



Sewer and Water Commission Meeting Minutes

Union Grove Municipal Center 925 15th Avenue

Tuesday, March 21, 2023

1. Call To Order

Sewer and Water Commission President, Douglas Nelson, called the meeting to order at 6:00 pm.

2. Roll Call

President, Doug Nelson | Commission Members – Aaron Alby, Leo DeBrabander, Daniel Maurice, and Steve Nelson | Staff - Michael McKinney (Administrator Clerk), Janine Carls (Deputy Clerk-Treasurer) | Sewer & Water Utilities Management - Gary Hanson and Nick Carriker | Mark Madsen (Engineer)

3. Approval of Minutes

Motion (Maurice, Alby) to approve the February 28, 2023, Sewer and Water Commission and March 13, 2023, joint Sewer and Water Commission/Village Board meeting minutes as presented, Motion Carried (MC).

4. Approval of Sewer Utility District Financial Reports

Motion (Maurice, S Nelson) to approve Sewer Utility District Financial Reports as presented, MC.

5. Approval of Water Utility District Financial Reports

Motion (S Nelson, DeBrabander) to approve Water Utility District Financial Reports as presented, MC.

6. Approval of Sewer Utility District Invoices

*Motion (Maurice, Alby) to approve Sewer Utility District Invoices as presented in the amount of **\$25,299.66**, MC.*

7. Approval of Water Utility District Invoices

*Motion (Alby, DeBrabander) to approve Water Utility District Invoices as presented in the amount of **\$16,747.55**, MC.*

8. Reports

a. **Engineer's Report** | No report

b. **Sewer Utility District Manager's Report**

Hanson stated that the plant is working well, and phosphorus and other test levels are down considerably resulting in tremendous savings pertaining to environmental service fees. Hanson commended Carriker's working with Aquarobics and SEH to fine-tune the plant's instrumentation. Hanson reported an issue with the digester and a sludge-filled pipe that was being addressed. Discussed ideas for the May 6 plant tour.

c. **Water Utility District Manager's Report**

Hanson stated that the well house needs some work including transitioning to LED lighting and repairing the leaking roof and damaged ceiling.

d. **Administrator/Clerk's Report**

McKinney noted that the 1st quarter water and sewer bills are being sent out.

9. Public Comments, Questions, and Suggestions

No Comments.

10. New and Unfinished Business – Discussion and possible action on the following:

a. **Closed Session**

- Sprint short-term water tower cellular equipment lease extension and issues related thereto
- T-Mobile water tower cellular equipment lease and issues related thereto

Motion (Alby, Maurice) to enter into closed session at 6:21 pm, pursuant to Wisconsin Statutes Section 19.85(1)(e) to discuss the following:*

- *Sprint short-term water tower cellular equipment lease extension and issues related thereto*
- *T-Mobile water tower cellular equipment lease and issues related thereto. Roll Call - Alby, Yes; Maurice, Yes; D Nelson, Yes; S Nelson, Yes; DeBrabander, Yes. Motion Carried.*

The Sewer and Water Commission met in closed session to discuss the following:

- Sprint short-term water tower cellular equipment lease extension and issues related thereto
- T-Mobile water tower cellular equipment lease and issues related thereto

Motion (Alby, DeBrabander) to reconvene into open session at 7:07 pm, MC.

b. Sprint short-term water tower cellular equipment lease extension, T-Mobile water tower cellular equipment lease, and issues related thereto

No formal action was taken by the Sewer and Water Commission on this agenda item.

11. Adjournment

Motion (Alby, S Nelson) to adjourn the meeting at 7:09 pm, MC. The next scheduled Sewer and Water Commission Meeting is Tuesday, April 18, 2023, at 6:00 pm.

Respectfully submitted,

Janine Carls

Village Deputy Clerk-Treasurer

* Wisconsin Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.