

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, SEPTEMBER 20, 2022

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice, Leo DeBrabander, and Aaron Alby. Also present were Sewer Utility District and Water Utility District employee Nickolas Carriker, Dan Schaefer on behalf of Short Elliott Hendrickson, Sewer Utility District and Water Utility District Manager Gary Hanson, and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Maurice) to approve the August 16, 2022, Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Alby, S. Nelson) to approve the August Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (S. Nelson, DeBrabander) to approve the August Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Alby, Maurice) to approve Sewer Utility District invoices as presented in the amount of \$47,003.36, MC.

Approval of Water Utility District Invoices

Motion (S. Nelson, Alby) to approve Water Utility District invoices as presented in the amount of \$15,387.67, MC.

New and Unfinished Business - Discussion and possible action on the following:

Employee succession planning

Discussion focused on the Commission's upcoming replacement of Hanson, who intends to retire at the end of 2023. Nickolas Carriker stated that he is interested in replacing Hanson.

No formal action was taken by the Commission on this agenda item.

Staab Construction Corporation pay request #14 for the 2021 wastewater treatment facility improvement project

Hanson stated that he recommends payment of this request. McKinney stated that the Village Board will consider this request at their September 26 meeting.

Motion (Alby, S. Nelson) to approve payment of pay request #14 submitted by Staab Construction Corporation as presented in the amount of \$277,583.00 for the 2021 Wastewater Treatment Facility Improvement project, MC.

Staab Construction Corporation change order #3 for the 2021 wastewater treatment facility improvement project

McKinney stated that this change order includes four additions to and one deduction from the original 2021 wastewater treatment facility improvement project in the total amount of \$94,247.00, and an extension of the project's substantial completion date to October 7, 2022.

Motion (Alby, S. Nelson) to approve Staab Construction Corporation change order #3 as presented, MC.

Short Elliott Hendrickson New Well #2 Additional Design Services Supplemental Letter Agreement

Dan Schaefer stated that this agreement replaces the existing agreement in place for this project, adding that this agreement increases the existing agreement by \$42,382.60.

Motion (Alby, S. Nelson) to approve the Short Elliott Hendrickson New Well #2 Additional Design Services Supplemental Letter Agreement as presented, MC.

2021 Sewer Utility Fund annual audit

McKinney presented the 2021 audit report for the Yorkville Sewer Utility District to the Commission. He stated that the utility's fund balance decreased by \$196,082.00 in 2021 to \$101,699.00.

Motion (Maurice, DeBrabander) to adopt the 2021 Sewer Utility Fund annual audit as presented, MC.

2021 Water Utility Fund annual audit

McKinney presented the 2021 audit report for the Yorkville Water Utility District to the Commission. He stated that the utility's fund balance decreased by \$420,367.00 in 2021 to \$507,593.00.

Motion (Maurice, Alby) to adopt the 2021 Water Utility Fund annual audit as presented, MC.

Daniels Sharpsmart, Inc. Solid Waste Disposal, Storage or Treatment Permit application

Hanson stated that Daniels Sharpsmart corrected the recent violations related to their wastewater effluent pH levels, adding that he recommends that the Village approve a modified wastewater discharge permit for Daniels Sharpsmart prior to the extension of their solid waste disposal, storage, or treatment permit.

Motion (S. Nelson, Maurice) to recommend that the Village Board extend the Solid Waste Disposal, Storage or Treatment Permit for Daniels Sharpsmart through June 30, 2023, with the condition that the Village approve a modified wastewater discharge permit prior to the extension of this permit, MC.

Chloride reduction report

Hanson stated that this year's commercial sewer manhole sampling program identified two commercial sewer customers with high concentrations of chlorides in their wastewater discharge. He added that he will need to follow up with those customers to discuss their sampling results.

No formal action was taken by the Commission on this agenda item.

Reports

Engineer's Report - The Engineer was not present to provide a report to the Commission. McKinney stated that the annual commercial sewer user charge updates have been completed.

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That phone service installation at the wastewater treatment facility will not be completed until late October
- That the utility's lift stations were cleaned yesterday
- That paving at the wastewater treatment plant has been completed
- That he and the Village's treasurer are working on the 2023 Sewer Utility budget

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he spoke to Spee-Dee Packaging Machinery representatives regarding the access and utility easements on the property located at 1360 Grandview Parkway
- That he was contacted by Racine County related to the provision of municipal water service to residential housing units
- That he and the Village's treasurer are working on the 2023 Water Utility budget
- That little progress has been made on the utility's proposed acquisition of additional property at the water tower site to accommodate a second well there
- That a storage building may be proposed for the wastewater treatment facility site for use by the Water Utility
- That golf course irrigation water use has been very high due to the dry conditions

Administrator/Clerk's Report - McKinney stated that the quarterly sewer and water utility bills will be mailed at the end of the month.

Other - Comments, questions, and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (Alby, Maurice) to adjourn, MC. The meeting was adjourned at 7:15 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, October 18, 2022, at 6:00 p.m.

Michael McKinney
Administrator/Clerk