

VILLAGE OF YORKVILLE
SPECIAL EVENT PERMIT APPLICATION

The undersigned hereby applies for a permit to hold a special event, pursuant to Chapter 14, Article XII of the Village of Yorkville Code of Ordinances. The undersigned submits the following in support of their application:

APPLICANT:

NAME _____ Age 18 or older? Yes No

ORGANIZATION/BUSINESS NAME _____

ADDRESS _____

PHONE _____ E-MAIL _____

EVENT INFORMATION:

EVENT NAME _____

LOCATION _____

DATE(S) _____

HOURS OF OPERATION _____

ESTIMATED NUMBER OF ATTENDEES PER DAY _____

DESCRIPTION _____

PARKING FACILITIES _____

PLEASE ANSWER THE FOLLOWING:

Will participants be charged for admission to any of the events covered under this application? Yes No

If yes, charge for admission _____

Is this event being conducted by a religious, charitable, educational, or non-profit organization? Yes No

If yes, name of organization (if different than above) _____

If yes, are all proceeds of the event devoted to this organization? Yes No

- Submit a completed application form with the correct application fee (\$5.00 per event or \$200.00 annually), payable to the Village of Yorkville. *Note: No application fee is required if admission is not charged for the event or the event is conducted by a religious, charitable, educational, or non-profit organization with all proceeds devoted to that organization.*

Applicant Signature: _____ Date: _____

TO BE COMPLETED BY VILLAGE

Application Received: _____ Fee Received: \$ _____

Previously Held Event: Y / N

Action taken by Village Board / Village Clerk to: Approve / Deny on: _____

Expiration Date: _____

Conditions Imposed by Village Board; _____