

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, JULY 20, 2021

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson and Aaron Alby. Daniel Maurice and Leo DeBrabander were absent. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Alby) to approve the June 15, 2021 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (S. Nelson, Alby) to approve the June Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (Alby, S. Nelson) to approve the June Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (S. Nelson, Alby) to approve Sewer Utility District invoices as presented in the amount of \$26,602.01, MC.

Approval of Water Utility District Invoices

Motion (Alby, S. Nelson) to approve Water Utility District invoices as presented in the amount of \$13,755.76, MC.

New and Unfinished Business - Discussion and possible action on the following:

Wastewater collection system expansion

Discussion focused on a request to extend the wastewater collection system to the property located at 3400 South Sylvania Avenue (West Frontage Road), as well as the process

involved in installing the infrastructure for such an extension and the methods for the sewer utility to recoup the construction cost.

No formal action was taken by the Commission on this agenda item.

Engineer's Report – report on activities and issues

Madsen stated that he had no information to report to the Commission.

No formal action was taken by the Commission on this agenda item.

Quarles & Brady Sewerage System Revenue Bonds, Series 2021 (Clean Water Fund Loan) scope of engagement letter

Motion (S. Nelson, Alby) to approve the Quarles & Brady Sewerage System Revenue Bonds, Series 2021 (Clean Water Fund Loan) scope of engagement letter as presented, MC.

Wastewater treatment facility project change order procedure/policy

McKinney stated that the Village Board voted at their July 12 meeting to authorize Village staff to administratively approve up to three change orders per month for this project in the amount of up to \$5,000.00 each.

Motion (S. Nelson, Alby) to allow up to two change orders per calendar month, each in the amount of \$10,000.00 or less, to be administratively approved by Village staff for the wastewater treatment facility project, MC.

T-Mobile water tower site modification request

Hanson stated that Short Elliott Hendrickson staff completed their review of T-Mobile's initial plans for installing additional equipment inside the base of the water tower and replacing antennas on the water tower, adding that the plans were rejected due to the amount of space that T-Mobile plans to occupy at the site with their equipment.

No formal action was taken by the Commission on this agenda item.

Sprint short-term water tower cellular equipment lease extension

McKinney stated that the existing lease expires on July 30, with no expectation that a new lease would be ready for approval by the end of the month.

Motion (S. Nelson, Alby) to authorize Village staff to sign a 90-day extension of the existing Sprint water tower cellular equipment lease, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That Staab Construction is reviewing shop drawings related to the upcoming wastewater treatment plant improvement project, adding that Staab plans to begin work on this project by mid-August

- That the utility passed its July whole effluent toxicity test
- That he sent the utility's annual chloride reduction report to the Wisconsin Department of Natural Resources
- That he, McKinney, Short Elliott Hendrickson staff and the utility's legal counsel met to discuss the approval letter issued by the Wisconsin Department of Natural Resources for the wastewater treatment plant's improvement project plans
- That the utility will need to obtain a consent letter from the owner of the property located at 390 South Sylvania Avenue (West Frontage Road) prior to the start of the wastewater treatment plant improvement project
- That he is drafting a letter to the Wisconsin Department of Natural Resources regarding the timeline for substantial completion of the wastewater treatment plant improvement project
- That his sewer operator's license expires in 2023

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he renewed his water operator's license through 2024
- That he plans to contact the City of Burlington's water utility to inquire about having water sample testing done at their facility rather than by the Wisconsin State Laboratory of Hygiene to eliminate issues with getting samples tested in a timely fashion
- That Racine County continues to investigate options for the potential transfer of a portion of the parcel located immediately to the northwest of the existing water tower site to the utility
- That golf course irrigation water use remains very high due to the dry conditions

Administrator/Clerk's Report - McKinney stated that he received an inquiry about the process to incorporate the parcel located at 2025 51st Drive into the water and sewer utility districts.

Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Alby) to adjourn, MC. The meeting was adjourned at 7:16 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, August 17, 2021, at 6:00 p.m.

Michael McKinney
Administrator/Clerk