



Sewer and Water Commission

Union Grove Municipal Center 925 15th Avenue

Tuesday, January 17, 2023

1. CALL TO ORDER

McKinney called the meeting to order at 6 PM noting the absence of D. Nelson.

Motion (Alby, DeBrabander) to appoint S. Nelson as acting chairperson, Motion Carried (MC).

2. Roll Call

Commission Members - Steve Nelson, Leo DeBrabander, and Aaron Alby. Staff - Michael McKinney (Administrator Clerk), Janine Carls (Deputy Clerk/Treasurer), and Nick Carriker (Sewer & Water Utilities District Manager). Absent - D. Nelson (Village President), Daniel Maurice (Commissioner).

3. Approval of Minutes

Motion (Alby, DeBrabander) to approve the December 20, 2022, Sewer & Water Commission meeting minutes as presented, MC.

4. Approval of Sewer Utility District Financial Reports

Motion (DeBrabander, Alby) to approve the December Sewer Utility District Financial Reports as presented, MC.

5. Approval of Water Utility District Financial Reports

Motion (Alby, DeBrabander) to approve the December Water Utility District Financial Reports as presented, MC.

6. Approval of Sewer Utility District Invoices

Motion (Alby, DeBrabander) to approve Sewer Utility District Invoices in the amount of \$24,480.28, MC.

7. Approval of Water Utility District Invoices

Motion (Alby, DeBrabander) to approve Water Utility District Invoices in the amount of \$22,374.43, MC.

8. New and Unfinished Business – Discussion and possible action on the following:

a. **Sprint/T-Mobile short-term water tower cellular equipment lease extension**

McKinney stated that he had communicated with Julia Potter on Pruitt's recommendation. Potter emailed Michael Centers with T-Mobile letting him know that the matter will be placed on a Village Board agenda for consideration of terminating negotiations and asking T-Mobile to vacate the site if substantial progress is not made by Dec 31, 2022. Centers response was simply that they are still working on it. It was decided to table this agenda item till the next meeting given the absence of D Nelson and Maurice. *No action taken on this agenda item.*

b. **Staab Construction Corporation pay request #17 for the 2021 wastewater treatment facility improvement project**

McKinney stated that this was approved by Village Board and Hanson was fine with it as well. Pay request #17 does not include the change order amount approved in December 2022.

Motion (Alby, DeBrabander) to approve Staab Construction Corporation pay request #17 in the amount of \$55,891.00 for the 2021 Wastewater Treatment Facility Improvement project as presented, MC.

c. **Staab Construction Corporation pay request #18 for the 2021 wastewater treatment facility improvement project**

McKinney stated that pay request #18 includes the change order charges approved in December 2022.

Motion (Alby, DeBrabander) to approve Staab Construction Corporation pay request #18 in the amount of \$55,359.00 for the 2021 Wastewater Treatment Facility Improvement project as presented, MC.

d. Wisconsin Department of Natural Resources wastewater report late submission memorandum

McKinney referred to an email from Hanson to applicable persons at the DNR that stated that several report deadlines had not been met due to health issues. Hanson further stated that we would work to have reports completed in a timely manner with the expectation being no later than 2/28/2023.

Motion (DeBrabander, Alby) to receive and file the Wisconsin Department of Natural Resources wastewater report late submission memorandum, MC.

e. Rescheduling the February 21, 2023, Sewer and Water Commission meeting

Motion (Alby, DeBrabander) to reschedule the February 21, 2023, Sewer and Water Commission meeting to Thursday, February 16, 2023, at 6:00 pm, MC.

9. Reports

a. Engineer's Report

No report

b. Sewer Utility District Manager's Report

Carriker reported that Energenecs will come out on 1/19/23 to do the final SCADA system training and to set SCADA up on his laptop too. The following week Energenecs will be coming out to put together a quote for integrating the alarms at the lift stations into the SCADA system as well. Carriker will take his last test to get his Wastewater Operator's License on 1/28/2023.

c. Water Utility District Manager's Report

Carriker flushed hydrants on 1/15/23 and everything else is running smoothly. Discussion as to the status of manhole inspections Hanson had planned to do before the Grandview re-pavement project. Carriker and McKinney will follow up with Hanson.

d. Administrator/Clerk's Report

McKinney noted that Daniel SharpSMART's permit extension needs to be resolved. Carriker reported that testing has been within normal ranges. McKinney stated that Hanson had wanted an amendment to the discharge permit and that he would follow up with Hanson on the status of that amendment.

10. Public Comments, Questions, and Suggestions

No Comments

11. Adjournment

Motion (Alby, DeBrabander) to adjourn the meeting at 6:30 pm, MC. The next scheduled joint Village Board and Planning Commission meeting is Thursday, February 16, 2023, at 6:00 pm.

Respectfully submitted,

Janine Carls

Village Deputy Clerk/Treasurer