

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, AUGUST 16, 2022

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice, Leo DeBrabander, and Aaron Alby. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Administrator/Clerk Michael McKinney, and one unidentified attendee.

Approval of Minutes

Motion (Maurice, DeBrabander) to approve the July 19, 2022, Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (DeBrabander, Maurice) to approve the July Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (Maurice, DeBrabander) to approve the July Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Maurice, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$59,320.49, motion carried with Alby abstaining.

Approval of Water Utility District Invoices

Motion (Maurice, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$14,184.09, MC.

New and Unfinished Business - Discussion and possible action on the following:

Staab Construction Corporation pay request #13 for the 2021 wastewater treatment facility improvement project

Hanson stated that he recommends payment of this request. McKinney stated that the Village Board will consider this request at their August 22 meeting.

Motion (Maurice, DeBrabander) to approve payment of pay request #13 submitted by Staab Construction Corporation in the amount of \$280,273.00 for the 2021 Wastewater Treatment Facility Improvement project, MC.

1360 Grandview Parkway pavement maintenance request

Hanson stated that Spee-Dee Packaging Machinery, 1360 Grandview Parkway, has requested that the water utility reimburse them for half of the cost of their pavement maintenance planned for this year, adding that the water utility has split the cost of this maintenance with Spee-Dee in the past. He noted that Spee-Dee requested that the water utility use Spee-Dee's north parking lot for any equipment coming in to drill a second well at the water tower site.

Motion (Maurice, Alby) to authorize reimbursement of Spee-Dee Packaging Machinery, 1360 Grandview Parkway, for half of the cost of their planned parking lot pavement maintenance, MC.

Employee succession planning

Hanson stated that he would like to hire Arthur Potts as a new sewer utility employee focusing on maintenance of the wastewater treatment plant, adding that Potts maintained the plant over the last four years as an employee of Lee Mechanical. He noted that Potts would work six hours per week. He stated that he would like Nickolas Carriker to receive a raise of \$4.61 per hour to a wage of \$25.94 per hour, adding that Carriker would take on more responsibility and may possibly replace Hanson as the sewer utility and water utility manager. Discussion also focused on drafting a position description for a Director of Public Works-type position.

Motion (Alby, DeBrabander) to hire Arthur Potts at a wage of \$25.44 per hour, MC.

Motion (Alby, Maurice) to approve a \$4.61 per hour raise for Nickolas Carriker, increasing his wage to \$25.94 per hour, retroactive to August 1, 2022, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That startup at the wastewater treatment plant is going well, adding that there have been some nuisance alarm and main breaker issues
- That he scheduled wastewater treatment plant equipment and control training for next week
- That sanitary sewer main and manhole cleaning, repair, and epoxy lining is scheduled for the end of August
- That he received data from a commercial utility customer regarding their current pre-treatment program and a proposed increase in the amount of discharge they would send to be treated by the utility

- That the pH levels in Daniels Sharpmart's wastewater discharge have been brought back into compliance with utility requirements
- That he would like to schedule an open house at the new wastewater treatment plant in spring

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That the appraisals are complete for the utility's proposed acquisition of additional property at the water tower site to accommodate a second well there
- That the Ives Grove Golf Course is upgrading its irrigation system to accommodate increased water use, adding that golf course irrigation water use is very high due to the dry conditions
- That he will be reading water meters next month
- That the body repairs for the utility's new truck are complete

Engineer's Report - The Engineer was not present to provide a report to the Commission.

Administrator/Clerk's Report - McKinney stated that T-Mobile contacted him asking for Village assistance with negotiating a fiber easement with Spee-Dee Packaging Machinery.

Other - Comments, questions, and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (Alby, Maurice) to adjourn, MC. The meeting was adjourned at 7:07 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, September 20, 2022, at 6:00 p.m.

Michael McKinney
Administrator/Clerk