

MINUTES

VILLAGE OF YORKVILLE
VILLAGE BOARD
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, JUNE 28, 2021

Call to Order

Administrator/Clerk Michael McKinney called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. Douglas Nelson was absent. Also present were Brian Roemer representing Ehlers, Treasurer Michele Stute, Code Enforcement Officer Terrence O'Brien and Administrator/Clerk Michael McKinney.

Appointment of a Temporary Village Board Chairperson

Motion (Maurice, Bartlett) to appoint Steve Nelson as Temporary Village Board Chairperson for the duration of this meeting, Motion Carried (MC).

Approval of Minutes

Motion (Funk, Bartlett) to approve the June 14, 2021 joint Village Board/Plan Commission meeting minutes as presented, MC.

Approval of Village Invoices

Motion (Maurice, Funk) to approve payment of Village invoices as presented in the amount of \$15,122.36, MC.

Approval of Stormwater Invoices

McKinney stated that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on the following:

Tax Incremental District No. 1 project plan and boundary amendments

Roemer stated that the proposed amendments include increasing the original cost estimates for wastewater treatment plant improvement expenses, Well #2 expenses, wastewater and water planning expenses, and an change to the district boundaries to include the parcel located at 2200 South Sylvania Avenue (West Frontage Road). Discussion focused on whether to add an estimated \$1.5 million in water treatment plant expenses to the project plan to cover the District's share of that project cost if its construction were ever required.

Motion (Bartlett, Maurice) to adopt the Tax Incremental District No. 1 project plan and boundary amendments, subject to the addition of an eligible project cost for a water treatment plant at 40 percent of the total project cost, estimated at \$1,500,000, MC.

Resolution 2021-23 Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 1, Village of Yorkville, Wisconsin

Motion (Bartlett, Funk) to adopt Resolution 2021-23 as presented, subject to the addition of an eligible project cost in the Tax Incremental District No. 1 project plan for a water treatment plant at 40 percent of the total project cost, estimated at \$1,500,000, MC.

Credit and debit card payment processing services

Discussion focused on several credit and debit card payment processing service options that would enable the Village to begin accepting credit and debit card payments both online and in the Village office.

Motion (Maurice, Bartlett) to enter into a contract for services with Municipal Services Bureau for credit and debit card payment processing services, and to authorize the purchase as part of this contract of a wireless terminal in the amount of \$699.00 and annual payments for two merchant ID accounts in the total amount of \$199.90, MC.

Citgo Auto Truck Plaza Class "B" Beer License for the period of July 1, 2021, through June 30, 2022

Motion (Funk, Bartlett) to reconsider the Citgo Auto Truck Plaza Class "B" Beer License for the period of July 1, 2021, through June 30, 2022, MC.

McKinney stated that a Wisconsin Department of Revenue agent visited the Citgo Auto Truck Plaza last week and advised Citgo that they did not meet the statutory standard necessary to hold a Class "B" Beer license, which allows beer to be consumed on the premises. He noted that since Citgo did not qualify for a Class "B" license, they would need to change their license to a Class "A" Beer, which only allows beer to be sold to be consumed off-site. He stated that Citgo was first granted a Class "B" license by the Town Board on January 26, 2004, against the advice of municipal counsel.

Motion (Maurice, Funk) to not renew the Class "B" Beer License for Citgo Auto Truck Plaza for the period of July 1, 2021, through June 30, 2022, based on the recommendations of the Town Attorney provided to the Yorkville Town Board in 2002 and 2003, MC.

Citgo Auto Truck Plaza Gaming Machine License for the period of July 1, 2021, through June 30, 2022

Motion (Bartlett, Funk) to reconsider the Citgo Auto Truck Plaza Gaming Machine License for the period of July 1, 2021, through June 30, 2022, MC.

McKinney stated that a Wisconsin Department of Revenue agent visited the Citgo Auto Truck Plaza last week after receiving a complaint about gambling machines being used there, adding that the agent advised Citgo that the gambling machines would need to be removed from the

premises. He noted that Citgo currently holds a gaming machine license for five electronic gaming machines, which are not allowed to be used for gambling purposes per Village ordinance.

Motion (Maurice, Bartlett) to do the following:

- ***To grant a Gaming Machine License to Citgo Auto Truck Plaza for the period of July 1, 2021, through June 30, 2022, for the two miscellaneous gaming machines listed on the application;***
- ***To not renew the Gaming Machine License for Citgo Auto Truck Plaza for the period of July 1, 2021, through June 30, 2022, for the five electronic gaming machines included on the application for the same;***
- ***To refund \$625.00 to Citgo Auto Truck Plaza for the portion of the fee for the gaming machine license application that would not be renewed for the period of July 1, 2021, through June 30, 2022, MC.***

2022 Racine County professional services agreement for zoning-related services

The Village Board requested that McKinney contact planning or engineering firms for information on the zoning-related services they could provide to the Village prior to the next Village Board meeting.

No formal action was taken by the Village Board on this agenda item.

Resolution 2021-24 Updating the Fee Schedule for fees established by Yorkville Village Board policy and various provisions of the Village of Yorkville Code of Ordinances

Motion (Funk, Bartlett) to adopt Resolution 2021-24 as presented, MC.

Junk or Auto Salvage Facility License submitted by Robert Gleason (Gleason Truck and Equipment), 2118 North Sylvania Avenue, for the period of July 1, 2021, through June 30, 2022

Motion (Maurice, Funk) to grant a Junk or Auto Salvage Facility License submitted by Robert Gleason (Gleason Truck and Equipment), 2118 North Sylvania Avenue, for the period of July 1, 2021, through June 30, 2022, with no conditions, MC.

2021-2022 annual Operator License applications submitted by the following:

- **Jacob Cacciotti**
- **Madelyn Hansen**
- **Alexzandra Krempasky**
- **Amy Murdoch**
- **Jennifer Mussa**
- **Natalie Seitz**
- **Arionna Simmons**
- **Stephanie Suiter**

Motion (Funk, Bartlett) to grant all listed 2021-2022 annual Operator Licenses as presented, with no conditions, MC.

Reports

Code Enforcement Officer's Report: Discussion focused on issues related to the following properties:

- 5231 57th Drive
- 17438 58th Road
- 14208 58th Road

Engineer's Report: The Engineer was not present to provide a report to the Village Board.

McKinney stated that the Engineer asked him to report to the Village Board on the following:

- The 2021 55th Drive paving and drainage program project
- Stormwater management plan review for the vacant parcel located immediately to the south of 2638 North Sylvania Avenue (West Frontage Road)
- Stormwater management plan review for 2232 North Sylvania Avenue (West Frontage Road) and the vacant parcel located immediately to the south of 2232 North Sylvania Avenue (West Frontage Road)

Yorkville Stormwater Utility District Report: S. Nelson stated that weeds are being sprayed along the East Branch of the Root River Canal.

Roads/Public Works Committee Report: Funk stated that he had no information to report to the Village Board.

Village President's Report: The Village President was not present to provide a report to the Village Board.

Administrator/Clerk's Report: McKinney reported to the Village Board on the following:

- That the July 12 joint Village Board/Plan Commission meeting agenda will include agenda items related to the following:
 - Yorkshire Highlands subdivision final plat
 - 16835 Spring Street (CTH C) preliminary certified survey map
- That the Village's Joint Review Board will meet on July 12 at 5:30 p.m.

Public Comments, Questions and Suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (Funk, Bartlett) to adjourn, MC. The meeting was adjourned at 7:24 p.m. The next scheduled Village Board meeting is Monday, July 12, 2021, at 6:00 p.m.

Michael McKinney
Administrator/Clerk