

## MINUTES

VILLAGE OF YORKVILLE  
VILLAGE BOARD  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, JUNE 27, 2022

### Call to Order

Administrator/Clerk Michael McKinney called the meeting to order at 6:00 p.m.

### Roll Call

The following Village Board members were present: Robert Funk, Daniel Maurice, Steve Nelson, and Cory Bartlett. Douglas Nelson was absent. Also present were Todd Dombrowski on behalf of Two Ski Services, Code Enforcement Officer Terrence O'Brien, Administrator/Clerk Michael McKinney, and one unidentified attendee.

### Appointment of a temporary Village Board chairperson

***Motion (Maurice, Bartlett) to appoint Steve Nelson as Temporary Village Board Chairperson for the duration of this meeting, Motion Carried (MC).***

### Approval of Minutes

***Motion (Funk, Maurice) to approve the June 13, 2022, joint Village Board/Plan Commission meeting minutes as presented, MC.***

### Approval of Village Invoices

***Motion (Bartlett, Funk) to approve payment of Village invoices as presented in the amount of \$72,530.93, MC.***

### Approval of Stormwater Invoices

McKinney stated that no Stormwater invoices were presented for payment.

***No formal action was taken by the Village Board on this agenda item.***

### New and Unfinished Business - Discussion and possible action on the following:

#### Annual Village roadside mowing

Discussion focused on a complaint received by the Village regarding small trees cut down outside of the Village's right-of-way by the Village's roadside mowing contractor, and whether the Village should have any mowing done outside of the Village's right-of-way in the future. The Village Board opted to continue the practice of mowing outside of the Village's right-of-

way and directed any complaints about this practice to the Roads/Public Works Committee. Discussion also focused on the operation of all-terrain vehicles on Village roads, including the agricultural exemption that allows all-terrain vehicles on Village roads for the purposes of weed control without opening those roads to all all-terrain vehicle use.

***No formal action was taken by the Village Board on this agenda item.***

#### **Washington Avenue (STH 20) to South Sylvania Avenue cross-access easement**

Discussion focused on this existing easement, which provides access to both Washington Avenue (STH 20) and South Sylvania Avenue for properties at the southwest corner of the intersection of those roads. McKinney stated that he received a complaint from a property owner adjacent to this easement regarding the lack of investment by other adjacent property owners in the maintenance of the easement, as is required in the official easement document. He added that the property owner asked for assistance in addressing this issue, whether it be Village maintenance of this easement or conversion of the easement into a Village roadway.

***Motion (Funk, Bartlett) to take no action related to the Washington Avenue (STH 20) to South Sylvania Avenue cross-access easement, MC.***

#### **Staab Construction Corporation pay request #11 for the 2021 wastewater treatment facility improvement project**

McKinney stated that this pay request was approved by the Sewer and Water Commission at their meeting on June 21, adding that Short Elliott Hendrickson recommended payment of this pay request.

***Motion (Maurice, Bartlett) to approve payment of pay request #11 submitted by Staab Construction Corporation in the amount of \$379,635.87 for the 2021 Wastewater Treatment Facility Improvement project and to allocate the \$163,806.29 in American Rescue Plan Act funds received earlier this month towards payment of that portion of this pay request, MC.***

#### **Sprint short-term water tower cellular equipment lease extension**

McKinney stated that the Sewer and Water Commission extended the Sprint short-term water tower cellular equipment lease at their meeting on June 21, which expired on May 31, 2022, for an additional 90 days. He noted that there was no discussion at the Commission meeting as to whether the 90-day period should take effect immediately or be retroactive back to May 31, when the lease expired.

***Motion (Maurice, Bartlett) to approve a 90-day extension of the Sprint short-term water tower cellular equipment lease, retroactive to May 31, 2022, MC.***

#### **License and permit applications for the following for the period of July 1, 2022, through June 30, 2023:**

- **Racine County Agricultural Society, 19805 Durand Avenue (STH 11) (Agent: Jeffrey Busch) (Premises: Entire Fenced-In Area of the Fairgrounds)**

- **Combination Class B Beer and Liquor License**
- **Operator Licenses**
  - **Scott Gunderson**
  - **Natalie Kostman**
  - **Louise Paul**
  - **Sophia Schattner**
- **Country Rose Bakery and Café, 19319 Washington Avenue (STH 20) (Agent: Rita Anne Zadurski) (Premises: Café, Restaurant, Patio, Baker’s Kitchen, Breakfast and Lunch Kitchen)**
  - **Class “B” Beer License**

***Motion (Funk, Maurice) to grant all listed 2022-2023 annual licenses and permits applied for, with no conditions, MC.***

**2022-2023 annual Operator License applications submitted by the following:**

- **Shannon Anderson**
- **Kristopher Banse**
- **Jacob Cacciotti**
- **David Hoeffert**
- **Paige Hoeffert**
- **Amy Murdoch**

**2022-2023 annual Operator License application submitted by Ciara Judd**

McKinney stated that this applicant had recent results appear in her background check.

***Motion (Maurice, Bartlett) to grant all listed 2022-2023 annual Operator Licenses as presented, with no conditions, MC.***

## **Reports**

**Code Enforcement Officer’s Report:** Discussion focused on issues related to the operation of all-terrain vehicles on Village roads and the upcoming July 4 holiday and fireworks usage.

**Engineer’s Report:** The Engineer was not present to provide his report to the Village Board. Discussion focused on the North Colony Avenue and 53<sup>rd</sup> Drive repaving projects.

**Yorkville Stormwater Utility District Report:** S. Nelson stated that he had no information to report to the Village Board.

**Roads/Public Works Committee Report:** Bartlett commented on a complaint received about the condition of the roadside ditch located at 15130 Kingston Way. Funk asked about the status of the drain tile repairs and ditch damage on the south side of Leetsbir Road.

**Long-Range Planning/Ordinance Committee Report:** Maurice stated that the Committee discussed gaming machine ordinances, lighting ordinances, and adult-oriented business ordinances at their June 14 meeting. He noted that the Committee will not meet in July.

**Union Grove/Yorkville Fire Commission Report:** S. Nelson stated that he had no information to report to the Village Board.

**Village President's Report:** D. Nelson was not present to provide his report to the Village Board.

**Administrator/Clerk's Report:** McKinney reported to the Village Board on the following:

- That the July 11 joint Village Board/Plan Commission meeting agenda may include agenda items related to the following:
  - 2025 51<sup>st</sup> Drive conditional use
  - 14706/14708 Washington Avenue (STH 20) site plan
  - 14314 58<sup>th</sup> Road site plan
  - 2631 Raymond Avenue (CTH U) site plan
- That he participated in a meeting on June 15 regarding the proposed development of a portion of the parcel located at 14814 County Line Road (CTH KR)
- That consideration of an updated lighting plan for the parcel located at 1906 Grandview Parkway will likely be delayed until the August 8 joint Village Board/Plan Commission meeting
- That he was contacted by a member of Wisconsin State Assembly Speaker Robin Vos' staff regarding a letter he sent to Vos' office about speed limits on Village roads

### **Public Comments, Questions and Suggestions**

No public comments, questions or suggestions were provided.

### **Adjournment**

***Motion (Funk, Maurice) to adjourn, MC.*** The meeting was adjourned at 6:55 p.m. The next scheduled Village Board meeting is Monday, July 11, 2022, at 6:00 p.m.

Michael McKinney  
*Administrator/Clerk*