026, joint Village Board/Plan Commission meeting minutes
- b. Village invoices
- c. Village of Union Grove invoice # 1730 in the amount of \$63,830.72 for Union Grove/Yorkville fire station construction-related expenses
- d. Invoices recommended for payment by the Union Grove/Yorkville Fire Commission on January 14, 2026
 1. Wendel payment in the amount of \$16,804.44 for invoice # 616501.01-19
 2. Wendel payment in the amount of \$41,031.37 for invoice # 616501A-6
 3. Pruitt, Ekes & Geary payment in the amount of \$538.73 for invoice # 3650
 4. WE Energies payment in the amount of \$170.13 for invoice # 5111702

Motion (S. Nelson, Bartlett) to approve the Consent Agenda as presented, Motion Carried (MC).

4. Business - Discussion and possible action on the following:

- a. Conditional use request submitted by Racine County (with Daniel Adams as applicant/agent) for the parcel located at 14116 Washington Avenue (STH 20) (Parcel ID # 194-03-21-12-029-000) in the P-1 (Institutional Park) Zoning District to construct a new public safety building connected to the existing Racine County Sheriff's Office patrol station

McKinney presented the initial review of the plans by Nielsen Madsen + Barber including comments primarily about stormwater and sanitary utilities. The updated resolution requires that that plans and specification shall be provided to the Village engineer and Public Works manager for review and approval as they relate to storm water flow and quality storm water, storm sewer capacity, and sanitary sewer facilities, including sampling manual infrastructure and requires Village Engineer final approval of all of those.

- b. Resolution 2026-02 Approving a conditional use request to construct a new public safety building connected to the existing Racine County Sheriff's Office patrol station at 14116 Washington Avenue (STH 20), Sec. 12, T3N, R21E, Village of Yorkville, County of Racine, State of Wisconsin (Parcel ID # 194-03-21-12-029-000); Racine County, Owner; Daniel Adams, Applicant/Agent

Motion (S. Nelson, Maurice) to approve Resolution 2026-02 with the stipulation that all Nielsen Madsen + Barber comments are completed and approved by the Village Engineer, MC.

- c. Nielsen Madsen + Barber 67th Drive project professional services agreement

Discussed breakdown of cost sharing with Union Grove on this project. Engineering had not been budgeted for this project because the cost was not known.

Motion (Maurice, S. Nelson) to approve the Nielsen Madsen + Barber 67th DR project services agreement, MC.

- d. Citizen notifications and alerts technology proposals

Carls presented options for citizen notifications, noting that prices were higher than expected and this is not budgeted. Discussed whether it would be a benefit to the community. Carls will look for potential grants and less expensive options.

- e. Proposed amendments to the Village employee personnel manual regarding holidays and vacation/personal/casual/sick days

Carls stated that there had been some confusion with Union Grove and Yorkville offices sharing a building and having different closures for holidays. Union Grove's office is closed on New Year's Eve. Comparisons of other Village Holidays and personal/floating holidays were presented. Carls stated that on New Year's Eve the bank closes at noon and the accounting software is not accessible after 2 p.m. due to year end updates. Carls and McKinney requested that Yorkville close at noon on New Year's Eve and offer one personal day to staff.

Motion (Maurice, Bartlett) to approve closing at noon on New Year's Eve and approve one floating holiday (personal day) for staff, MC.

5. Reports

- a. Yorkville Stormwater Utility District Report – No report

- b. Roads/Public Works Committee Report

McKinney reported that Hwy 45 will close temporarily over the summer to complete necessary road construction updates (specifically to the median at the round-about) and utility installations for the new Fire Station.

- c. Union Grove/Yorkville Fire Commission Report – No report

- d. Long-Range Planning/Ordinance Committee Report

Maurice stated that LRP discussed accessory building height limits and noxious weed ordinances on January 13, 2026. Next meeting is March 10th. S. Nelson requested that Assembly Bills aimed at allowing accessory dwelling units be added to the next Village Meeting agenda for discussion.

- e. Village President's Report – No report

- f. Public Works Report – No report

- g. Clerk's Report

Carls noted that Storbeck's contractor had provided more detail to the Village Engineer regarding the Pond permit application. The Code Enforcement Policy is still being updated – anticipate presenting at the next meeting.

- h. Administrator's Report – r

McKinney noted upcoming agenda items for February 9th: Brand conditional use request for 16122 50th Rd, final CSM for Fire Station, lot line adjustment waiver for Nathan Voge at 15005 Washington Ave, and a preliminary CSM for Ryterski on 2 Mile Rd.

6. Public Comments, Questions and Suggestions - 5-minute limit per person

7. Adjournment

Motion (S. Nelson, Maurice) to adjourn at 7:17 p.m., MC.

Respectfully submitted,
Janine Carls
Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.