



Village Board

Union Grove Municipal Center 925 15th Avenue

Monday, February 27, 2023

1. Village Board President, Douglas Nelson, called the meeting to order at 6:00 pm.

2. Roll Call

President - Douglas Nelson. Trustees - Robert Funk, Daniel Maurice, Steve Nelson, Cory Bartlett

Staff - Michael McKinney (Administrator Clerk), and Janine Carls (Deputy Clerk/Treasurer).

Also Present – Chris Geary (Atty.), Jason Braun (Yorkville Elementary); Alan Jasperson (Yorkville Meadows).

3. Approval of Minutes

Motion (Funk, Maurice) to approve February 13, 2023, Village Board-Plan Commission meeting minutes as presented, Motion Carried (MC).

4. Approval of Village Invoices

Motion (Bartlett, S Nelson) to approve village invoices in the amount of \$25,893.56, MC.

5. Approval of Stormwater Invoices

No stormwater invoices were presented for approval.

6. New and Unfinished Business – Discussion and possible action on the following:

a. 2023 Yorkville Meadows Court/Washington Ave (STH 20) intersection proposal

McKinney provided an update regarding a newly scheduled state road project for Hwy 20 at the same intersection. As a result, Jasperson will need to finish his project by mid-June and will need to increase the planned shoulder width from 3' to 5'. Jasperson will not need to complete the 2nd and final layer of asphalt at the intersection as the state will complete that layer. The state will also finish the striping. McKinney stated that Geary had completed the amended development agreement. Geary stated that all other paperwork required of Jasperson was satisfactory.

b. Yorkville Meadows Subdivision Second Development Agreement Amendment

Motion (Maurice, S Nelson) to approve the Yorkville Meadows Subdivision Second Development Agreement Amendment as presented, MC.

c. 17438 58th Road field access driveway and culvert

McKinney reviewed quotes. Discussion regarding pipe length, diameter, and material. Agreed that a 20 ft. long, plastic pipe should be sufficient. Action pending engineer input on pipe diameter.

No action taken on this agenda item.

d. Westbrook Associated Engineers, Inc. proposal for 2023 bridge inspection services

McKinney reviewed this proposal for inspecting two bridges on the west branch (2 Mile Rd, 50th Rd). The 2 Mile bridge is scheduled for replacement but still requires inspection. The fee quoted is \$2000.00 for both bridges.

Motion (Bartlett, Funk) to approve the Westbrook proposal as presented, MC.

e. Annual special event permit application submitted by Apple Farm Management, Inc., for Apple Holler, 5006 South Sylvania Avenue (West Frontage Rd)

McKinney stated that this application is traditionally submitted and renewed annually in February.

Motion (S Nelson, Maurice) to approve the 2023-2024 Apple Holler special event permit, MC.

f. Resolution 2023-07 Designating and appointing a resident to the Village of Yorkville Board of Appeals

McKinney stated that Brad Thom was recommended and is willing to serve on the Board of Appeals.

Motion (S Nelson, Funk) to adopt Resolution 2023-07 as presented, MC.

g. Resolution 2023-09 Amending the Village of Yorkville's 2022 Sewer Utility Fund and Water Utility Fund annual budgets.

McKinney stated that this resolution contains language that is contingent upon the Sewer and Water Commission's approval. S Nelson sought confirmation that this is simply moving funds around.

Motion (Funk, Bartlett) to adopt Resolution 2023-09 as presented, MC.

h. Employee Credit Card Policy

McKinney stated that Stute had prepared this policy as good standard practice. In addition to his card (\$2000 limit), cards would be issued to Carriker (\$5000 limit), and Stute and Carls (\$1500 limits).

Motion (S Nelson, Maurice) to approve the Village of Yorkville Credit Card Policy as presented, MC.

i. Scheduling a spring tire and electronics collection event at the Village's waste and recycling collection site, 19040 Spring St.

Motion (Funk, S Nelson) to schedule a spring tire/electronics collection event for April 22, 2023, MC.

7. Reports

a. Engineer's Report | No report

b. Yorkville Stormwater Utility District Report | No report

c. Roads/Public Works Committee Report

Funk stated a Roads Tour is scheduled for Saturday, March 5th. Discussed issues with Prosser RV parking lot flooding and possible causes. McKinney to follow up with Madsen. Maurice also reported hearing from another resident reporting some flooding issues – canals are full.

d. Long-Range Planning

Maurice stated that Paris Town Chairman, John Holloway, had joined the last meeting and provided valuable information that will be helpful to the committee as they develop a Solar Ordinance.

e. Village President's Report | No Report

f. Administrator/Clerk's Report

McKinney reviewed a \$1500.00 quote from Mutter for repairs to a ditch on Braun Rd that has a lot of subsidence and erosion resulting from a tile repair to the other side of the road in 2018. McKinney reported attending a webinar regarding WI DOT's plans to repave Hwy 11 in 2026/2027. Discussion regarding two other potential drainage issues – a beehive on Hwy 11 just east of Shuman Dr and a possible culvert issue on 10th Ave and York – both of which may not be Yorkville's direct responsibility. McKinney noted that Wed., March 1, the Board of Appeals will review Handi Products' sign variance request. The March 13th meeting will include a conditional use application for Echo Lake Foods and a discussion about an official map/planning document for the area south of Grandview Business Pkwy.

8. Public Comments, Questions, and Suggestions

Jason Braun of the Yorkville Elementary School Board invited questions regarding the previous referendum presentation. Discussed the operational referendum not having a sunset clause and the reasons the school board did not include one.

9. Adjournment

Motion (S Nelson, Bartlett) to adjourn the meeting at 7:11 pm, MC. The next scheduled Village Board meeting is Monday, March 13, 2023, at 6:00 pm.

Respectfully submitted,
Janine Carls
Village Deputy Clerk/Treasurer