



Joint Sewer & Water Commission/Village Board Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, December 17, 2024

1. Doug Nelson called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners/Village Board	Administration	Community
Doug Nelson, Village President	Michael McKinney, Administrator	Walt Lautner
Dan Maurice	Janine Carls, Clerk	Dan Schaefer
Steve Nelson	Nick Carriker, Public Works Manager	Gary Hansen
Leo DeBrabander	Mark Eberle, Engineer	
Absent: Robert Funk		
Cory Bartlett		
Aaron Alby		

3. Consent Agenda - approval of:

- a. November 19, 2024, Sewer and Water Commission meeting minutes
- b. Sewer Utility District financial reports
- c. Water Utility District financial reports
- d. Sewer Utility District invoices
- e. Water Utility District invoices

Motion (Maurice, S. Nelson) to approve the Consent Agenda items as presented, Motion Carried (MC).

4. Business - Discussion and possible action on the following:

a. **Sanitary sewer service area plan amendment/water system expansion evaluation update**

Dan Schaefer (Short Elliot Hendrickson) stated that he is working on responses to Joel Dietl’s email. Key areas of discussion included requesting a formal letter, addressing concerns about flow rates and capacity (pointing to Yorkville’s uniqueness and limited residential service and drafting an ordinance that limits flow rates – proving that what we are requesting is reasonable), working with Laura (SEWRPC) and Brian (DNR). Gary Hansen reminded the commission that an ordinance is already in place that restricts flow rates. No action was taken on this agenda item.

b. **Short Elliott Hendrickson Yorkville Sewer Utility District No. 1 lift station upgrade project construction contract administration Supplemental Letter Agreement**

McKinney stated this contract will include handling of the pre-construction conference, any change orders, review of pay applications, construction site visits, generator start ups and going through the punch list. The cost is \$13,400.00. Dan Schaefer noted Jeff Mathis will serve as project manager given the project is now primarily electrical.

Motion (S. Nelson, DeBrabander), to adopt the Yorkville Sewer Utility District No. 1 lift station upgrade project construction contract administration Supplemental Letter Agreement, MC.

5. Reports

a. **Engineer’s Report | No Report**

b. **Public Works Manager’s Report**

Water Tower Drive Project: Wanasek has sowing grass seed at the water tower drive project.

Water Tower Inspection: A previously approved quote for water tower inspection was reduced from \$4500.00 to \$2800.00 due to a change in DNR requirements. Carriker plans to fully drain the tower for the next inspection and to have the painting done at that time.

Well Drilling: The well drilling has not yet started due to a Mid City request to change the scope of the project. McKinney stated that the request was to postpone the upper 20-inch borehole until the 2nd

phase of the project and that Richard was reaching out to the DNR for approval. Dan Schaefer stated he would also follow up on this matter.

Miscellaneous Repairs: An electrical box filled with water for the second time; Carriker had Miller Electric repair rather than Altmeyer. He also reported that SBR Reactor No. 1 had a decanter fail caused by a broken pivot pin that snapped the actuator. He had Johnny standby for safety while he replaced the actuator. Aqua- Aerobics is running down the other needed parts.

DNR Discharge Permit: Carriker answered questions the DNR had regarding the discharge permit application and expects to see the ball moving on that soon.

Development Project: Hanson had apprised Carriker of a development project underway on Hwy V and Hwy C that may impact a Yorkville Wastewater Plant discharge line. Eberle will investigate this further.

Daniels Sharpsmart Update: Carriker confirmed that Daniels Sharpsmart has not been providing required data; McKinney will follow up with Daniels Sharpsmart.

c. Administrator's Report

McKinney stated sewer and water invoices will be sent out at the end of the month.

6. Public Comments, Questions, and Suggestions | No comments

7. Adjournment

Motion (S. Nelson, DeBrabander) to adjourn the meeting at 7:00 pm, MC.
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Respectfully submitted,
Janine Carls, Village Clerk

Sewer and Water Commission Meetings are normally held on the 3rd Tuesday of each month. Schedules and agendas are available at villageofyorkville.com.