



Village Board Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Monday, September 22, 2025

1. **Call to Order:** *Doug Nelson called the meeting to order at 6:00 p.m.*
2. **Roll Call:** Present and constituting a quorum the following Village Board Trustees were present: Village President Doug Nelson, Robert Funk, Dan Maurice, Steve Nelson, and Cory Bartlett. Staff present: Michael McKinney, Administrator, Janine Carls, Clerk, Nick Carriker, Public Works Manager, Rebecca Shepro, Village Attorney. Also present: Richard Polum, Julie Kessler and via Teams: Julie Hanson, Chris Schwab, and Brian Earle.
3. **Consent Agenda** - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.
 - a. September 8, 2025, joint Village Board/Plan Commission meeting minutes
 - b. Financial reports
 - c. Village invoices
 - d. Building Inspector's Report - report on building permits issued and other activity
 - e. Code Enforcement Officer's Report - report on activities and issues
 - f. 2025-2026 annual Operator license application submitted by Natalia Gonzalez
 - g. Mid City Corporation pay request #3 in the amount of \$428,657.10 for the Yorkville Water Utility District No. 1 Well #2 drilling and construction project
 - h. J. Miller Electric, Inc. pay request #1 in the amount of \$64,031.81 for the Yorkville Sewer Utility District No. 1 lift station upgrade project
 - i. Wendel payment in the amount of \$83,591.42 for invoice 606501.01-15
 - j. Wendel Payment in the amount of \$23,115.00 for invoice 606501A-3
 - k. Daniels Sharpsmart, Inc. solid waste disposal, storage or treatment permit extension through June 30, 2026

Motion (Maurice, S. Nelson) to approve the consent agenda as printed, Motion Carried (MC).

4. **Business** - Discussion and possible action on the following:
 - a. Private Outdoor Event Permit application submitted by Cesar Sifuentes for a roping event to be held on Saturday, October 11, 2025, at 20614 Spring Street (CTH C) (Parcel ID # 194-03-21-19-012-010)
Shepro reviewed criteria within the ordinance. Rebecca Shepro read the following conditions proposed during discussion: all solid waste must be disposed of on the property; no amplified voices; no music; no parking on the road or in the right of way; everything must be done by 8:00 p.m.; and no charging for admission.

Motion (Funk, S. Nelson) to approve with all conditions read by Rebecca included, MC.

- b. American Transmission Company LLC/ATC Management Inc. road repair reimbursement agreement
Shepro reviewed the agreement which specifies a one-time payout to the Village (restricted uses for park conservancy, wetlands, or similar environmental purposes) and an annual payment (no restrictions). Discussed weight limits and limiting access to roads other than 56th. Confirmed with ATC representative, Julie Hanson, that drain tiles damaged during this project will be repaired by ATC as is applicable to state law. Discussed Eberle's recommendations for bonding of the contractor. Questions related to damage statistics in similar projects are pending.

Motion (Funk, Bartlett) to table until we get more answers, MC.

- c. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 56th Road between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

Motion (Maurice, S. Nelson) to table both 4.c. and 4.d. items as well, pending more information MC.

- d. Right-of-way occupancy permit application submitted by MP Systems, Inc. (with Brian Earle and Chris Schwab as applicant/agent) for the construction of a timber mat road in the Village's right-of-way on, and partial temporary road closure of, 59th Drive between 58th Road and Durand Avenue (STH 11) in preparation for the construction of 345 kV transmission infrastructure for the Racine County Western Feed project

See 4.c. – this agenda item was tabled.

- e. Ordinance 2025-15 Amending Section 14-662(a), Section 14-662(b), Section 14-1024, and Section 14-1025 of the Code of Ordinances of the Village of Yorkville, County of Racine, State of Wisconsin, relating to public events and private outdoor events

Reviewed changes to the ordinance which eliminated enclosing a copy of the application in notification letters and kept but relocated language pertaining to application requirements.

Motion (Funk, Bartlett) to adopt Ordinance 2025-15, MC.

5. Reports

- a. Engineer's Report – No report
- b. Yorkville Stormwater Utility District Report – No report
- c. Roads/Public Works Committee Report – No report
- d. Union Grove/Yorkville Fire Commission Report – Doug Nelson
Groundbreaking for the new Fire Station is Thursday, September 23, 2025, at 1:00 p.m.
- e. Long-Range Planning/Ordinance Committee Report – Dan Maurice
Met on 9/9/25 and discussed moving from Class B with weight limits to NO Trucks and revisions to storage container ordinances. Future topics include accessory building height and livestock facility siting ordinances.
- f. Village President's Report – No report
- g. Public Works Report – Nick Carriker
Mid City is on schedule to test pump the new well this week. WE Energies expected to be at lift stations this week. Sewer cleaning and filming complete; noted an oddity with pipes connecting the old wet well to the new wet well that may be a concern.
- h. Clerk's Report – Janine Carls
Confirmed Conditional Use Permit in place for 232 S Colony Ave but noted a home on the property was razed without a permit. Confirmed Nelsen had pulled zoning permits for storage containers. Reported that David Worth, Harvest Mobile Home Park, had called to acknowledge receipt of the letter regarding eliminating the RV sites and had expressed an interest in amending the CUP to allow additional mobile home sites.
- i. Administrator's Report – Michael McKinney
October 13 agenda will include a discussion about Apple Holler parking on the frontage road. Relayed a request from Wendell to build a berm rather than remove and dispose of soil and clay excess during construction at the new fire station site. There was no interest in adding this to a future agenda; the terms of the existing construction contract will remain in place.

6. Public Comments, Questions and Suggestions – No comments

7. Business - Discussion and possible action on the following:

- a. 2026 General Fund, Tax Incremental District Fund, and Debt Service Fund annual budgets
McKinney provided an overview of these budgets and answered questions. No action was taken.
- b. 2025-2026 property, liability, and workers compensation insurance proposal

Motion (S. Nelson, Bartlett) to approve the premium increase in insurance, MC.

- c. 2026 Wisconsin Humane Society stray and impound animal shelter services agreement

Motion (Funk, Maurice) to approve the 2026 WI Humane Society agreement, MC.

d. 2026 Racine County Sheriff's Department law enforcement contract

Not discussed; McKinney will invite Captain Madrigal to a future meeting. No action taken.

e. Scheduling a public hearing for presentation of the Village's 2026 General Fund, Tax Incremental District Fund, Debt Service Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets, and a Village Board meeting for the purposes of approving the final 2025 payable 2026 tax levy and the Village's 2026 General Fund, Tax Incremental District Fund, Debt Service Fund, Sewer Utility Fund, Stormwater Utility Fund and Water Utility Fund annual budgets

Motion (S. Nelson, Maurice) to schedule for November 24th, 2025, MC.

f. **Closed Session:** The Village Board may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(c)* to evaluate employee performance data

Motion (S. Nelson, Maurice) to go into closed session, MC. Roll Call: Funk, yes; Maurice, yes; D. Nelson, yes; S. Nelson, yes; Bartlett, yes. Closed session began at 8:25 p.m.

McKinney, Carriker, and Carls left the meeting. The Board discussed employee performance data.

g. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (S. Nelson, Bartlett) to reconvene into open session. MC.

No further action was taken on this agenda item.

8. Adjournment: *Motion (S. Nelson, Bartlett) to adjourn at 8:35 p.m., MC.*

Respectfully submitted,
Janine Carls, *Village Clerk*

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.

* Wisconsin Statutes Section 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.