

Article III. Driveways And Culverts

Sec. 38-111. Permit required.

No person shall install or make any improvement of a private driveway extending into a public right-of-way without a permit from the village building inspector. Any temporary driveway intended as an access for construction vehicles or for any other purpose shall be considered a separate permanent driveway for the purposes of this article. The village building inspector shall confirm that the temporary driveway is completely removed and the right-of-way at that location restored to its pre-construction state prior to issuing occupancy approval for the construction project associated with the temporary driveway. The village building inspector shall issue the permit upon a complete application and the payment of a fee set by resolution of the village board from time-to-time subject to the following terms and conditions:

- (1) The culvert shall be of such size as required for proper drainage along the right-of-way, but not less than 15 inches by 24 feet, and installed with end walls.
- (2) The property owner or permittee will not construct any abutment above the existing road grade at the ends of the culvert underlying the driveway. At a distance of eight feet from the edge of the pavement, the finished grade of the driveway shall be at least four inches below the grade of the edge of the adjacent highway.
- (3) The cost of any and all repairs to driveways extending into public rights-of-way, including, but not limited to, the moving of existing culverts, maintenance and the covering with gravel, shall be borne by the property owner or permittee, unless such repairs were necessitated by the reconstruction of any portion of the public right-of-way by the village.
 - (a) In the instance of culvert reconstruction or movement caused by the reconstruction of any portion of the right-of-way by the Village, the Village shall reconstruct one (1) culvert per three hundred (300) feet of road frontage. The reconstruction of any additional culverts per three hundred (300) feet of frontage shall be the sole responsibility of the property owner or permittee.
- (4) Any drainage ditch and public right-of-way affected by the construction of a driveway entrance shall be reconstructed to the original shape, grade and contour of such ditch and right-of-way at the expense of the property owner or permittee.

Sec. 38-112. Construction required.

No building permit shall be issued by the village building inspector unless a permanent driveway has been constructed from the right-of-way to and on the site upon which construction is to take place and the construction of said driveway been approved by the village building inspector. Unless waived by the village board, no driveway shall be deemed permanent unless a culvert of required

strength and dimension has been laid under such driveway and has been covered with sufficient gravel to bring it to the same grade as the public right-of-way adjacent thereto. The property owner or permittee shall comply with all regulations relating to the construction or reconstruction of private driveways in section 38-111.

Sec. 38-113. Improperly installed culvert.

If a culvert is not properly installed by the property owner, his agent, employee or contractor, the village shall have the right to remove, reset or replace the culvert at the owner's cost. Prior to removal, resetting or replacement, the village shall notify the property owner in writing of any defect as to such culvert and shall order the owner to correct any defect within such period of time as the village board shall specify, but not less than 30 days. If the property owner requests a hearing before the village with respect to the order, the order shall be stayed until after such hearing. The village shall promptly bill the property owner for the costs of removal, resetting or replacement. If such bill is not paid, the bill shall be carried onto the tax rolls and collected like other taxes.

Sec. 38-114. Obstructions of ditches.

No person shall fill or obstruct any ditch or culvert alongside any village or public road or underneath any such road with any dirt or debris. No person shall cultivate, plow or remove soil from his land in such manner as to obstruct or fill any ditch along any village road or public highway.

Sec. 38-115. Number of driveway entrances and approaches limited.

As of November 16, 2023, the effective date of this ordinance, no more than one driveway entrance and approach shall be constructed per three hundred (300) feet of lot frontage, except where a modification or waiver is approved by the Village Board pursuant to Sec. 2-404 of this Code of Ordinances. Any temporary driveway for which a permit has been issued under Section 38-111 will not count towards the number of driveway entrances and approaches allowed under this section.