



Joint Sewer and Water Commission/Village Board

Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, June 18, 2024

1. **CALL TO ORDER** - Douglas Nelson, called the meeting to order at 6:00 pm

2. **Roll Call** –

Trustees/Commissioners	Administration	Others Present
Douglas Nelson, President Aaron Alby Rob Funk Dan Maurice Steve Nelson Cory Bartlett Leo DeBrabander	Nick Carriker, Public Works Mgr. Tim Pruitt, A.T.T.Y. Absent: Michael McKinney	Dan Schaefer, SEH Joel Dietl, SWRPC Ted Petri, Stericycle Walt Lautner, Lansing Co. Mark Lee and one other

3. **Consent Agenda - approval of:**

- a. Meeting Minutes: May 21, 2024, Sewer & Water Commission
- b. Sewer Utility District Financial Reports
- c. Water Utility District Financial Reports
- d. Sewer invoices: **\$58,965.37**
- e. Water invoices: **\$12,704.68**

Motion (S. Nelson, Maurice) to approve the Consent Agenda items as presented, Motion Carried (MC).

4. **Business – Discussion and possible action on the following:**

a. **Short Elliott Hendrickson Wastewater System Expansion Evaluation for South Sylvania Avenue (West Frontage Road)/14017 Durand Avenue (STH 11) Development presentation**

Dan Schaefer noted that the updated report took into consideration comments from the last meeting and addressed a discrepancy. Maps are correct: yellow could be served without exceeding plant capacity, blue requiring treatment plant upgrades. The updated report includes a table that projects a reduction of developer capital outlay as others come online and a Leetsbir only extension estimated costs. Maurice expressed concern about the Lilly property being in the blue area. Schaefer stated that the approach was to maximise coverage in the developed, but not yet served area as well as along the interstate and the Hwy 11 property.

Joel Dietl with Southeastern Wisconsin Regional Planning Commission (SWRPC) provided a brief history of SWRPC. He stressed that SWRPC is only advisory, providing recommendations to the DNR to approve, modify, or not approve plans. A community is not required to utilize SWRPC, but they are experienced and the DNR takes their input seriously. The DNR has the final say in the plans.

Key takeaways from Mr. Dietl’s presentation were:

- SWRPC does not have authority in environmental areas – this is a DNR decision.
- Local Sewer Service Area (SSA) focuses on two things: lands within the specified boundary are eligible for public sanitary sewer, and the size of the SSA from an acreage and flow load standpoint.
- There are no state requirements that those within the boundary must connect though local communities can require it.
- The location and size of a service area should be land you could serve within the next 20 years (meaning pipes can be extended, there is interest by property owners, it’s consistent with zoning and comprehensive planning, the treatment plant is capable, etc.) It is not “dead set” that you must provide service to all the land within 20 years.
- Timeline, in a perfect world can be anywhere from six months to a year. Problems such as opposition, additional public hearings, changes to plans, etc. can push the timeline over a year.

- There are criteria by which a full update may be recommended/required. For Yorkville, reasons to do a full update include increasing the size of the SSA by more than 10% (30% in our case) and big differences between the SSA plan and the facility plan.
- Even though we did a cost-effective analysis only 4 years ago, the DNR has a policy that whenever communities are adjacent to one another, a cost-effective analysis should be completed. Regional plans still foresee Yorkville connecting to Racine at some point in the future.
- When SWRPC completes a finished draft, it is first presented to staff, then to elected officials and adjacent communities, and finally brought to a public hearing.
- In the event a cost analysis is in favor of Yorkville connecting to Racine, the best protection is a solid legal agreement. SWRPC is willing to be a neutral party to help negotiate terms.

b. Sanitary sewer service area plan amendment authorization

No action was taken on this agenda item.

c. Resolution 2024-15 Setting forth the relocation order of the Village of Yorkville affecting certain property located 515 Deer Path (Parcel ID # 194-03-21-12-092-070) in the Village of Yorkville, Racine County, State of Wisconsin

Pruitt stated that this is the first step in the evident domain process. A new lift station will require a larger footprint. The next step is authorizing an appraisal to be made.

Motion (S. Nelson, Maurice) to recommend Village Board approval of Resolution 2024-15 as presented, MC.

d. Valbridge Property Advisors Deer Haven lift station acquisition appraisal proposal

Motion (S. Nelson, DeBrabander) to recommend approval of the Valbridge proposal as presented, MC.

e. Wisconsin Public Service Commission Town of Yorkville Water Utility Class D simplified rate case application and rate increase notice

Motion (Maurice, S. Nelson) to approve the simplified rate case application and rate increase notice as presented, MC.

f. Hach Company service partnership renewal quote

Carriker explained that this is a service contract for equipment at the Wastewater Treatment Facility that can only be serviced by Hach. Carls asked about the 35% increase over last year's quote, to which Carriker answered that one of the instrumentation items had been overlooked in the 2023 quote.

Motion (Maurice, S. Nelson) to approve the Hach Company service quote as presented, MC.

5. Reports

a. Engineer's Report | No Report

b. Public Works Manager's Report

Carriker reported that well project pre-bid meeting is coming up. He expressed concerns with the Divert proposal due to chloride levels. It was noted that Divert had withdrawn their interest. Carriker reported electrical issues over the past month due to storms which he had been working through along with Hach.

c. Administrator's Report

Carls stated that a special Sewer & Water Commission meeting is scheduled for Monday, June 24th, to approve the Compliance Maintenance Annual Report due June 30th. The village received the signed agreement from the Racine County Board of Drainage Commissioners related to 2024-2028 assessment.

6. Public Comments, Questions, and Suggestions | No comments

7. Adjournment

Motion (S. Nelson, DeBrabander) to adjourn the meeting at 7:21 p.m., MC. The next scheduled Sewer and Water Commission Meeting is June 24, 2024, at 6:00 pm.

Respectfully submitted by Janine Carls, Village Clerk