

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, NOVEMBER 15, 2022

Call to Order

Sewer & Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice, Leo DeBrabander, and Aaron Alby. Also present were Water Utility employee Nick Carriker, Water Utility District Manager Gary Hanson, Deputy Clerk-Treasurer Janine Carls, and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (Alby, DeBrabander) to approve the September 20, 2022, Sewer and Water Commission meeting minutes, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Maurice, Alby) to approve the October Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (S. Nelson, Alby) to approve the October Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (S. Nelson, Maurice) to approve Sewer Utility District invoices in the amount of \$28,547.65, MC.

Hanson added that we have not received any invoices from WE Energies for the Wastewater Plant to date. Stute has contacted WE Energies to find out what is owed. There will be a large bill when this is sorted.

Approval of Water Utility District Invoices

Motion (Maurice, DeBrabander) to approve Water Utility District invoices in the amount of \$13,624.75, MC.

New and Unfinished Business - Discussion and possible action on the following:

Public Works Manager appointment

McKinney stated that an offer of employment for the newly created Public Works Manager position, to be effective January 1, 2023, was extended to and accepted by Nicholas Carriker. The agreed upon annual salary is \$82,000.00, with three weeks' vacation. It is expected that he completes the necessary certifications. The Village Board voted in favor of the appointment on November 14, 2022.

Motion (S. Nelson, Maurice) to appoint Nickolas Carriker as the new Public Works Manager, effective January 1, 2023, with a starting annual salary of \$82,000.00 and three weeks' vacation, MC.

Sprint/T-Mobile short-term water tower cellular equipment lease extension

McKinney stated that Sprint/T-Mobile have not been able to secure an easement agreement with Speedy. McKinney has asked them to check on the potential for a prescriptive easement. Discussion revolved around how to secure a formal agreement with them, what hard deadlines to set, and alternative options. S Nelson noted that he had recently signed on with T-Mobile for internet service and it was working very well – indicating T-Mobile has a customer base in this area they will want to keep. McKinney will check in with the attorney, Gallucci, who has been working with us on formalizing a lease agreement with T-Mobile. Hanson will also have Harrington investigate the matter and the Commission will revisit this topic in January 2023.

No formal action was taken by the Sewer and Water Commission on this agenda item.

Staab Construction Corporation pay request #16 for the 2021 wastewater treatment facility improvement project

Hanson stated he had reviewed the request and is ok with it. D. Nelson asked if this was about it for pay requests and Hanson confirmed it was.

Motion (Alby, S. Nelson) to approve Staab Construction Corporation pay request #16 for the 2021 wastewater treatment facility improvement project in the amount of \$188,609.93, MC.

Surplus equipment sale

Hanson stated that we own an equipment trailer that has an estimated value of \$6,000.00 that is unused and is currently stored in the Morton bldg. There are additional items that are not in use. The Commission gave Hanson a directive to make an inventory list of items he would like to sell and the estimated values. The goal is to free up storage space.

No formal action was taken by the Sewer and Water Commission on this agenda item.

2022 Wisconsin Wastewater Operators Association Conference report

Hanson attended this conference in Green Bay and stated that he participated in eight technical sessions including activated sludge and lab sessions. He had posted resumes at the conference and had received some good inquiries as a result. Good conference overall.

No formal action was taken by the Sewer and Water Commission on this agenda item.

Reports

Engineer's Report – Nothing noted

Sewer Utility District Manager's Report – Hanson reported a digester overflow had occurred over the weekend because of a pump that was inadvertently left on. Sledge run off did not infiltrate the pond or leave the property and has been cleaned up by PATS and Sewer Utility employees. Carriker worked with Energenecs to program and test alarm setups that had not been working since the new internet was installed; all is functioning well now. There is a float in the digester that has been interlocked with the pumps and will stop the pumps if the digester levels are too high. An alarm will also be sent to staff. A report was submitted to the DNR.

Hanson noted that the Staab Construction punch list should be completed by Friday officially closing the project. Punch lists were created by Art, Steve (inspector) and Staab and reviewed by Gary. These were merged as one final list that is being completed.

A tote of chemicals for phosphorus removal was purchased – should last through Jul/Aug 23'.

Hanson stated that he is still planning on identifying manholes within the 2023 Grandview RD project that may need raising/correction and installation of "rubber boots" (\$8,000.00 each). The rubber boots extend manhole cover life and prevent water infiltration.

Water Utility District Manager's Report – Hanson reported that he and Carriker flushed hydrants in early November and will do so again early Dec. He stated that the DNR may require an archeological survey of the strip of land we are hoping to acquire via swap (for a new well for the water tower). McKinney noted this is a LAWCON requirement to make sure there are no artifacts present.

Administrator/Clerk's Report – Nothing of note

Other - Comments, questions, and suggestions

None.

Adjournment

Motion (S. Nelson, Alby) to adjourn, MC. The meeting was adjourned at 6:56 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, December 20, 2022, at 6:00 p.m.

Janine Carls
Deputy Clerk-Treasurer