



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, August 15, 2023

1. **Call to Order** - Douglas Nelson called the meeting to order at 6:00 p.m.
2. **Roll Call** - President Doug Nelson | Commissioners – Aaron Alby, Daniel Maurice, Steve Nelson, and Leo DeBrabander | Michael McKinney (Administrator/Clerk) and Janine Carls (Deputy Clerk-Treasurer) | Gary Hanson and Nick Carriker (Utilities Management)
3. **Approval of Minutes**
Motion (S. Nelson, DeBrabander) to approve the July 18, 2023, Sewer and Water Commission meeting minutes, Motion Carried (MC).
4. **Approval of Sewer Utility District Financial Reports**
Motion (Maurice, Alby) to approve Sewer Utility District Financial Reports as presented, MC.
5. **Approval of Water Utility District Financial Reports**
Motion (Alby, DeBrabander) to approve Water Utility District Financial Reports as presented, MC.
6. **Approval of Sewer Utility District Invoices**
Motion (Maurice, Alby) to approve Sewer Utility District Invoices as presented in the amount of \$70,918.42, MC.
7. **Approval of Water Utility District Invoices**
Motion (S. Nelson, Alby) to approve Water Utility District Invoices as presented in the amount of \$21,588.11, MC.
8. **Business – Discussion and possible action on the following:**
 - a. **Engineering design standard details and construction specifications**
Hanson, Alby, and Carriker are still reviewing and revising.
No formal action was taken on this agenda item.
 - b. **Water and wastewater utility infrastructure extension planning**
Discussed probable cost summaries associated with extending these infrastructures, how extensions would benefit Yorkville, which businesses may be interested in investing to tie into these utilities, and the limited capacity of our current wastewater plant.
No formal action was taken on this agenda item.
 - c. **Sprint water tower cellular equipment removal request**
McKinney stated that WE Energies, pursuant to Sprint/T Mobile's request, had removed the electric service for the water tower and steps were being taken to reinstall the service. Discussed fencing in the tower after the new well is completed; Hanson will research available grants to cover the expense.
No formal action was taken on this agenda item.
9. **Reports**
 - a. **Engineer's Report** | No report
 - b. **Sewer Utility District Manager's Report**
Hanson stated that sewer cleaning had been completed and needed repairs are being addressed. The DNR inspection went well, and items of concern have been addressed. Carriker is continuing to work with contractors regarding the ammonia analyzer that has not worked properly since its installation. A plan of action is in place for the two manhole covers in question on the frontage road.
 - c. **Water Utility District Manager's Report**
Hanson reported that an inspection of the water utility is being rescheduled. He and Carriker met with the design team for the new well. The plans are being submitted to the DNR and the goal is to obtain bids in December and begin construction by January/February. Hanson is confident that the planned land exchange for this project is viable, though timing is of the essence.

d. Administrator/Clerk's Report

McKinney stated that the auditor is recommending a sewer rate increase due to the negative rate of return for this utility.

10. Public Comments, Questions, and Suggestions | No Comments

11. Adjournment

Motion (S. Nelson, Alby) to adjourn the meeting at 6:50 p.m., MC. The next scheduled Sewer and Water Commission meeting is September 19, 2023, at 6:00 p.m.

Respectfully submitted,

Janine Carls, Deputy Clerk-Treasurer