

MINUTES

VILLAGE OF YORKVILLE
JOINT VILLAGE BOARD/PLAN COMMISSION
COMMUNITY ROOM (1ST FLOOR)
UNION GROVE MUNICIPAL CENTER
MONDAY, APRIL 26, 2021

Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. The following Plan Commission members were present: Douglas Nelson, Cory Bartlett and Barbara Geschke. Aaron Alby and Timothy DeGarmo were absent. Also present were Adam Kimmel representing the Stonecrest Shores Subdivision Homeowners' Association, Donald Hauschild, Frederick Seeger, Code Enforcement Officer Terrence O'Brien, Attorney Tim Pruitt, Engineer Mark Madsen and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (Funk, Bartlett) to approve the April 12, 2021 joint Village Board/Plan Commission meeting minutes as presented, Motion Carried (MC).

Approval of Village Invoices

Motion (Bartlett, Funk) to approve payment of Village invoices as presented in the amount of \$30,647.79, MC.

Approval of Stormwater Invoices

McKinney stated that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on the following:

Stonecrest Shores subdivision drainage/stormwater

Discussion focused on various drainage-related issues in the subdivision, including ditch and pond maintenance, as well as the ongoing stormwater maintenance responsibilities of the subdivision's homeowners' association. The Village Board recommended that the homeowners' association hire an engineer to assess the stormwater facilities and ponds in the subdivision's outlots and establish a plan of action to return those facilities to their original state.

No formal action was taken by the Village Board on this agenda item.

50th Road speed limit study results

Discussion focused on Traffic Engineering Services' recommendations based upon this speed study, which are to change the roadway edge line to establish 11-foot lanes to calm traffic speeds and to consider changing the speed limit on this entire section of road to 55 m.p.h. if the striping option does not work. The Village Board directed McKinney to get an estimate from the Racine County Public Works Department for striping the edge lines on 50th Road between 53rd Drive and North Sylvania Avenue.

No formal action was taken by the Village Board on this agenda item.

Land disturbing construction activity permit application submitted by Eric Koopmeiners for 1503 51st Drive (Parcel ID # 194-03-21-13-025-000)

Discussion focused on how to handle similar incidents in the future where land disturbance work is completed without a permit. The Village Board opted to handle such incidents on a case-by-case basis.

Motion (S. Nelson, Maurice) to approve the land disturbing construction activity permit application submitted by Eric Koopmeiners for 1503 51st Drive (Parcel ID # 194-03-21-13-025-000), with the following conditions:

- ***That the Administrator/Clerk send the applicant a letter informing him of the approval of his application;***
- ***That the applicant pays the application fee for this permit;***
- ***That the applicant reimburses the Village for any professional fees, including legal, engineering and administrative fees, related to the Village's review of this request;***
- ***That minor yard grading can be done to remove uneven areas to promote better drainage around the applicant's home;***
- ***That the current drainage pattern on the property shall not be altered;***
- ***That the applicant abides by the following language related to drain tiles: "Farm field drain tiles may exist on this parcel or any subdivision thereof. If said tiles are damaged or disturbed on this parcel or any subdivision thereof, said tiles must be repaired and/or rerouted by the property owner per State Statutes.";***
- ***That the approval letter and any other documentation related to this application be recorded with the Racine County Register of Deeds at the applicant's expense to ensure that a permanent record exists of this approval and the improvements made as part of it, MC.***

Resolution 2021-14 Adopting an amendment to the bond schedule for Branch 2 - Yorkville of the Joint Municipal Court of the Town of Dover and the Village of Yorkville

Pruitt stated that this resolution establishes bond amounts for citations for conditional use and zoning violations.

Motion (S. Nelson, Bartlett) to adopt Resolution 2021-14 as presented, MC.

Resolution 2021-15 Designating and appointing committee members and officials to various positions in Village of Yorkville government

Motion (Bartlett, Maurice) to adopt Resolution 2021-15 as presented, MC.

Annual road tour report

Funk stated that the Roads/Public Works Committee will need to meet to establish a priority list of road-related maintenance projects in 2021.

No formal action was taken by the Village Board on this agenda item.

