



Village Board Meeting Minutes
Union Grove Municipal Center 925 15th Avenue
Monday, April 28, 2025

1. Call to Order

Doug Nelson called the meeting to order at 6:16 p.m.

2. Roll Call

Clerk, Janine Carls noted the roll call with the following trustees present: Robert Funk, Daniel Maurice, Steve Nelson, Cory Bartlett, and President Douglas Nelson. ☑ Quorum met.

Staff present: Village Administrator Michael McKinney, Village Clerk Janine Carls, and Public Works Manager Nick Carriker.

Plan Commissioner Barb Geschke was also in attendance.

3. Consent Agenda - Any item listed on the consent agenda for approval may be removed at the request of any member of the Board. The request does not require a second, is not discussed, and is not voted upon.

- a. April 14, 2025, special Village Board and April 14, 2025, joint Village Board/Plan Commission meeting minutes
- b. Village invoices
- c. Rescheduling the May 26, 2025, Village Board meeting to Wednesday, May 28, 2025
- d. Special Event Application for Racine County Agricultural Society to hold a Spring Carnival May 8-11, 2025, at the Racine County Fairgrounds located at 19805 Durand Ave, Union Grove, WI.

Motion (S. Nelson, Maurice) to approve the Consent Agenda except item a. (for separate discussion), MC.

S. Nelson stated that at the April 14th meeting he believed the motion he made to deny approval of item 4.j) Resolution 2025-10 Approving a conditional use request to operate a rural home-based business known as "Top Notch Threadrolling" at 14601 Braun Road was misstated as Resolution 2025-12. He asked for the recording to be checked, and the minutes amended to reflect the recording and subsequent correction of the resolution number.

Motion (S. Nelson, Bartlett) to amend the April 14, 2025, joint Village Board/Plan Commission meeting minutes to reflect the resolution number stated in the recording and subsequent correction, and to approve the April 14, 2025, as amended, MC.

4. Business - Discussion and possible action on the following:

- a. Emergency management services report | *No report*
- b. Ordinance 2025-06 Creating Article XXI of Chapter 14 of the Code of Ordinances of the Village of Yorkville, County of Racine, State of Wisconsin, relating to outdoor private events

McKinney stated this ordinance deals with events held on private residences. Maurice noted Geschke had raised interesting questions and suggested further review by the Long-Range Plan Commission.

Motion (Maurice, S. Nelson) to send Ordinance 2025-6 back to Long-Range Planning for further review, MC.

- c. Ordinance 2025-07 Amending Section 50-73 of the Code of Ordinances of the Village of Yorkville, County of Racine, State of Wisconsin, relating to specific parking prohibitions

McKinney stated this was specific to Grandview Pkwy parking prohibition effective May 1, 2025.

Motion (S. Nelson, Funk) to adopt Ordinance 2025-07, an ordinance amending section 50-73 of the Code of Ordinances relating to specific parking prohibitions, MC.

- d. Resolution 2025-15 Designating and appointing committee members and officials to various positions in Village of Yorkville government

Motion (Bartlett, Funk) to adopt Resolution 2025-15, a resolution designating and appointing committee members and officials to various positions in Village of Yorkville government, MC.

- e. Resolution 2025-16 Providing compensation for members of the Long-Range Planning/Ordinance Committee

McKinney stated based on the number of meetings remaining in 2025 and a pay rate of \$62.50/hour, the the budget shortfall would be only around \$600.00. He noted board members on the committee would not be eligible as they already receive a salary. Geschke stated that she did not think this committee should receive as much as the Plan Commission. Discussed the amount of time and effort the Long-Range Plan Commission has put into certain projects and noted upcoming projects that will be time-consuming.

Motion (Funk, Bartlett) to adopt Resolution 2025-16, a resolution to compensate members of the Long-Range Planning Committee at a rate of \$62.50/hour, MC.

- f. Resolution 2025-17 Updating the fee schedule for fees established by Yorkville Village Board policy and various provisions of the Village of Yorkville Code of Ordinances

McKinney stated this adds a fee for Storage Container permits and adjusts the fee for Mobile Home Park License to meet WI State Statutes limitations.

