



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, July 16, 2024

1. **Doug Nelson called the meeting to order at 6:00 pm.**

2. **Roll Call**

Commissioners	Administration	Community
Doug Nelson	Michael McKinney, Administrator	
Aaron Alby	Janine Carls, Clerk	
Dan Maurice	Nick Carriker, Public Works Manager	
Steve Nelson		
Leo DeBrabander		

3. **Consent Agenda - approval of:**

- a. June 24, 2024, Sewer and Water Commission meeting minutes
- b. Sewer Utility District financial reports
- c. Water Utility District financial reports
- d. Sewer Utility District invoices (\$54,866.37)
- e. Water Utility District invoices (\$15,593.68)

Motion (Maurice, Alby) to approve the Consent Agenda items as presented, Motion Carried (MC).

4. **Business - Discussion and possible action on the following:**

a. **UScellular water tower cellular equipment upgrade request**

SEH and Pruitt recommend approval. McKinney stated that T-Mobile is buying up US Cellular assets, but the equipment on this tower is not part of the acquisition.

Motion (Alby, DeBrabander) to approve the UScellular request as presented, MC.

b. **2023 Sewer Utility Fund annual financial report**

See notes and motion in 4.c.

c. **2023 Water Utility Fund annual financial report**

McKinney provided an overview of the report noting that compared to 2022, the sewer utility fund balance was down 15% and the water fund balance was up 22%. Kerber Rose recommended considering a rate increase for the sewer utility. McKinney noted that we had already incorporated an increase in 2024 and would review the impact it has had at the end of this year. He noted we are in the process of a simplified rate case study for the water utility.

Motion (Alby, DeBrabander) to approve the Sewer Utility and Water Utility 2023 financial reports as presented, MC.

d. **Lift station upgrade project update**

Carriker stated that he had a call with SEH to work on downsizing the lift station project to include only new control panels, generators and alarms. A final estimate is not yet available. Alby asked if Carriker was comfortable with this. Carriker stated he was, and that the new equipment will be compatible with future station upgrades. Maurice stated this is a smart move and allows more time to budget for future needs. No action taken on this agenda item.

5. **Reports**

a. **Engineer’s Report | No Report**

b. **Public Works Manager’s Report**

Carriker stated that while L & R was out calibrating water meters, they discovered a broken meter at the Racine County Hwy Department hydrant. He is getting a quote for replacement. This had been a rebuilt meter in place for many years. The Wastewater Treatment Plant is continuing the sampling

program. Alby inquired about Yorkville Elementary School request for water for the construction project there. McKinney stated that we did not have a spare meter and that he had redirected the request to Racine County. The purchase of water would not have been a significant amount, but we may want to consider purchasing an additional spare meter for future requests.

c. Administrator's Report

McKinney stated that Wanasek has not started the water tower access drive project due to weather delays; they anticipate starting in early August. He and Carriker had met with SEH for a pre-bid meeting on the well construction project; indications are completion in late 2025. He reported that Payne and Dolan had finished re-paving Grandview.

6. Public Comments, Questions, and Suggestions

Maurice stated that he has concerns about considering extending the sewer service to Hwy 11 without also extending the water service. He sees them as going hand in hand and suggested future discussion on this topic. McKinney agreed to ask SEH for a proposal with estimated cost for a water extension study.

7. Adjournment

Motion (Alby, Maurice) to adjourn the meeting at 6:55 pm, MC.

Respectfully submitted,
Janine Carls, Village Clerk