



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, April 16, 2024

1. CALL TO ORDER - Douglas Nelson, called the meeting to order at 6:00 pm

2. Roll Call –

Commissioners	Administration	Others Present
Douglas Nelson, President Aaron Alby Dan Maurice Steve Nelson Leo DeBrabander	Michael McKinney, Administrator Nick Carriker, Public Works Mgr. Absent: Janine Carls	Tim Pruitt, A.T.T.Y.

3. Consent Agenda - approval of:

- a. Meeting Minutes: March 19, 2024, Sewer & Water Commission and April 8, 2024, joint Village Board/Sewer & Water Commission
 - b. Sewer Utility District Financial Reports
 - c. Water Utility District Financial Reports
 - d. Sewer invoices in the amount of **\$49,920.26**
 - e. Water invoices in the amount of **\$12,229.85**
- Motion (Maurice, S. Nelson) to approve the Consent Agenda items as presented, Motion Carried (MC).*

4. Reports

a. **Engineer’s Report** | No Report

b. **Public Works Manager’s Report**

Carriker provided an update on the well project noting that the DNR returned the application to SEH indicating areas in need of correction before it can be resubmitted. Regarding the Wastewater utility, Carriker is working with DNR on the discharge permit application and on wrapping up the chloride variance.

c. **Administrator/Clerk’s Report**

Dan Schaefer will be coming to the next Sewer and Water Commission Meeting.

5. Public Comments, Questions, and Suggestions | No comments

6. Business - Discussion and possible action on the following

a. **Closed Session:** The Sewer and Water Commission may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(g)* to discuss Deer Haven lift station and upgrades and issues related thereto

Motion (S. Nelson, Maurice) to ENTER INTO CLOSED SESSION at 6:14 p.m. Roll Call – Alby, Yes; Maurice, Yes. D. Nelson, Yes. S. Nelson, Yes. DeBrabander, Yes. Motion Carried.

Discussed Deer Haven lift station and upgrades and issues related thereto.

b. The Sewer and Water Commission shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted

Motion (S. Nelson, Maurice) to RECONVENE INTO OPEN SESSION at 6:40 p.m., MC.

Motion (S. Nelson, DeBrabander) to do the following related to the portion of the parcel located at 515 Deer Path (Parcel ID # 194-03-21-12-092-070) to be acquired fee simple for the purposes of replacing the existing lift station adjacent to and on this property:

- To direct the Village Engineer to proceed with drafting a legal description and map exhibit;
- To direct the Village Attorney to proceed with drafting a resolution of necessity/relocation order;
- To obtain an appraisal proposal, MC.

7. Adjournment

Motion (S. Nelson, Alby) to adjourn the meeting at 6:41 p.m., MC. The next scheduled Sewer and Water Commission meeting is May 21, 2024, at 6:00 p.m.

Respectfully submitted,
Janine Carls, Village Clerk