

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, MAY 17, 2022

### Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, and Leo DeBrabander. Daniel Maurice and Aaron Alby were absent. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson and Administrator/Clerk Michael McKinney.

### Approval of Minutes

*Motion (S. Nelson, DeBrabander) to approve the April 19, 2022, Sewer and Water Commission, and the May 2, 2022, joint Village Board/Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).*

### Approval of Sewer Utility District Financial Reports

*Motion (S. Nelson, DeBrabander) to approve the April Sewer Utility District financial reports as presented, MC.*

### Approval of Water Utility District Financial Reports

*Motion (S. Nelson, DeBrabander) to approve the April Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (S. Nelson, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$47,136.35, MC.*

### Approval of Water Utility District Invoices

*Motion (S. Nelson, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$16,986.43, MC.*

## **New and Unfinished Business - Discussion and possible action on the following:**

### **Sewer Resolution 2022-01 Adopting the findings of the 2021 Yorkville Sewer Utility District's Compliance Maintenance Annual Report**

Hanson stated that the most significant issue identified in this year's report is the ever-increasing concentration of phosphorus in the influent entering the wastewater treatment plant, adding that the current phosphorus intake is overloading the plant. He noted that the new wastewater treatment plant will resolve this issue.

***Motion (DeBrabander, S. Nelson) to adopt Sewer Resolution 2022-01 as presented, MC.***

### **Daniels Sharpsmart, Inc. Solid Waste Disposal, Storage or Treatment Permit application**

Hanson stated that the pH levels in Daniels Sharpsmart's wastewater discharge have violated the pH limits in its wastewater discharge permit twice in the last six months, adding that he recommends that a short-term permit be approved for this applicant to give them additional time to resolve their pH violations.

***Motion (S. Nelson, DeBrabander) to recommend that the Village Board approve the Daniels Sharpsmart, Inc. 2022-2023 Solid Waste Disposal, Storage or Treatment Permit for a period not to exceed 90 days, MC.***

### **Staab Construction Corporation change order # 2 for the 2021 wastewater treatment facility improvement project**

McKinney stated that this change order includes eight additions to and one deduction from the original project contract price. Hanson stated that the industry standard for the total dollar amount of change orders in a project of this scope is up to eight to ten percent of the original project contract price.

***Motion (S. Nelson, DeBrabander) to approve Staab Construction Corporation change order # 2 for the 2021 wastewater treatment facility improvement project in the amount of \$107,165.00, MC.***

### **Short Elliott Hendrickson Yorkville WWTP Improvements Design & CRS Supplemental Letter Agreement Amendment # 2**

McKinney stated that this amendment addresses higher than anticipated engineering consultant and project management expenses that are partially due to supply-related delays for the wastewater treatment plant project.

***Motion (S. Nelson, DeBrabander) to approve the Short Elliott Hendrickson Yorkville WWTP Improvements Design & CRS Supplemental Letter Agreement Amendment # 2 in the amount of \$68,148.00, MC.***

## **Staab Construction Corporation pay request #10 for the 2021 wastewater treatment facility improvement project**

McKinney stated that Short Elliott Hendrickson recommended payment of this request, adding that the Village Board will consider this request at their May 23 meeting.

***Motion (S. Nelson, DeBrabander) to approve payment of pay request #10 submitted by Staab Construction Corporation in the amount of \$462,260.00 for the 2021 Wastewater Treatment Facility Improvement project, MC.***

## **Wastewater treatment plant control panel installation quote**

Hanson stated that this quote is for the installation of three additional control panels at the wastewater treatment plant, at an anticipated cost of up to \$10,000.00.

***Motion (S. Nelson, DeBrabander) to authorize the Sewer Utility District Manager or Administrator/Clerk to approve a change order in an amount not to exceed \$14,000.00 for the installation of three additional control panels at the wastewater treatment plant, MC.***

## **Utility truck cosmetic body repair quotes**

Hanson stated that he received one quote from Perfection Auto Body for utility truck cosmetic body repairs in the amount of \$6,499.50. S. Nelson requested that Hanson obtain an additional quote for this work.

***No formal action was taken by the Commission on this agenda item.***

## **Wastewater treatment plant improvement project update**

Hanson stated that natural gas service has now been installed at the wastewater treatment plant, adding that the installation of electrical service to the plant can now begin. He noted that there have also been issues with the application of the flooring surface in the new laboratory and office building.

***No formal action was taken by the Commission on this agenda item.***

## **Rescheduling the June 21, 2022, Sewer and Water Commission meeting**

McKinney recommended that the June 21, 2022, Sewer and Water Commission meeting be held at the wastewater treatment plant and include a treatment plant facility tour before the start of the Commission meeting.

***No formal action was taken by the Commission on this agenda item.***

## Reports

**Engineer's Report** - The Engineer was not present to provide a report to the Commission.

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That sanitary sewer main and manhole cleaning will be completed in the next month, adding that four manholes will also be relined
- That furniture from the existing wastewater treatment plant laboratory and office building will be moved into the new laboratory and office building
- That this year's commercial sewer manhole sampling program will begin in the next few weeks

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That he will be reading water meters next month
- That eight of the utility's water meters will be tested in early July
- That he will be flushing hydrants soon

**Administrator/Clerk's Report** - McKinney reported to the Commission on the following:

- That he was informed by the Wisconsin Department of Transportation that they plan to perform an asphalt mill and overlay on Sylvania Avenue (West Frontage Road) north of Grandview Parkway in 2023
- That the water utility's Well #2 site acquisition appraisal process has begun
- That the Village Board and Plan Commission will consider a site plan request at their June 13 meeting for the property located at 1800 South Sylvania Avenue (West Frontage Road)
- That he was contacted by a party interested in purchasing the vacant parcel located at 1501 Grandview Parkway
- That the Sprint short-term water tower cellular equipment lease extension expires at the end of May, with no indication that a new contract will be finalized soon

## Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

## Adjournment

**Motion (S. Nelson, DeBrabander) to adjourn, MC.** The meeting was adjourned at 6:53 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, June 21, 2022, immediately following the conclusion of the 6:00 p.m. Sewer Utility District facility tour.

Michael McKinney  
Administrator/Clerk