Motion (Funk, Maurice) to approve Resolution 2025-17, a resolution updating the Village of Yorkville fee schedule, MC.

- g. Resolution 2025-18 Authorizing the write-off of a delinquent 2022 personal property tax receivable

Motion (S. Nelson, Bartlett) to adopt Resolution 2025-18, a resolution writing off a delinquent 2022 personal property tax receivable, MC.

- h. Resolution 2025-19 Authorizing the Treasurer/Finance Director to pursue interim financing through a non-revolving line of credit with Community State Bank, Union Grove, Wisconsin, not to exceed \$1,320,000.00

Motion (S. Nelson, Bartlett) to adopt Resolution 2025, a resolution authorizing the Treasurer/Finance Director to pursue interim financing through a non-revolving line of credit with Community State Bank, Union Grove, Wisconsin, not to exceed \$1,320,000.00, MC.

- i. Glassen Technology Services office computer purchase proposal

Motion (Bartlett, Funk) to approve the Glassen Technology Services proposal as presented, MC.

- j. CH Coakley office furniture reorganization proposal

McKinney presented two options. Discussed making other changes to improve office security and to investigate any security grants that may be available.

Steve Nelson declared a conflict of interest regarding agenda item 4.j. and recused himself from the discussion and vote due to his employment with CH Coakley.

Motion (Maurice, Bartlett) to approve option one of the CH Coakley proposals, as presented, MC.

- k. iWorQ code enforcement software proposal and service agreement

Discussed reasoning for obtaining this software and potential budget line-item adjustments.

Motion (Funk, Bartlett) to approve the iWorQ software proposal as presented, MC.

- l. Proposed alcohol and business license template

Carls stated that this had been reviewed by Shepro, and other municipalities are using similar formats.

5. Reports

a. Engineer's Report

Eberle stated that the 58th Road project is expected to begin in late May.

b. Yorkville Stormwater Utility District Report / No report

c. Roads/Public Works Committee Report / No report

d. Village President's Report / No Report

e. Public Works Report

Carriker reported that representatives from the DNR and SEH had visited well #2 to inspect the casing.

f. Clerk's Report - report on activities and issues/ No report

g. Administrator's Report

McKinney stated that he had received a concern regarding the Jenkins property. He expects the May meeting to include a discussion about RV sites on the Mobile Home Park property. McKinney noted a real estate listing containing unrealistic and unguaranteed sewer/water access for 14017 Durand Ave.

6. Public Comments, Questions and Suggestions

Barb Geschke explained that the Yorkville Methodist Church parking lot needs to be reconstructed, and church leaders are looking at options to reduce the driveway size by re-establishing a portion of the ditch and are interested in direction on how to best proceed.

7. Business - Discussion and possible action on the following:

a. Response, or lack of response thereof, to an Offer to Purchase, along with accompanying Addendum 1, presented by the Village of Yorkville for the acquisition of a portion of the property located at 2705 South Colony Avenue (USH 45) (Parcel ID # 194-03-21-20-021-000)

McKinney stated that he had only received questions about the Offer to Purchase, but not an official response. Provided updates on the Rezone and CSM process.

No action was taken on this agenda item.

b. **Closed Session:** The Village Board MAY entertain a motion to go into CLOSED SESSION pursuant to Wis. Stat. § 19.85(1)(e), which allows for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss options on how to proceed in regard to any response, or lack of response thereof, to an Offer to Purchase, along with accompanying Addendum 1, presented by the Village of Yorkville for the acquisition of a portion of the property located at 2705 South Colony Avenue (USH 45) (Parcel ID # 194-03-21-20-021-000).

The Village Board did not enter into closed session.

c. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

8. Adjournment

Motion (Bartlett, S. Nelson) to adjourn at 7:29 p.m.

Respectfully submitted,
Janine Carls, *Village Clerk*

Village Board Meetings are normally held on the 2nd and 4th Mondays of each month. Schedules and agendas are available at villageofyorkville.com.