



**Village Board Meeting Minutes**  
Union Grove Municipal Center 925 15th Avenue  
Monday, July 24, 2023

1. **CALL TO ORDER** - Village Board President, Douglas Nelson, called the meeting to order at 6:00 p.m.
2. **Roll Call**  
President - Douglas Nelson. Trustees/Commissioners - Robert Funk, Daniel Maurice, Steve Nelson, and Cory Bartlett. Staff Present - Michael McKinney (Administrator/Clerk). Others present – Rebecca Shepro (Attorney), Kay Friesema, Tod Waldron, Dean Paull, and Robin Christensen.
3. **Approval of Minutes**  
*Motion (Bartlett, S. Nelson) to approve July 10, 2023, Village Board/Plan Commission meeting minutes as presented, Motion Carried (MC).*
4. **Approval of Village Invoices**  
*Motion (Funk, Maurice) to approve village invoices in the amount of \$29,010.04, MC.*
5. **Approval of Stormwater Invoices**  
*No stormwater invoices were presented for approval.*
6. **New and Unfinished Business - Discussion and possible action on the following:**
  - a. **807 53<sup>rd</sup> Dr and 15414 Ives Grove Road drainage-related complaint**  
Shepro provided counsel on addressing a fallen tree that is obstructing a waterway and lying on adjacent properties. Pursuant to WI State Statute 88.90, once all trustees have visited the site, assessed the concern, and made recommendations, McKinney will send an appropriate notice of violation to the property owner.  
*No formal action was taken on this agenda item.*
  - b. **Grandview Business Park streetlight damages/repairs**  
McKinney shared Pruitt's findings that the Grandview Business Park Owners Association does have a responsibility to maintain the common areas of Grandview Business Park including lighting. McKinney will send correspondence to the association notifying them of their responsibility.  
*No formal action was taken on this agenda item.*
  - c. **Grandview Business Park Irrigation facilities**  
McKinney reported speaking with Geary regarding potentially requiring businesses to obtain ROW permits for access and repairs to irrigation systems installed along curb lines in Grandview. Conditions of approval would be that any damage to these lines shall not be the responsibility of the Village to replace or fix. Discussed waiving the late application fee.  
*No formal action was taken on this agenda item.*
  - d. **Leetsbir Road culvert removal proposal**  
Discussed quotes obtained. McKinney noted that the landowner, Bob Gleason, had offered to rip the culvert on his property out himself at no charge to the Village. McKinney will confirm with Gleason.  
*No formal action was taken on this agenda item.*
  - e. **North Raynor Avenue culvert replacement proposal**  
Discussed the proposal and type of material preferred for this culvert replacement.  
*Motion (Funk, Maurice) to approve the Mutter Excavating proposal as presented for replacement of the North Raynor Avenue culverts with concrete culverts, MC.*
  - f. **Road maintenance proposals**

Discussed maintenance proposals for micro-surfacing on crack-filling of several roads, municipal reviews of these types of treatments, costs, and which roads to address relative to condition, budget allowances, and timing.

*Motion (Bartlett, Maurice) to approve the proposed maintenance of these roads as presented: Acorn Trail, Crystal Lane, Braun Road, 59<sup>th</sup> Drive, Log Cabin Drive, and Savage Road, MC.*

**g. Copier machine replacement proposals**

McKinney informed the board of issues with the copier that may cost more to repair than replace. Discussed various features and costs. McKinney will obtain more quotes.

*No formal action was taken on this agenda item.*

**h. 2025-2029 Wisconsin Department of Transportation Surface Transportation Program and Local Bridge Program**

McKinney described the program. Discussed working with Madsen to apply for the urban section of the program (Grandview), and the local section (for 58<sup>th</sup> RD.) McKinney to apply for the local bridge program for 50<sup>th</sup> Rd (may not qualify as the state is recommending rehab vs. replacement). 67<sup>th</sup> DR is already covered under a joint grant with Union Grove but discussed contacting Delegrave to inquire about the railroad trestle as it relates to that road project.

*No formal action was taken on this agenda item.*

**i. U.S. Department of Transportation Rural and Tribal Assistance Pilot Program**

The program offers competitive planning and engineering for road projects for a limited number of spots. Discussed applying for this program to help offset costs for either/both the 58<sup>th</sup> Rd project and the 61<sup>st</sup> DR project. Can submit up to three applications.

*No formal action was taken on this agenda item.*

**j. Wisconsin Public Employers' Group Income Continuation Insurance Program**

McKinney described this optional program to provide income replacement to disabled employees. The program is currently on premium through at least 2024. Discussed details of the plan, potential costs, and the ability for employees to opt in/out at any time.

*Motion (S. Nelson, Bartlett) to authorize Village participation in the Wisconsin Public Employers' Group Income Continuation Insurance Program, MC.*

**k. 2023-2024 annual Operator License application submitted by Theresa Hauser**

*Motion (Funk, Bartlett) to approve an Operator License for Theresa Hauser, MC.*

**7. Reports**

a. **Engineer's Report** | No report

b. **Yorkville Stormwater Utility District Report** | No report

c. **Roads/Public Works Committee Report** | No report

d. **Long-Range Planning/Ordinance Committee Report**

Maurice reported that they met on July 11 to discuss solar and wind energy facility ordinances, sump pump and downspout discharge ordinances, and driveway permitting ordinances.

e. **Union Grove/Yorkville Fire Commission Report**

The last meeting went well. D. Nelson requested to add an agenda item for a closed session in an upcoming Village Board meeting to continue to discuss land acquisition.

f. **Village President's Report** | No report

g. **Administrator/Clerk's Report** | No

Expecting two site plans for consideration on August 14<sup>th</sup> (Gleason, old freeway auto salvage, and Hribar on Raymond Ave.) Racine County asked if we would like to participate in a farmland preservation program by adding a prime agricultural zoning district in which qualified participating landowners could claim tax credits. May invite Chad Sampson, Racine County Land Resources Manager, to a future meeting to provide more details.

**8. Public Comments, Questions, and Suggestions**

Dean Paull and Robin Christensen addressed the Village Board.

**9. Adjournment**

*Motion (Maurice, Bartlett) to adjourn the meeting at 7:51 p.m., MC.* The next scheduled Village Board meeting is August 14, 2023, at 6:00 p.m.

Respectfully submitted,

Janine Carls, Village Deputy Clerk/Treasurer