



Sewer Commission Meeting Minutes
 Union Grove Municipal Center 925 15th Avenue
 Tuesday, August 20, 2024

1. **Doug Nelson called the meeting to order at 6:00 pm.**

2. **Roll Call**

Commissioners	Administration	Community/Other
Doug Nelson Dan Maurice Steve Nelson Leo DeBrabander Absent: Aaron Alby	Michael McKinney, Administrator Nick Carriker, Public Works Manager Tim Pruitt, A.T.T.Y Mark Eberle, Engineer Absent: Janine Carls, Clerk	SEH representatives present via conference call.

3. **Consent Agenda - approval of:**

- a. July 16, 2024, Sewer and Water Commission meeting minutes
- b. Sewer Utility District financial reports
- c. Water Utility District financial reports
- d. Sewer Utility District invoices
- e. Water Utility District invoices

Motion (S. Nelson, Maurice) to approve the Consent Agenda items as presented, Motion Carried (MC).

4. **Business - Discussion and possible action on the following:**

a. Bids for the Yorkville Water Utility District No. 1 Well #2 drilling and construction project

McKinney stated that the lowest bidder was Mid City Corporation, at \$2,068,860.00. Higher bids were submitted by Municipal Well and Pump and Zenith Tech. The Village Board had approved Mid City Corporation's bid, contingent upon approval by the Sewer and Water Commission, on August 12th.

Motion (S. Nelson, DeBrabander), to approve the construction bid submitted by Mid City Corporation, MC.

b. National Rural Water Association Rural Water Loan Fund application

McKinney stated that the Village Board authorized submission of this loan application on August 12th, contingent on Sewer and Water Commission approval. The program allows applications for amounts up to \$200,000.00 and the interest rate was 3 – 3.5 %, considerably lower than other options.

Motion (Maurice, DeBrabander), to authorize loan application submission to the National Rural Water Association, MC.

c. The Expeditors manhole grouting and manhole wall lining proposals

Carriker stated that Expeditors came out this year for the annual cleaning and televising of the sewers. Sewer pipe damage was noted at Deer Haven and Evans Lane. The quote is for installation of a 120 ft liner (\$22,320) and regrouting a manhole (\$1500.00.) Carriker stated costs should be within budget.

Motion (Maurice, S. Nelson), to approve both quotes from Expeditors, MC.

d. Short Elliott Hendrickson New Well #2 Construction Phase Services Supplemental Letter Agreement

McKinney outlined services included in the amendment. Services are planned to be completed by December of 2025. SEH stated that \$163,300.00 is based on actual hours they expect to work and that this is roughly 8% of construction costs. Discussed increase over original estimates and whether the Public Service Commission would have any concerns. Maurice stated that he understands material and labor prices are up, but noted better information is needed for future planning.

Motion (S. Nelson, Maurice), to approve the Short Elliott Hendrickson Supplemental Letter Agreement, MC.

e. Short Elliott Hendrickson (SEH) Wastewater System Expansion Evaluation for STH 11 Development Supplemental Letter Agreement Amendment #1

This amended agreement will cover SEH working with the Village, SEWRPC and the DNR on the next steps in the process. Discussed updating the original reimbursement agreement with the developer and increasing the escrow to cover additional costs estimated to be \$15,000.00.

Motion (S. Nelson, Maurice), to move forward with this agreement contingent upon the developer amending the reimbursement agreement increasing the escrow to cover estimated additional costs, MC.

f. Short Elliott Hendrickson Water System Expansion Evaluation Supplemental Letter Agreement

McKinney stated that SEH provided two alternatives for water system expansion, applying for a diversion or creating a 2nd water utility. He reviewed the scope of services included in the agreement. SEH stated that the diversion option is typically more complicated than well drilling. Discussed whether to include both options in the study. Discussed use of small well with cistern for fire protection in the absence of a public water supply.

Motion (S. Nelson, Maurice), to approve the SEH Water System Expansion Evaluation contingent upon the developer agreeing to pay the full cost of the evaluation, MC.

5. Reports

a. Engineer's Report

Eberle did not have any utility reports. McKinney stated that sewer crews would be out to install the storm sewer extension for the driveway project at the well site next week. Wanasek is waiting for the AT&T pedestal removal before beginning the walking path, but it is expected to be completed on time.

b. Public Works Manager's Report

Carriker reported Reesemans had fixed the manhole that had shifted. The ice machine quit in the middle of sampling and has since been repaired. Annual calibration of the flow meters and scale was completed. The industrial sampling should be completed this week.

c. Administrator's Report

McKinney noted that the Public Service Commission approved the simplified rate case, a 4.1% increase to our rates effective January 1, 2025. Stericycle has not responded to an email he sent a while back outlining steps to get water and sewer down to Leetsbir Rd.

6. Public Comments, Questions, and Suggestions | No comments

7. Business - Discussion and possible action on the following:

a. Closed Session: The Sewer and Water Commission may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e)* to discuss the 515 Deer Path (Parcel ID # 194-03-21-12-092-070) property appraisal and issues related thereto

Motion (S. Nelson, Maurice) to enter into closed session at 6:59 p.m.

Roll Call: Maurice, yes; S. Nelson, yes; D. Nelson, yes; DeBrabander, yes.

Discussed the 515 Deer Path property appraisal and issues related thereto.

b. The Sewer and Water Commission shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (S. Nelson, Maurice) to reconvene into open session at 7:09 p.m., MC.

8. Adjournment

Motion (Maurice, S. Nelson) to adjourn the meeting at 7:09 pm, MC.

Respectfully submitted,
Janine Carls, Village Clerk

Sewer and Water Commission Meetings are normally held on the 3rd Tuesday of each month. Schedules and agendas are available at villageofyorkville.com.

** Wisconsin Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*