

MINUTES

VILLAGE OF YORKVILLE
JOINT SEWER AND WATER COMMISSION/VILLAGE BOARD
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, DECEMBER 21, 2021

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice, Aaron Alby and Leo DeBrabander. The following Village Board members were present: Douglas Nelson, Steve Nelson, Daniel Maurice and Cory Bartlett. Robert Funk was absent. Also present were Dale Romsos (by telephone) representing Short Elliott Hendrickson, Sewer Utility District and Water Utility District Manager Gary Hanson, Attorney Tim Pruitt and Administrator/Clerk Michael McKinney.

New and Unfinished Business - Discussion and possible action on the following:

Closed Session: T-Mobile water tower cellular equipment lease and issues related thereto

Motion (Maurice, Alby) to enter into closed session at 6:00 p.m., pursuant to Wisconsin Statutes Section 19.85(1)(e)* to discuss the T-Mobile water tower cellular equipment lease and issues related thereto. Roll Call - Alby, Yes; Maurice, Yes; D. Nelson, Yes; S. Nelson, Yes; DeBrabander, Yes. Motion Carried.

The Sewer and Water Commission met in closed session to discuss the T-Mobile water tower cellular equipment lease and issues related thereto.

Motion (S. Nelson, Maurice) to return to open session at 6:48 p.m., Motion Carried (MC).

T-Mobile water tower cellular equipment lease and issues related thereto

No formal action was taken by the Commission on this agenda item.

Staab Construction Corporation change order #1 for the 2021 wastewater treatment facility improvement project

Hanson stated that Short Elliott Hendrickson recommended approval of this change order, adding that this change order adds three items and deducts two items from the original project scope, in the aggregate total of \$36,505.00.

Motion (Alby, S. Nelson) to approve Change Order #1 submitted by Staab Construction Corporation in the amount of \$36,505.00 for the 2021 Wastewater Treatment Facility Improvement project, MC.

Motion (Maurice, Bartlett) to approve Change Order #1 submitted by Staab Construction Corporation in the amount of \$36,505.00 for the 2021 Wastewater Treatment Facility Improvement project, MC.

Village Board Adjournment

Motion (Maurice, S. Nelson) to adjourn, MC. The meeting was adjourned at 6:56 p.m. The next scheduled Village Board meeting is on Monday, December 27, 2021, at 6:00 p.m.

Approval of Minutes

Motion (Alby, DeBrabander) to approve the November 16, 2021 Sewer and Water Commission meeting minutes as presented, MC.

Approval of Sewer Utility District Financial Reports

Motion (Alby, S. Nelson) to approve the November Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (Maurice, Alby) to approve the November Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Alby, Maurice) to approve Sewer Utility District invoices as presented in the amount of \$62,137.84, MC.

Approval of Water Utility District Invoices

Motion (Alby, DeBrabander) to approve Water Utility District invoices as presented in the amount of \$17,636.76, MC.

New and Unfinished Business - Discussion and possible action on the following:

Staab Construction Corporation pay request #5 for the 2021 wastewater treatment facility improvement project

McKinney stated that Short Elliott Hendrickson recommended payment of this request, adding that the Village Board approved this request at their December 13 meeting. He noted that this pay request would be paid for up front partially by funds from the Water Utility, which in turn would be reimbursed by a Community State Bank loan, while the remainder of this pay request will be paid for directly by a Community State Bank loan.

Motion (Maurice, S. Nelson) to approve payment of Pay Request #5 submitted by Staab Construction Corporation in the amount of \$980,038.05 for the 2021 Wastewater Treatment Facility Improvement project, MC.

Wastewater treatment plant improvement project update

Hanson stated that all of the concrete has been poured for the new lab/office building at the wastewater treatment plant, adding that the roof assembly for this building is scheduled for tomorrow. He noted that most of the underground electrical conduit for this project has been installed, adding that the storm sewer installation for this project is being completed. He stated that block walls and electrical panels will be installed in the new lab/office building in January, adding that the perimeter fence for the wastewater treatment plant will be installed towards the end of the project. He noted that the project is approximately fifty percent complete and about three weeks ahead of schedule.

No formal action was taken by the Commission on this agenda item.

Reports

Engineer's Report - The Engineer was not present to provide a report to the Commission.

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That a power outage impacted the wastewater treatment plant for approximately 36 hours after a recent windstorm, adding that this outage impacted the utility's sampling equipment
- That the utility failed its December whole effluent toxicity test
- That the Commission should consider upgrading two of the utility's lift stations within the next five years, given that they are each approximately 30 years old

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he completed his quarterly water meter reading
- That the Wisconsin Department of Natural Resources assigned a new area engineer to the utility
- That a new staff contact was assigned by the Wisconsin Department of Natural Resources related to the utility's proposed acquisition of additional property at the water tower site to accommodate a second well there for the utility, adding that Short Elliott Hendrickson continues to work on this proposed acquisition

Administrator/Clerk's Report - McKinney stated that quarterly sewer and water utility bills will be mailed at the end of the month.

Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Alby) to adjourn, MC. The meeting was adjourned at 7:16 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, January 18, 2022, at 6:00 p.m.

Michael McKinney
Administrator/Clerk

* Wisconsin Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.