



Village Board Meeting Minutes

Union Grove Municipal Center 925 15th Avenue
Monday, August 28, 2023

1. **Call to Order** - Douglas Nelson, Village Board President, called the meeting to order at 5:30 p.m.

2. **Roll Call**

President - Douglas Nelson. Trustees - Robert Funk, Daniel Maurice, Steve Nelson, and Cory Bartlett. Staff Present - Michael McKinney (Administrator/Clerk) and Janine Carls (Deputy Clerk-Treasurer). Others Present: Jordan Brown (RCEDC), Nick Carriker (Public Works Supervisor), and David Minch (KerberRose), who participated virtually.

3. **Approval of Minutes**

Motion (Funk, S. Nelson) to approve August 14, 2023, Village Board meeting and August 14, 2023, joint Village Board/Plan Commission meeting minutes as presented, Motion Carried (MC).

4. **Approval of Village Invoices**

Motion (Bartlett, Funk) to approve Village invoices in the amount of \$40,265.93, MC.

5. **Approval of Stormwater Invoices**

Motion (Maurice, Bartlett) to approve Stormwater invoices in the amount of \$600.00, MC.

6. **Business - Discussion and possible action on the following:**

a. **2023 Racine County Economic Development Corporation (RCEDC) semi-annual report**

Jordan Brown presented a mid-year update highlighting RCEDC activities in Racine County. In Yorkville, RCEDC has 4 active projects underway and has taken steps to engage with existing small businesses.

No formal action taken on this agenda item.

b. **2022 annual financial report**

David Minch virtually presented the 2022 Kerber Rose Annual Financial Report for the Village of Yorkville, the Yorkville Water Utility, Sewer Utility, and Stormwater Utility. He reported that 2022 was a strong, healthy year overall. Discussed potential factors for the Wastewater Utility's negative rate of return and possible consideration of a study to see if rates need adjusting.

Motion (S. Nelson, Funk) to approve the 2022 annual financial report as presented, MC.

c. **Westbound Plank Road (CTH A) transverse rumble strips**

Discussed ideas for improving safety at the intersection of Hwy 45 and CTH A, rumble strip alternatives, and the cost of filling in rumble strips east of Hwy 45 on Plank Road. Will consult with Racine County.

No formal action taken on this agenda item.

d. **Willkomm Development LLP storm sewer easement agreement**

Motion (S. Nelson, Funk) to approve the Willkomm Development LLP storm sewer easement agreement as presented, MC.

e. **2024 road construction projects**

Discussed obtaining estimates for 2024 potential road projects. Roads chosen for estimates are 58th (from 59th to 55th), N Raynor (CTH A to CTH 20), and 59th (CTH C north to end).

No formal action taken on this agenda item.

f. **Setting dates for the Village's 2024 budget workshops**

The 2024 budget workshop will be held at the end of the Village Board Meeting on September 25, 2023.

No formal action taken on this agenda item.

g. **Racine County Farmland Preservation Program**

McKinney relayed a recent email from Chad Sampson. Discussed elements of the program, general interest, and whether any trustees would attend the upcoming program meetings.

No formal action taken on this agenda item.

- h. **Stark Pavement pay request #1 for the 2023 58th Road paving and drainage program project**
Motion (S. Nelson, Funk) to approve Stark Pavement pay request #1 for the 2023 58th Road paving and drainage program project as presented in the amount of \$260,833.48, MC.
- i. **Racine County Tax Incremental District No. 1 reimbursement payment #2**
Motion (Funk, Bartlett) to approve Racine County Tax Incremental District No. 1 reimbursement payment #2 in the amount of \$50,000.00, MC.
- j. **Valbridge Property Advisors water tower access acquisition appraisal**
McKinney stated that Geary recommends approval of this acquisition appraisal.
Motion (S. Nelson, Maurice) to approve the Valbridge Property Advisors water tower access acquisition appraisal as presented, MC.
- k. **Scheduling a fall tire and electronics collection event**
McKinney stated that he had not heard from ASDA yet and would move this item to a future agenda.
No formal action taken on this agenda item.
- l. **Setting hours of the Village's 2023 trick-or-treat**
McKinney stated that Union Grove had set hours on October 31, 2023, from 5:30 p.m. to 7:30 p.m.
Motion (Funk, S. Nelson) to set Village of Yorkville trick-or-treat hours the same as Union Grove, MC.

7. Reports

- a. **Engineer's Report | No report**
- b. **Yorkville Stormwater Utility District Report | No report**
- c. **Roads/Public Works Committee Report**
Funk stated that micro-surfacing of Acorn Trail would be done soon and that he permitted the contractors to store materials on his property for the project. McKinney confirmed it would likely be the end of the week. Maurice reported that a culvert on N. Raynor needs replacement, and a quote should be obtained.
- d. **Village President's Report | No Report**
- e. **Administrator/Clerk's Report**
McKinney reported the following: Received confirmation that Brian Lilly plans to move forward with the anticipated land donation. Will meet with Carriker, Hanson, Madsen, and representatives of a company interested in developing Durand Corners on Tuesday, August 29. A master sign plan amendment for Willkomm will be reviewed at the next Village Board and Plan Commission meeting. Received a bus service contract draft that reflects a 10% increase. Stated that the electric service has been restored to the water tower and the light is working.

8. Public Comments, Questions, and Suggestions

Funk relayed Russ Skewes' concerns about solar canvassers. Funk also stated the old Home Run Heaven property needs mowing and the removal of an abandoned boat.

9. Adjournment

Motion (Maurice, Bartlett) to adjourn the meeting at 7:51 p.m., MC. The next scheduled Village Board meeting is September 11, 2023, at 6:00 p.m.

Respectfully submitted,
Janine Carls
Village Deputy Clerk-Treasurer