

**VILLAGE OF YORKVILLE**  
**CERTIFIED SURVEY MAP APPLICATION**

The undersigned hereby applies to divide a parcel via certified survey map in the Village of Yorkville, pursuant to Chapter 28, Article VII of the Village of Yorkville Code of Ordinances. The undersigned submits the following in support of their application:

**APPLICANT:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_

**SUBJECT SITE INFORMATION:**

PROPERTY OWNER (if different from applicant) \_\_\_\_\_

PARCEL NUMBER(S) \_\_\_\_\_

PARCEL ADDRESS(ES) \_\_\_\_\_

ORIGINAL NUMBER OF PARCELS \_\_\_\_\_ NUMBER OF PARCELS TO BE CREATED \_\_\_\_\_

**SUBDIVIDER INFORMATION:**

SURVEYOR NAME \_\_\_\_\_

SURVEYOR PHONE/E-MAIL \_\_\_\_\_

ENGINEER NAME \_\_\_\_\_

ENGINEER PHONE/E-MAIL \_\_\_\_\_

Please provide the following with a completed application:

- Five paper copies of the certified survey map, printed on 8 ½” x 14” (legal) paper.
- One paper copy of soil testing reports indicating suitability of sanitary systems on each new parcel created (only for parcels not relying on an existing sanitary system, municipal sewer service or a holding tank), printed on 8 ½” x 11” (letter) paper.
- Electronic versions of the above-listed materials in .pdf format, sent to [michael@villageofyorkville.com](mailto:michael@villageofyorkville.com).
- Application fee of \$100.00 per parcel created by the certified survey map, including the original parent parcel, payable to the “Village of Yorkville”.
- Escrow payment, payable to the “Village of Yorkville,” in the following amounts for any administrative, legal, or engineering expenses incurred by the Village:
  - \$1,000.00 for applications in residential or agricultural zoning districts OR
  - \$2,000.00 for applications in all other zoning districts
- Signed and notarized Pre-Development Reimbursement Agreement for the reimbursement of any administrative, legal, or engineering expenses incurred by the Village.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**TO BE COMPLETED BY VILLAGE STAFF**

Date Application Received: \_\_\_\_\_ Application Received By: \_\_\_\_\_

Application Fee Received: \$ \_\_\_\_\_ Escrow Received: \$ \_\_\_\_\_

Date Application Forwarded to Village Engineer and Attorney for Review: \_\_\_\_\_

Are Waivers Required? Y N Waiver Request Submission Date: \_\_\_\_\_

Date of Preliminary Certified Survey Map Review by Village Board and Plan Commission: \_\_\_\_\_

Date of Final Certified Survey Map Approval by Village Board and Plan Commission: \_\_\_\_\_

Approval Resolution #: \_\_\_\_\_ Date of Escrow Release: \_\_\_\_\_ Escrow Release Amount: \$ \_\_\_\_\_