



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, December 22, 2025

1. Call to Order

Doug Nelson called the meeting to order at 6:05 p.m.

2. Roll Call

Present and constituting a quorum the following Village Board Trustees were present: Village President Doug Nelson, Rob Funk, Dan Maurice, Steve Nelson, and Cory Bartlett. Staff present: Michael McKinney, Administrator, Janine Carls, Clerk, and Nick Carriker, Public Works Manager.

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. Village invoices
- b. Code Enforcement Officer's Report - report on activities and issues
- c. Invoices recommended for payment by the Union Grove/Yorkville Fire Commission on December 10, 2025
 1. Wendel payment in the amount of \$12,818.01 for invoice # 616501.01-18
 2. Wendel payment in the amount of \$37,415.05 for invoice # 616501A-5
 3. Pruitt, Ekes & Geary payment in the amount of \$409.91 for invoice # 3627
 4. Scherrer Construction payment in the amount of \$424,484.92 for invoice # 7383
 5. Southport Engineering (HVAC) payment in the amount of \$15,412.47 for invoice # 1
 6. Southport Engineering (PL) payment in the amount of \$9,089.37 for invoice # 1
 7. Blair Fire Protection payment in the amount of \$9,135.05 for invoice # 1

Motion (S. Nelson, Bartlett) to approve the Consent Agenda as printed, Motion Carried (MC).

4. Business - Discussion and possible action on the following:

- a. Right-of-way occupancy permit application submitted by Vassh Excavating & Grading (with Randy Vassh as applicant/agent) for the repair of a damaged cross-culvert to the east of 14314 58th Road
McKinney stated that this permit request is to repair damage to a culvert that occurred under a permitted fiber-optic installation in 2013. There is exposed cable and a large hole in the shoulder. Vassh plans to cut out the damaged section, install a new end, and band the two sections together. A new pan will also be installed.

Motion (Maurice, Bartlett) to approve the right-of-way occupancy permit for Vassh Excavating with the condition our engineer will be on site to inspect work at their expense, MC.

- b. American Transmission Company LLC/ATC Management Inc. road repair reimbursement agreement
McKinney provided an updated road use plan that ATC submitted. The language provided on the plan states "loaded vehicles prohibited on 58th Road". Discussed putting our own signage prohibiting ATC traffic. McKinney stated that ATC was not willing to pay for signage and argued that if the vehicle is within weight limits, they have every right to use the roads. May need to address issues as/if they arise.

Motion (S. Nelson, Funk) to approve the ATC agreement, MC.

- c. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 56th Road between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

See summary discussion and motion under next agenda item, d.

- d. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 59th Drive between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

McKinney stated that Mark Eberle, Village Engineer, recommends requiring a \$25,000.00 bond for ROW requests for this project (items c. & d.). These agreements are with a MP Systems, contracted by American Transmission Company. Joint action taken on this item and item c. above.

Motion (Funk, Maurice) to approve both ROW occupancy permit applications submitted by MP Systems, Inc., requiring the \$25,000.00 road bond recommended by the Village Engineer for each permit, MC.

- e. Resolution 2025-55 Approving the 2026 Racine County zoning-related Professional Services Agreement and zoning fee schedule

McKinney stated that this agreement reflects a 3% increase and the fee schedule reflects a 5% increase. Discussed requesting an hourly equivalent for our information.

Motion (S. Nelson, Bartlett) to approve the new fee schedule and the agreement, Resolution 2025-55, MC.

- f. J. Miller Electric, Inc. pay request #2 for the Yorkville Sewer Utility District No. 1 lift station upgrade project

See item g. below.

- g. J. Miller Electric, Inc. pay request #3 for the Yorkville Sewer Utility District No. 1 lift station upgrade project

Motion, to approve J. Miller Electric, Inc. pay request #2 (item f.) and pay request #3 (item g.), MC.

5. Reports

- a. Yorkville Stormwater Utility District Report – *No report*
- b. Roads/Public Works Committee Report – *Dan Maurice, Rob Funk*
Attended meeting with Racine County.
- c. Union Grove/Yorkville Fire Commission Report – *Doug Nelson*
The dirt/spoils issue is settled – will be hauled out. Getting ready to install footings for new station.
- d. Village President's Report – *no report*
- e. Public Works Report – *Nick Carriker*
DNR pressure test on Well # 2 successful. The last section of pipe will be tied in next and the pump will be lowered down after that.
- f. Clerk's Report – *Janine Carls*
Code Enforcement Policy remains on hold as we are waiting for Racine County Zoning comments and review of suggestions made by the Building Inspector by attorney. Tax collection has gone well in the office so far.
- g. Administrator's Report – *Mike McKinney*
January 12th may include a closed session regarding Jenkin's property. Racine County Sheriff Office (RCSO) anticipates approval of new agreement on April 1. Plan Commission and Village Board items will include a CSM for the Village of Yorkville and a Conditional Use request for RCSO.

6. Public Comments, Questions and Suggestions – *No comments*

7. Adjournment

Motion (Bartlett, S. Nelson) to adjourn at 6:50 p.m., MC.

Respectfully submitted,
Janine Carls