



**Village Board Joint Meeting Minutes**  
 Union Grove Municipal Center 925 15th Avenue  
 Monday, March 25, 2024

1. **Village Administrator, Doug Nelson, called the meeting to order at 6:01 pm.**

2. **Roll Call**

Village Trustees	Administration	Community
Doug Nelson, Village President	Michael McKinney, Administrator	Tim Allen, Fire Chief
Robert Funk	Janine Carls, Clerk	Brandon Bernabei
Dan Maurice	Nick Carriker, Public Works Manager	
Steve Nelson		
Cory Bartlett		

3. **Consent Agenda - approval of:**

- a. March 11, 2024 – joint Village Board/Sewer & Water Commission and March 11, 2024, joint Village Board and Plan Commission
  - b. \$16,102.99 Village Invoice
  - c. Special Event Permit Application for Taylor’s Memorial Scholarship Event, August 17, 2024.
- Motion (Bartlett, Funk) to approve the Consent Agenda items as presented, Motion Carried (MC).*

4. **Business - Discussion and possible action on the following:**

- a. **Request submitted by Brandon Bernabei for waivers of Sections 38-112 and 38-115 of the Village of Yorkville Code of Ordinances relating to the requirement that a culvert be placed under a newly installed driveway entrance and the limitation on the number of driveway entrances, to allow for an application to obtain an after-the-fact permit for a second driveway entrance located at 16300 Acorn Trail (Parcel ID # 194-03-21-27-023-200)**

Mr. Bernabei stated that while building his new home, he made use of a storage container on the west end of the property and laid crushed asphalt to enable driving over the ditch when conditions were wet. There is no culvert, and no water is running lateral to the roadway there, and the water runs into the woods/marsh. The usable portion of his land is wide rather than deep and he would like to be able to take the street down to the second drive on wet days. Maurice mentioned that Bernabei may need to get a permit for the shipping container if he plans to keep it on the property. Bernabei was asked about the damage to the road in front of his property and Bernabei stated that his contractor had brought in dump trucks during the construction.

*Motion (Maurice, Bartlett) to approve waivers, as presented, allowing for an after-the-fact permit for a second driveway entrance, without culvert requirement, MC.*

- b. **Shoreland contract request submitted by the Racine County Board of Drainage Commissioners for one parcel located between 6792 2 Mile Road and 16115 2 Mile Road (Parcel ID # 194-03-21-03-002-020) in the A-2 (General Farming and Residential II) Zoning District to permit maintenance of 81 linear feet of drainage ditch at the 2 Mile Road bridge over the West Branch of the Root River Canal, with bank restoration and dredged material thin cast fill disposal, within the shoreland jurisdiction of the West Branch of the Root River Canal**

*Motion (S. Nelson, Maurice) to approve shoreland contract request submitted by the Racine County Board of Drainage Commissioners as presented, MC.*

- c. **Ordinance 2024-04 Amending section 22-113 (12) of the Code of Ordinances for the Village of Yorkville, Racine County, Wisconsin, pertaining to nuisances**

McKinney stated that the amendment changes language in the ordinance from “Board of Health” to “Racine County Public Health Division” as we no longer have a board of health in Racine County.

*Motion (Bartlett, Funk) to approve Ordinance 2024-04 as presented, MC.*

5. **Reports**

**a. Engineers Report | No Report**

**b. Yorkville Stormwater Utility District Report |**

The agreement for dredging under the 2 Mile Bridge site is approved, RCBDC will dredge the culvert to the required depth while the bridge is out. The process is expected to run from early July through early October. Schools are aware.

**c. Roads/Public Works Committee Report**

Funk reported that the Road Tour had taken place on March 23. Bartlett had submitted all notes to McKinney and Carls. The Road Commission will continue to discuss the findings in the coming weeks. Specific mention was made of the Grandview “Swiss cheese” issue that may have been caused by mud mixed into the asphalt mix. The Grandview project will be evaluated closely, and Payne and Dolan notified of any issues identified within the warranty period. The report noted that a stop sign may be needed to address traffic issues observed at Grandview and Middle. McKinney will work on a resolution for this.

**d. Long Range Planning**

Maurice stated that they had met on March 12 and the off-road vehicle ordinance changes have been sent to the Village Board for April review. Inquired about whether to consider paying LRP committee members as they are meeting 1-2 hours monthly. Upcoming discussions on storage pods, barndominiums, and minimum home sq footage are planned.

**e. Village President’s Report | No report**

**f. Clerk Report**

Carls relayed a concern about large potholes on 59<sup>th</sup> Drive's north end. She stated that letters were being drafted to address an alcohol licensing matter at Ives Grove Golf Links and will be shared with the board when completed. Carls noted that due to changes in cigarette licensing, an ordinance update will be on a future agenda.

**g. Administrator Report**

McKinney noted upcoming items for April 8<sup>th</sup>: public hearing for off-road vehicle ordinance changes; certified survey map request for Anthony & Christine Fox; conditional use extension request for Gleason – salvage; discussion regarding road bonds; a solar facility application for an accessory building on 59<sup>th</sup> DR north of 58<sup>th</sup> RD. He also noted that Racine County would be addressing the Echo Lake Foods noise complaint; they will be referred to come before the Village Board for discussion.

**6. Public Comments, Questions, and Suggestions | No comments**

**7. Business – Discussion and possible action on the following:**

- a. Closed Session:** The Village Board may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e)\* to discuss Union Grove/Yorkville Fire Department and issues related thereto.

*Motion (S. Nelson, Maurice) to ENTER INTO CLOSED SESSION at 6:45 pm. Roll Call - Funk, Yes; Maurice, Yes; D. Nelson, Yes; S. Nelson, Yes; Bartlett, Yes. Motion Carried.*

Discussed Union Grove/Yorkville Fire Department and issues related thereto.

*Motion (S. Nelson, Bartlett) to RECONVENE INTO OPEN SESSION at 8:15 pm., MC.*

- b.** The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted.

*No action was taken on this agenda item.*

**8. Adjournment**

*Motion (S. Nelson, Maurice) to adjourn the meeting at 8:15 pm, MC.* The next scheduled joint Village Board and Planning Commission meeting is April 8, 2024, at 6:00 pm.

**9. Adjournment**

*Motion (Funk, Maurice) to adjourn the meeting at 7:45 p.m., MC.* The next scheduled Village Board meeting at the time of this submission is March 11, 2024, at 6:00 pm.

Respectfully submitted,  
Janine Carls, Village Clerk

\* Wisconsin Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.