



Village Board Meeting Minutes

Union Grove Municipal Center, 925 15th Avenue
Monday, April 24, 2023

1. **Village Board President, Douglas Nelson, called the meeting to order at 6:00 pm.**

2. **Roll Call**

President - Douglas Nelson. Trustees/Commissioners - Robert Funk, Daniel Maurice, Steve Nelson, Cory Bartlett. Staff - Janine Carls (Deputy Clerk/Treasurer). Also Present – Nicole Friesema (YYBS), Jason Haubrich (Stonecrest Shores Resident). Absent – Mike McKinney (Administrator-Clerk)

3. **Approval of Minutes**

Motion (S. Nelson, Bartlett) to approve April 10, 2023, joint Village Board/ Plan Commission meeting minutes as presented, Motion Carried (MC).

4. **Approval of Village Invoices**

Motion (Funk, Maurice) to approve Village invoices in the amount of \$447,346.56, MC.

5. **Approval of Stormwater Invoices** | No invoices to approve.

6. **New and Unfinished Business – Discussion and possible action on the following:**

a. **Yorkville Youth Baseball/Yorkville Girl's Fastpitch Softball annual contribution request**

This request is \$2,000 above the budgeted amount. Nicole Friesema outlined some urgent equipment needs. Maurice stated that parents and leaders have been working hard to improve the programs and were even able to host last year's All-Star Game.

Motion (Maurice, Bartlett) to approve a \$10,000.00 contribution to Yorkville Youth Baseball/Yorkville Girl's Fastpitch Softball for 2023, MC.

b. **Yorkville Youth Baseball/Yorkville Girl's Fastpitch Softball donation request**

Discussed Yorkville Elementary and other municipality involvement as well as fundraising options. Friesema stated that they do have backup plans in place for this year and understand that Yorkville did not budget for the request in 2023. The program is growing and has a new rookie league. A donation will help to offset the costs of additional equipment needs (pitching machines) and the replacement of aging equipment. Outside municipality participation is a very small percentage at this time. Friesema would like to come back to a future meeting to present additional details. Friesema requested this item be added to the agenda for the May 22nd meeting. Bartlett recommended placing Union Grove's Park and Recreation contribution request on an upcoming agenda to close it out as no formal action had been previously taken on it.

No action was taken on this agenda item.

c. **Stonecrest Shores subdivision drainage/stormwater**

Bartlett gave an overview of his on-site visit to Stonecrest Shores where he met with Haubrich regarding three drainage issues. The first discussion was of the pond behind the Van De Water property that pools and creates a river that comes down the western edge of the property. Bartlett recommended the subdivision research this issue and take steps to resolve it. The second discussion focused on ditch maintenance east of the Van De Water property where cattails may be obstructing better flow. Ditch maintenance roadside is Yorkville's to attend to. Finally, Bartlett observed standing water in Haubrich's ditch on Queens Brook Lane and recommended Madsen shoot grades of that ditch and others in the area to see if the pitch is correct. Haubrich is willing to act on the ditch if approval is granted to do so and specs are provided. Haubrich agreed to speak to the HOA about pond inspection/maintenance and the area west of Van De Water's home. It was also recommended that Madsen look at the original stormwater agreement and design plans and investigate if Dan Oakes' modifications/amendments to the pond design were reviewed and approved.

No action was taken on this agenda item.

d. Municipal Law & Litigation Group quit claim legal services engagement letter

A small right-of-way strip owned by the Village of Yorkville is now subject to a Village of Union Grove Fire Protection quarterly charge. McKinney has recommended seeking legal counsel to potentially quick claim it back to the adjoining property or quit claim it to Union Grove. Union Grove denied his request to work with Pruitt's office citing a conflict of interest.

Motion (S. Nelson, Bartlett) to approve retaining Municipal Law and Litigation Group for quit claim legal services, MC.

e. Municipal Law & Litigation Group property acquisition legal services engagement letter

McKinney has recommended seeking legal assistance for the potential acquisition of a site for the fire department. Pruitt's office is conflicted out on this as well.

