



# Village Board & Planning Commission Joint Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Monday, February 12, 2024

**1. Village Board President, Douglas Nelson, called the meeting to order at 6:00 pm.**

**2. Roll Call**

Village Trustees	Plan Commission	Administration	Community
Douglas Nelson, President Robert Funk Dan Maurice Steve Nelson Cory Bartlett	Aaron Alby Tim DeGarmo Barb Geschke	Michael McKinney, Administrator Janine Carls, Clerk Nick Carriker, Public Works Mgr.	

**3. Consent Agenda - approval of:**

- a. 1/22/2024, Village Meeting Minutes
- b. Financial reports
- c. Village invoices
- d. Building Inspector's Report
- e. Code Enforcement Officer's Report
- f. 2023-2024 Operator License- Aaron Clutter
- g. Special Event – Gary's Hot Rod Reunion

*Motion (Maurice, S. Nelson) to approve the Consent Agenda items as presented, Motion Carried (MC).*

**4. Business - Discussion and possible action on the following:**

**a. Wisconsin Department of Transportation Local Structures (6-20 feet) program**

McKinney stated that the program's purpose is to establish a database, allowing for ease of matching needs to funding if it becomes available. Load ratings may be added to the program if funding allows. McKinney stated that 15 structures had been identified. Discussed other potential structures including on N Raynor Ave and at 57<sup>th</sup> at Braun. McKinney recommended participation in the program utilizing in-house inventory and county staff inspection to compile data.

*Motion (Maurice, Bartlett) to participate in the Local Structures program, utilizing in-house inventory and county staff inspection to compile data, MC.*

**b. Annual WE Energies road weight restriction request**

McKinney noted this list is compiled every year and has been the same for the past few years.

*Motion (Funk, S. Nelson) to approve the road list as presented, MC.*

**c. Scheduling the 2024 Board of Review**

*Motion (S. Nelson, Maurice) to schedule the 2024 Board of Review for June 26, from 5:00 p.m. to 7:00 p.m.*

**d. Scheduling a spring tire and electronics collection event at the Village collection site**

*Motion (Funk, S. Nelson) to schedule the "Clean Sweep" event for April 20, from 8:00 a.m. to 3:00 p.m., MC.*

**5. Reports**

**a. Engineers Report | No report**

**b. Yorkville Stormwater Utility District Report | No report**

**c. Roads/Public Works Committee Report**

Maurice and Funk are considering March dates for the annual road tour.

**d. Village President's Report | No report**

**e. Clerk's Report**

Carls relayed three concerns: an anonymous complaint that the collection site is being used by non-residents; Monica Baker has concerns regarding excess water on her property at 2705 67<sup>th</sup> DR.; and resident concerns about general maintenance of properties on Old Yorkville RD.

**f. Administrator**

McKinney reported that a review of updates to the personnel manual and a sign waiver request from Yorkville Elementary School would likely be on the next meeting agenda. He also noted that a previously approved, now expired, site plan for a Class II Collocation at the Racine County Fairgrounds is expected to be resubmitted.

**6. Public Comments, Questions, and Suggestions | No comments**

**7. Adjournment**

*Motion (S. Nelson, Funk) to adjourn the meeting at 6:26 p.m., MC.* The next scheduled Village Board meeting at the time of this submission is February 26, 2024, at 6:00 pm.

Respectfully submitted,  
Janine Carls, Village Clerk