



Sewer and Water Commission
Union Grove Municipal Center 925 15th Avenue
Tuesday, December 20, 2022

1. CALL TO ORDER BY PRESIDING OFFICER

Sewer and Water Commission President, Douglas Nelson, called the meeting to order at 6:01 pm.

2. Roll Call

President - Douglas Nelson | Commission Members - Steve Nelson, Daniel Maurice, and Leo DeBrabander | Absent – Aaron Alby

Staff - Michael McKinney (Administrator Clerk), and Janine Carls (Deputy Clerk/Treasurer)

Others Present – Gary Hanson (Sewer Utility and Water Utility District Manager)

3. Approval of Minutes

Motion (S Nelson, Maurice) to approve the Oct 18th, and Nov 15th, 2022, Sewer & Water Commission meeting minutes as presented, Motion Carried (MC).

4. Approval of Sewer Utility District Financial Reports

Motion (Maurice, DeBrabander) to approve Sewer Utility District Financial Reports as presented, MC.

5. Approval of Water Utility District Financial Reports

Motion (Maurice, S Nelson) to approve Water Utility District Financial Reports as presented, MC.

6. Approval of Sewer Utility District Invoices

Motion (S Nelson, Maurice) to approve Sewer Utility District Invoices in the amount of \$73,990.66, MC.

7. Approval of Water Utility District Invoices

Motion (Maurice, S Nelson) to approve Water Utility District Invoices in the amount of \$8,329.22, MC.

8. New and Unfinished Business – Discussion and possible action on the following:

a. Wisconsin Public Service Commission (PSC) water utility simplified rate case.

McKinney stated that the rate of return is becoming less adequate to cover expenses. Hanson stated that while an annual review is recommended, we had been exceeding the amount of allowable return and thus ineligible for review in recent years. The PSC rate is set on March 1 every year (e.g., the 2022 rate of increase factor was 4.5 % and the overall rate of return is 4.9%)

Motion (S Nelson, DeBrabander) to apply for a WI PSC water utility simplified rate case, MC.

b. Wisconsin Department of Natural Resources sanitary sewage overflow notification summary report.

Hanson stated that the Wisconsin Dept. of Natural Resources accepted the report submitted regarding the overflow that took place in November. He has one more report due on January 13.

Motion (S Nelson, DeBrabander) to continue to work with the WI Department of Natural Resources and required follow-up for the sanitary sewage overflow, MC.

c. Staab Construction Corporation change order #4 for the 2021 wastewater treatment facility improvement project

D Nelson asked why the grading costs had to be adjusted and why it wasn't on Staab to make sure the grade was right the first time. Hanson explained that pre-existing buildings and pipes required different elevations than could have been factored for. Regarding the credit, Hanson stated that there was an expectation for the contractor to bring the generator back to like-new

condition. Re-conditioning was paid for by the Village and the change order reflects the reimbursement of those costs.

Motion (S Nelson, Maurice) to approve Staab Construction change order #4 for the 2021 wastewater treatment project, MC.

9. Reports

a. Engineer's Report

No report

b. Sewer Utility District Manager's Report

Hanson reported things are going well and Nick is stepping up. The fence is being installed now (had been on hold to ensure less damage to the yard). Art is being trained on weekend duties to provide Nick and Jack some relief. There are many training opportunities in which Carriker will be able to participate beginning in January - March. Testing for sludge will begin in January as well as PFAs testing. The EPA will be covering the expense for the PFA testing in January and August.

c. Water Utility District Manager's Report

Hanson reported that Nick has flushed hydrants twice now. Hanson met with SCH on-site to see where the new well will be and look at the existing control building and controls. Hanson met with Dave Navin of Spee-Dee and discussed the establishment of an easement for accessing the water tower site. Navin mentioned holding off on repairs to his parking lot until the new well construction is complete and asked if the Village would consider contributing to the repair costs. Hanson would like to discuss easement details with Madsen and Pruitt next. Navin expressed disappointment with negotiations with T-Mobile citing issues with communications.

d. Administrator/Clerk's Report

McKinney reported that sewer and water bills will be sent at month's end. Rates are not increasing currently.

10. Public Comments, Questions, and Suggestions

No Comments

11. Adjournment

Motion (S Nelson, Maurice) to adjourn the meeting at 6:27 pm, MC. The next scheduled Sewer and Water Commission meeting is January 17, 2023, at 6:00 pm.

Respectfully submitted,

Janine Carls

Village Deputy Clerk/Treasurer