



Village Board Special Joint Meeting with Union Grove

Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Wednesday, June 4, 2025

1. Call to Order

Janine Carls, Clerk, called the meeting to order at 6:02 p.m.

2. Roll Call

Present and constituting a quorum: Robert Funk, Dan Maurice, Steve Nelson, and Cory Bartlett. Absent: Doug Nelson. Staff present: Michael McKinney, Administrator, and Janine Carls, Clerk. Also present: Elaine Ekes, A.T.T.Y.

3. Appointment of a temporary Village Board chairperson

Motion (Funk, Maurice) to nominate Steve Nelson as temporary chairperson, Motion Carried (MC).

4. Business - Discussion and possible action on the following:

- a. Review and Direction on Intermunicipal Agreement for Union Grove-Yorkville Fire Department/New Fire Station

Elaine Ekes led the discussion. She stated that there is a signed purchase agreement for the 14-acre parcel with contingencies pending for Land Use, Rezone, and Conditional Use requests. Discussed details related to dividing the acquired land into two parcels. Both villages would own the portion comprising the Fire Station, while Yorkville would retain ownership of a remnant parcel. This included options for the remnant parcel to retain road frontage and establish an easement for access. Union Grove asked for any costs for updated design plans related to the easement be the responsibility of Yorkville and communicated that they are ok with the potential for design changes to delay the project. Options related to stormwater will require additional research. Ekes reviewed updates she has made to this agreement based on feedback from both village administrators, ranging from project cost limits to construction payment and change order processes. Wicklund suggested appointing an independent panel of trusted people with construction backgrounds to review change orders; Ekes added that a third-party engineering firm could also function in this capacity. Union Grove confirmed they are working on sewer and water access which is to be publicly bid separate from the primary project. The agreement includes requirements to update the joint Fire Department Master Agreement and to establish a capital improvement and maintenance plan. Ekes will update the Intermunicipal Agreement once more information is available regarding potential design changes for easement access and stormwater plans. This update will also incorporate other minor revisions discussed. Each Village Board will then be able to review and take action on the revised agreement at a future meeting.

No action was taken on this agenda item.

5. Adjournment

Motion (Bartlett, Funk) to adjourn at 7:11 p.m., MC.

Respectfully submitted,
Janine Carls, Village Clerk

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month, jointly with the Planning Commission on the 2nd Monday. Schedules and agendas are available at villageofyorkville.com.