Motion (Maurice, Funk) to approve retaining Municipal Law and Litigation Group for property acquisition legal services, MC.

f. Wisconsin Department of Transportation State/Municipal Agreement Revision #1 for State-Let Local Bridge Project 2702-00-05/75 (2 Mile Road bridge over West Branch of Root River Canal)

Though there is no guarantee the final design or construction costs will not increase beyond what is in the SMA currently, an increase in federal funding has reduced anticipated project construction costs.

Motion (Maurice, Bartlett) to approve the Wisconsin Department of Transportation State/Municipal Agreement Revision #1 for State-Let Local Bridge Project 2702-00-05/75 (2 Mile Road bridge over West Branch of Root River Canal), MC.

g. Special Event Permit Application – Racine Founders Rotary Club

Post Prom event is to be held on Saturday, May 20, 2023, at the Racine County Fairgrounds.

Motion (Bartlett, S. Nelson) to approve the Racine Founders Rotary Club special event application, MC.

h. Special Event Permit Application – Amcan Truck Parts

Amcan Truck Fest event is to be held on Friday, June 9, 2023, at the Racine County Fairgrounds.

Motion (Maurice, Funk) to approve the Amcan Truck Parts special event application, MC.

i. Operator Licenses

2022-2023 annual Operator License applications submitted by Jessica Anchondo, Haley Lang, Jennifer Neumann, and John Pisanello.

Motion (Funk, S. Nelson) to approve 2022-2023 operator license applications for Jessica Anchondo, Haley Lang, Jennifer Neumann, and John Pisanello, MC.

7. Reports

a. Engineer's Report | No report

b. Yorkville Stormwater Utility District Report | No report

c. Roads/Public Works Committee Report | No report

d. Long-Range Planning (LRP)

Maurice stated that LRP met on April 11 and passed items up to Village Board/Plan Commission for review. Future project discussions will be on ponds, windmills, and landfill zoning.

e. Village President's Report | No Report

f. Administrator/Clerk's Report

McKinney noted May 8th agenda items and potential agenda items as follows: Willkomm Conditional Use, site plan for a cell tower collocation, official map, Long-Range Plan Commission proposed ordinances, concerns about stop signs on the Frontage Rd at 50th, road conditions in Deer Haven subdivision, and adjournment meeting for Board of Review. He provided an update on Leetsbir Road drainage. Carls provided details on three code enforcement concerns at 1500 S. Sylvania, 18125 Washington Ave, and 2140 65th DR.

8. Public Comments, Questions, and Suggestions | No comments

9. New and Unfinished Business – Discussion and possible action on the following:

- a. **Closed Session:** The Village Board may entertain a motion to go into CLOSED SESSION pursuant to Wisconsin Statutes Section 19.85(1)(e)* to discuss Union Grove/Yorkville Fire Department fire station alternatives and land acquisition, and issues related thereto.

Motion (Maurice, S. Nelson) to ENTER INTO CLOSED SESSION at 7:20 pm. Roll Call - Funk, Yes; Maurice, Yes; D. Nelson, Yes; S. Nelson, Yes; Bartlett, Yes. Motion Carried.

Discussed Union Grove/Yorkville Fire Department fire station alternatives and land acquisition, and issues related thereto.

Motion (S. Nelson, Bartlett) to RECONVENE INTO OPEN SESSION at 7:46 pm., MC.

- b. The Village Board shall RECONVENE INTO OPEN SESSION reserving the right to take action on the matters discussed in CLOSED SESSION and to move to the remaining meeting agenda as posted.

No action was taken on this agenda item.

10. Adjournment

Motion (S. Nelson, Maurice) to adjourn the meeting at 7.47 pm, MC. The next scheduled joint Village Board and Planning Commission meeting is May 8, 2023, at 6:00 pm.

Respectfully submitted,

Janine Carls

Village Deputy Clerk/Treasurer