



Village Board & Planning Commission Joint Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Monday, October 13, 2025

1. Call to Order

Doug Nelson called the meeting to order at 6:00 p.m.

2. Roll Call

Present and constituting a quorum the following Village Board and/or Plan Commission members were present: Doug Nelson, Village President, Robert Funk (arrived at 6:15 p.m.), Dan Maurice, Steve Nelson, Cory Bartlett, Tim DeGarmo, Aaron Alby, and Barb Geschke. Staff present: Michael McKinney, Administrator, Janine Carls, Clerk, Nick Carriker, Public Works Manager, and Tim Pruitt, Village Attorney. Also present: Captain Cary Madrigal, Dan Oakes, Daryl Poisl, Dave & Vikki Flannery and others.

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. September 22, 2025, Village Board meeting minutes
- b. Financial reports
- c. Village invoices
- d. Stormwater invoices
- e. Building Inspector's Report - report on building permits issued and other activity
- f. Code Enforcement Officer's Report - report on activities and issues
- g. Wendel payment in the amount of \$6,813.49 for invoice 616501.01-16 (Approved by the Union Grove/Yorkville Fire Commission on October 8, 2025)
- h. Pruitt, Ekes & Geary payment in the amount of \$363.06 for invoice 3602 (Approved by the Union Grove/Yorkville Fire Commission on October 8, 2025)

Motion (S. Nelson, Bartlett) to approve the consent agenda, MC.

4. Business - Discussion and possible action on the following:

- a. 2026 Racine County Sheriff's Department law enforcement contract

Captain Madrigal confirmed that the Racine County Sheriff's Department has no obligation to enforce Village ordinances without contracted services. She presented options and costs for contracted hours and answered a variety of questions about citation revenue, recommended hours, time of an average traffic stop time, and more. No action was taken on this agenda item.

- b. Land disturbing construction activity permit application submitted by Daryl L. Poisl, Sr. Revocable Living Trust (with Dan Oakes/A.W. Oakes & Son as applicant/agent) for 14814 County Line Road (CTH KR) (Parcel ID # 194-03-21-36-010-000)

Dan Oakes stated the stone will be replaced with topsoil matching the elevation of the blacktop. He submitted the bond.

Motion (S. Nelson, Bartlett) to accept the plan as presented, MC.

- c. On-street parking at Apple Holler, 5006 South Sylvania Avenue (West Frontage Road)

McKinney provided a brief history, noted letters supporting allowing frontage road parking, and reported that neither the Fire Chief nor Department of Transportation had any concerns. The investigation and discussion revealed no issues, so the matter merited no action.

- d. Union Grove/Yorkville Fire Department fire station update

A solution was found for removal of dirt and topsoil from the building site. Contracts are signed and zoning permits have been issued; building permits will be applied for next. No action was taken.

- e. Village of Yorkville 2020-2050 Comprehensive Plan land use map/zoning map discrepancy corrections
Attorney Pruitt explained pros, cons, and risks of taking steps to address the discrepancies. Discussed scenarios in which it would be beneficial and strategies.

Motion (S. Nelson, Maurice) move we pass this on to the Long-Range Planning Committee to look into, MC.

- f. American Transmission Company LLC/ATC Management Inc. road repair reimbursement agreement
McKinney summarized answers to maintenance/repair of drain tiles and proposed road route questions provided by ATC. Discussed requesting a drain tile study for impacted properties to the extent that owners allow. ATC agreed to eliminate 58th Road from the route and 59th Drive north of the easement, where they would be crossing 59th Drive. However, it poses a problem for a semi that drops off a load and cannot turn around. Discussed potential turn-round options. No action taken on this agenda item.

- g. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 56th Road between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

This agenda item was not discussed due to its contingency upon item 4.f. and no action was taken on it.

- h. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 59th Drive between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

This agenda item was not discussed due to its contingency upon item 4.f. and no action was taken on it.

- i. Union Grove-Yorkville Fire Department fire station project declaration of conditions and restrictions for maintenance of stormwater management measures and grant of easement

This agreement pertains to the Fire Station land only and is subject to the Village's inspection program. McKinney stated that the document needed to be amended to include the legal description of the easement and language requiring storm sewer management facilities to have an annual inspection (cost to be reimbursed to the Village by the owner).

Motion (S. Nelson, Maurice) to agree to the Stormwater agreement with stipulation that the easement legal description and additional language about management be incorporated into it, MC.

- j. Yorkville Water Utility District No. 1 Well #2 drilling and construction project change order #1

This change order decreases the overall project cost by about \$17,600.

Motion (Bartlett, S. Nelson) to approve Well #2 drilling and construction project change order #1, MC.

- k. 2026 Racine County Economic Development Corporation contribution

The contribution requested a 3% annual increase which the board was not in favor of.

Motion (S. Nelson, Funk) to leave the contribution at \$20,000 and not agree to an increase, MC.

- l. Glassen Technology Services office computer purchase proposal

McKinney stated that the quote he received was \$1900.00 less than budgeted in 2026 and was only good for 30 days and noted budget underspending areas that could accommodate the cost now. Consensus was to take advantage of the lower cost as everything goes up.

Motion (Maurice, Funk) to approve the Glassen Technology computer purchase proposal, MC.

m. 2026 General Fund annual budget

McKinney briefed the Board on draft budget updates including budgeting for Village owned pond maintenance (does not include dredging) and potential Sheriff Department contract fees. No action was taken on this agenda item.

5. Reports

a. Engineer's Report - report on activities and issues - No report

b. Yorkville Stormwater Utility District Report – Steve Nelson

The 2026 budget was finalized. The Racine County Board of Drainage Commissioners plan to appeal against the ruling that Union Grove did not need to pay as it was based on legal technicality. They plan to hire an engineer to design the plans that are needed for the appeal. Dredging of the canal is not expected to begin for at least a year.

c. Roads/Public Works Committee Report - No report

d. Union Grove/Yorkville Fire Commission Report - No report

e. Village President's Report - No report

f. Public Works Report – Nick Carriker

Lift station projects continue to make progress. The well project is waiting on pumps to proceed.

g. Clerk's Report – Janine Carls

Asked the Board to consider any ways the Village of Yorkville may want to celebrate America's 250th anniversary.

h. Administrator's Report – Mike McKinney

Residents on 67th Drive have been notified that a wetland delineation is being completed ahead of the 2026 repaving project. Wetlands up to 20 feet outside the right-of-way may be marked. A conditional use request for Harvest View MHC, LLC, to construct a dog park may be considered at the November 10th Village Board and Plan Commission meeting.

6. Public Comments, Questions and Suggestions - 5-minute limit per person

Maurice reported negative feedback and questions concerning the construction of a garage on 58th Road and questioned whether construction is in line with approved specifications. Noted a washer and dryer installed inside. Staff will follow up with the Building Inspector.

7. Adjournment

Motion (S. Nelson, Maurice) to adjourn at 7:48 p.m., MC.

Janine Carls

Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.