



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, June 20, 2023

1. **CALL TO ORDER - Douglas Nelson called the meeting to order at 6:00 p.m.**
2. **Roll Call** - President Doug Nelson | Commissioners – Aaron Alby, Leo DeBrabander, Daniel Maurice, and Steve Nelson | Michael McKinney (Administrator/Clerk) | Janine Carls (Deputy Clerk-Treasurer) | Nick Carriker (Public Works Mgr.) Absent: Gary Hanson (Utility Manager).
3. **Approval of Minutes**
Motion (Maurice, Alby) to approve the May 16, 2023, Sewer & Water Commission meeting minutes as presented, Motion Carried (MC).
4. **Approval of Sewer Utility District Financial Reports**
Motion (Alby, DeBrabander) to approve the May Sewer Utility District Financial Reports as presented, MC.
5. **Approval of Water Utility District Financial Reports**
Motion (S. Nelson, Alby) to approve the May Water Utility District Financial Reports as presented, MC.
6. **Approval of Sewer Utility District Invoices**
Motion (S. Nelson, DeBrabander) to approve Sewer Utility District Invoices in the amount of \$23,140.14, MC.
7. **Approval of Water Utility District Invoices**
Motion (Maurice, Alby) to approve Water Utility District Invoices in the amount of \$19,894.64, MC.
8. **New and Unfinished Business – Discussion and possible action on the following:**
 - a. **Water Tower Clean and Coat, Inc. water tower cleaning and inspection proposal**
McKinney stated that Hanson recommends this proposal. We have \$5,000 budgeted for this item.
Motion (Alby, DeBrabander) to approve the Water Tower Clean and Coat proposal as presented, MC.
 - b. **Resolution 2023-16** Setting forth the relocation order of the Village of Yorkville affecting certain property located at 1520 Grandview Parkway (Parcel ID# 194-03-21-13-029-016) in the Village of Yorkville, Racine County, Wisconsin
McKinney stated that this requires a Sewer and Water Commission recommendation before the Village Board can vote on it. Discussion as to whether to move forward now that Sprint is removing their equipment from the water tower and other reasons to do so including US Cellular access, future proposals, our own access, and the future new well installation.
Motion (Alby, S. Nelson) to recommend adoption of Resolution 2023-16 as presented, MC.
9. **Reports**
 - a. **Engineer's Report** | No report
 - b. **Sewer Utility District Manager's Report**
Carriker reported that the annual wastewater sampling is underway. Still working with Staab, Hach, and Aqua-Aerobic Systems to get the Amtax analyzer working. Village of Amery staff will be touring our wastewater plant on June 28th. A recent area power outage affected our lift stations prompting Hanson to reach out to SEH for generator quotes for the next budget cycle.
 - c. **Water Utility District Manager's Report**
Carriker stated DNR 5-year survey is rescheduled for 8/15. WE Energies moved a transformer for the golf course causing a power outage at the well house on May 31st. When powered back up, the VFD lost part of the file. Star Net (the original installer) could not be reached so Energenecs was called out to reprogram. Hanson believes we can charge that back to the county. Meeting with Tom from T-Mobile on June 22nd regarding removing equipment from the water tower. Discussed lease terms for the removal of equipment and restoration of the water tower following removal.

d. Administrator/Clerk's Report

McKinney reported sewer and water bills would be sent at the end of the month. Stericycle reached out to Hanson again regarding extending water and sewer service to them. Hanson had explained Stericycle would need to cover the infrastructure cost, though there may be some right of recovery. The Stericycle representative said he would consult with his company, review the cost, and consider whether they want to move forward. McKinney reported that there are no updates on the water utility's proposed acquisition of additional property for the utility's second well.

Discussion on Grandview Parkway change orders, communication issues during the project, engineer access to review plans prior to construction, and developing spec sheets for future project developers to have access to.

10. Public Comments, Questions, and Suggestions | No Comments

11. Adjournment

Motion (Alby, S. Nelson) to adjourn the meeting at 6:58 p.m., MC. The next scheduled Sewer and Water Commission Meeting is July 18, 2023, at 6:00 p.m.

Respectfully submitted,

Janine Carls, Village Deputy Clerk-Treasurer