2020-2021 annual Operator License application submitted by Alexis Flores

Motion (S. Nelson, Maurice) to grant a 2020-2021 annual Operator License application submitted by Alexis Flores, with no conditions, MC.

Reports

Code Enforcement Officer's Report: Discussion focused on issues related to the following properties:

- 17908 Old Yorkville Road
- 19529 Durand Avenue (STH 11)
- 15521 50th Road
- 18108 Spring Street (CTH C)

O'Brien stated that he is also following up on other violations reported to him after this year's annual road tour.

Engineer's Report: Madsen stated that the 55th Drive repaving project is ongoing.

Yorkville Stormwater Utility District Report: S. Nelson stated that he had no information to report to the Village Board.

Roads/Public Works Committee Report: Funk stated that he had no information to report to the Village Board.

Long-Range Planning/Ordinance Committee Report: Maurice stated that the Committee met on April 13 and discussed shooting ordinances, wedding barns and home occupations.

Village President's Report: D. Nelson stated that he had no information to report to the Village Board.

Administrator/Clerk's Report: McKinney reported to the Village Board on the following:

- That he has not been contacted by the owner of the property located at 2848 Twin Waters Lane regarding the Village's request to inspect that property

- That a settlement has been reached in the small claims case involving the Village and the owner of the property located at 2209 South Colony Avenue (USH 45)
- That a public involvement meeting regarding the planned replacement of the 58th Road Bridge over the West Branch of the Root River Canal was held on April 15
- That a letter was sent out to the owner of the property located at 5006 South Sylvania Avenue regarding multiple suspected building permit violations on that property
- That the Wisconsin Department of Transportation is planning a road resurfacing project in 2026 on North Raynor Avenue (USH 45) north of Washington Avenue (STH 20)
- That the Village's Joint Review Board is meeting on Monday, June 14, at 5:30 p.m.
- That the Village's 2020 audit process is almost finished
- That the Village's engineer is working with the Wisconsin Department of Transportation on potential improvements to the Grandview Parkway/South Sylvania Avenue intersection
- That he and D. Nelson are meeting next week with parties interested in developing the property located at 2200 South Sylvania Avenue
- That he was contacted by a party requesting to make a presentation to the Village Board about allowing firework sales in the Village
- That the May 10 joint Village Board/Plan Commission meeting agenda will include agenda items related to the following:
 - Conditional use for the vacant parcel located immediately to the south of 2638 North Sylvania Avenue
 - 2624 South Sylvania Avenue conditional use
 - 19039 Spring Street (CTH C) and 19031 Spring Street (CTH C) site plan
 - 5006 South Sylvania Avenue site plan

Public Comments, Questions and Suggestions

No public comments, questions or suggestions were provided.

New and Unfinished Business - Discussion and possible action on the following:

Closed Session: 18917 Spring Street (CTH C) property maintenance enforcement and conditional use violations

Motion (S. Nelson, Maurice) to enter into closed session at 8:05 p.m., pursuant to Wisconsin Statutes Section 19.85(1)(g)* to discuss 18917 Spring Street (CTH C) property maintenance enforcement and conditional use violations with legal counsel. Roll Call - Bartlett, Yes; S. Nelson, Yes; D. Nelson, Yes; Maurice, Yes; Funk, Yes. Motion Carried.

The Village Board met in closed session to discuss 18917 Spring Street (CTH C) property maintenance enforcement and conditional use violations with Attorney Pruitt. Plan Commissioner Geschke, Code Enforcement Officer O'Brien, Engineer Madsen and Administrator/Clerk McKinney were also present.

Motion (S. Nelson, Bartlett) to return to open session at 8:40 p.m., MC.

18917 Spring Street (CTH C) property maintenance enforcement and conditional use violations

No formal action was taken by the Village Board on this agenda item.

Adjournment

Motion (S. Nelson, Maurice) to adjourn, MC. The meeting was adjourned at 8:40 p.m. The next scheduled Village Board meeting is Monday, May 10, 2021, at 6:00 p.m.

Michael McKinney
Administrator/Clerk

* Wisconsin Statutes Section 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.