



Village Board Meeting Minutes

Union Grove Municipal Center 925 15th Avenue
Monday, June 26, 2023

1. **Village Administrator/Clerk, Michael McKinney, called the meeting to order at 6:00 pm.**

2. **Roll Call**

Trustees/Commissioners - Robert Funk, Daniel Maurice, Steve Nelson, and Cory Bartlett. Absent: Douglas Nelson, Village President. Staff Present - Michael McKinney (Administrator/Clerk), Janine Carls (Deputy Clerk-Treasurer), Nick Carriker (Public Works Manager). Others Present – Chris Geary (Village Attorney), Mark Madsen (Village Engineer), Kay Friesema and Tod Waldron (Yorkville Residents), Jennifer Ditscheit, Amy Ruffalo, and Sara Gloeckler (Union Grove Trustees).

3. **Appointment of a temporary Village Board chairperson**

Motion (Maurice, Bartlett) to nominate Steve Nelson as temporary chairperson, Motion Carried (MC).

4. **Approval of Minutes**

Motion (Bartlett, Funk) to approve June 12, 2023, Village Board meeting minutes as presented, MC.

5. **Approval of Village Invoices**

Motion (Maurice, Funk) to approve village invoices in the amount of \$35,758.99, MC.

6. **Approval of Stormwater Invoices**

No stormwater invoices were presented for approval.

7. **New and Unfinished Business - Discussion and possible action on the following:**

a. **807 53rd Drive and 15414 Ives Grove Road drainage-related complaint**

Nelson thanked Friesema for the letters she had sent regarding a neighbor's tree that had fallen into a canal and onto neighboring properties. Nelson gave a short history of the waterway indicating it is a man-made ditch over which the authority is not currently clear. Friesema and Waldron stated that the tree lying over that waterway is damning due to field runoff such as corn stalks getting hung up there. The area is a flood plain and the greater concern is that heavy rain could flood out several neighboring homes if the canal is not cleared. Geary suggested approaching the issue as a public nuisance.

No action was taken on this agenda item.

b. **Stonecrest Shores subdivision drainage/stormwater**

Madsen reported visiting Stonecrest Shores with Mutter and Carriker. They discussed several options for alleviating standing water in the Haubrich ditch. Madsen stated the overall pitch in the subdivision is appropriate. Discussed cleaning out and reseeded Haubrich's ditch to its original condition this one time to see if the issue resolves and recommending that they discharge their sump pump and roof drains away from the ditch as an additional preventative. Discussed considering an ordinance to prohibit sump pumps and roof drains from being discharged into ditches.

Motion (Bartlett, Maurice) to obtain a quote from Mutter Excavating to clean out and reseed Haubrich's ditch, MC.

c. **2023 Union Grove Parks and Recreation contribution**

McKinney stated that the Village of Yorkville had budgeted \$18,000 for Park and Rec but had not voted to approve the UG contribution request. Discussed disproportionate savings to Yorkville residents compared to the contribution amount. Ditscheit mentioned that there may be more Yorkville participants as it can be difficult to differentiate Yorkville vs. Union Grove addresses. McKinney stated that the last budget draft Union Grove posted online indicated an expectation of \$13,500 from Yorkville which Ditscheit affirmed appeared to be correct.

Motion (Bartlett, Maurice) to approve a contribution of \$13,500.00 to Union Grove Park and Rec to meet their budget to receive in 2023 and to revisit the contribution for 2024, MC.

d. **Leetsbir Road drainage/stormwater**

Madsen stated that the Prosser RV ditch still has issues resulting from the owner/lessor attempting to modify it. It needs to be restored to its original configuration. Discussed charging repair costs back to the owner/lessor. When the ditch is reshaped the barricades around the pond drain should also be removed. Also discussed was the ditch by Stericycle which needs tile repair.

Motion (Funk, Maurice) to obtain quotes from Mutter Excavating for both Leetsbir Road ditch repairs, MC.

e. **WE Energies Streetlight damages/repairs**

McKinney relayed WE Energies' letter of concern regarding frequent damage to light poles in Grandview and who would be responsible for future repair costs. He noted several suggestions such as using wood poles instead of fiberglass or moving the poles further back from the road. The consensus was to not spend money on this. If WE Energies wants to switch to wood that is fine, otherwise they can fix it or abandon it. Discussed sending letters to businesses on that stretch of Grandview to alert them to the concern.

No action taken on this agenda item.

f. **Resolution 2023-17 Updating the fee schedule for fees established by Yorkville Village Board policy and various provisions of the Village of Yorkville Code of Ordinances.**

McKinney stated that he had updated some language in the fee schedule and entered previously omitted information where needed. He highlighted the proposed increases and the reasons behind them. The effective date, if approved, will be July 1, 2023.

Motion (Funk, Bartlett) to adopt Resolution 2023-17 as presented, MC.

g. **Resolution 2023-18 Approving the "Resolution authorizing the appointment of adult crossing guards by the School Board for the Joint School District Number 1, Village of Union Grove, Towns of Paris, Dover, and Yorkville."**

McKinney stated that the Village of Union Grove would no longer be employing crossing guards, transferring the appointment of crossing guards to the School Board instead.

Motion (Maurice, Bartlett) to adopt Resolution 2023-18 as presented, MC.

h. **Glassen Technology Services office computer purchase proposal**

McKinney obtained quotes for a new desktop or laptop computer after consulting with Glassen on issues with his 6 yr. old desktop unit's video display ports. The laptop is \$350 more than the desktop but provides more versatility and will also replace an older Think Pad that had been used for meetings.

Motion (Maurice, Bartlett) to approve the purchase of a new laptop, MC.

i. **2023-2024 annual Operator License applications submitted by: Jessica Anchondo, Michelle Garcia, Jacqueline Kelly, Alexzandra Krempasky, Nadia Rightmire, Alyssa Smith, Lyndsey Wensing, and Marybeth Whipple.**

Motion (Bartlett, Funk) to approve Operator Licenses for all applicants presented, MC.

j. **2023-2024 annual Operator License application submitted by Justin Chappelle**

McKinney asked for conditional approval pending the submission of his server training certificate.

Motion (Funk, Maurice) to conditionally approve Chappelle's application, pending receipt of the required proof of server training, MC.

8. Reports

a. **Engineer's Report**

Madsen stated that 58th Road work should begin soon; he will email details. Grandview final walk-through is July 27th at 3 pm and either Mark or Steve will try to be there.

b. **Yorkville Stormwater Utility District Report | No Report**

c. **Roads/Public Works Committee Report | No report**

d. **Long Range Planning/Ordinance Committee Report | No Report**

e. **Union Grove/Yorkville Fire Commission Report | No Report**

f. **Village President's Report | No Report**

g. **Administrator/Clerk's Report**

McKinney stated that roadwork on Hwy 20 east of the Hwy 45 roundabout is underway. Yorkville Elementary School traffic will need to approach from the west. One-day roundabout closures will be in late July for Hwy 45 and mid-August for Hwy 75. The deadline for completion of the Yorkville Meadows intersection is July 2, 2023; Jasperson has been notified. WI DOT opted to not put temporary 4-way stops on Hwy A (Plank Rd) at Hwy 45 and Hwy 75 as it creates confusion.

9. Public Comments, Questions, and Suggestions | None

10. New and Unfinished Business – Discussion and possible action on the following:

- a. **Closed Session:** The Village Board may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Sections 19.85(1)(g)* and 19.85(1)(e)** to discuss:
 - 1) Jenkins v. Village of Yorkville, Circuit Court, Racine County, State of Wisconsin, Case No. 21-CV-1034 and 17806 Spring Street (CTH C) property maintenance with legal counsel,
 - 2) Water tower access acquisition and issues related thereto

Motion (Bartlett, Funk) to go into CLOSED SESSION at 7:34 p.m. Roll Call - Funk, Yes; Maurice, Yes; S. Nelson, Yes; Bartlett, Yes. Motion Carried. Nick Carriker remained in attendance.

Discussed Jenkins property maintenance with legal counsel.

Discussed water tower access acquisition and issues related thereto.
- b. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted.

Motion (Bartlett, Maurice) to reconvene into open session at 7:54 p.m., MC.
- c. Resolution 2023-16 Setting forth the relocation order of the Village of Yorkville affecting certain property located at 1520 Grandview Parkway (Parcel ID#194-03-21-13-029-016) in the Village of Yorkville, Racine County WI
Motion (Bartlett, Maurice) to adopt Resolution 2023-16 as presented, MC.

11. Adjournment

Motion (Maurice, Funk) to adjourn the meeting at 7:56 p.m., MC. The next scheduled Village Board meeting is July 10, 2023, at 6:00 p.m.

Respectfully submitted,
Janine Carls
Village Deputy Clerk-Treasurer

* Wisconsin Statutes Section 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

** Wisconsin Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.