

## MINUTES

VILLAGE OF YORKVILLE  
JOINT VILLAGE BOARD/PLAN COMMISSION  
COMMUNITY ROOM (1<sup>ST</sup> FLOOR)  
UNION GROVE MUNICIPAL CENTER  
MONDAY, NOVEMBER 9, 2020

### Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

### Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. The following Plan Commission members were present: Douglas Nelson, Cory Bartlett, Barbara Geschke, Aaron Alby and Timothy DeGarmo. Also present were Daniel Oakes, Long-Range Planning/Ordinance Committee member Kara Vyvyan, Engineer Mark Madsen, Administrator/Clerk Michael McKinney and two unidentified attendees.

### Approval of Financial Reports

*Motion (S. Nelson, Bartlett) to approve the October Village and Stormwater financial reports as presented, Motion Carried (MC).*

### Approval of Village Invoices

*Motion (Maurice, Funk) to approve payment of Village invoices as presented in the amount of \$63,785.51, MC.*

### Approval of Stormwater Invoices

McKinney noted that no Stormwater invoices were presented for payment.

*No formal action was taken by the Village Board on this agenda item.*

### New and Unfinished Business - Discussion and possible action on the following:

Site plan application submitted by Grandview HW III, LLC (with Doyle Signs, Inc./Lisa Neal as applicant/agent) for the parcel located at 1925 Grandview Parkway (Parcel ID # 194-03-21-24-001-300) in the M-3 (Heavy Industrial) Zoning District to allow for the creation of an overall master sign plan for a business known as Amazon

*Motion (Bartlett, Alby) to recommend approval of the site plan application submitted by Grandview HW III, LLC (with Doyle Signs, Inc./Lisa Neal as applicant/agent) for the parcel located at 1925 Grandview Parkway (Parcel ID # 194-03-21-24-001-300) in the M-3 (Heavy Industrial) Zoning District to allow for the creation of an overall master sign plan for a business known as Amazon, with the following conditions:*

1. **Zoning Permit.** *The applicant must obtain a zoning permit from the Racine County Development Services Office after paying the zoning permit fee of \$250.00 (or appropriate fee as shown on the Village of Yorkville fee schedule at the time of issuance of the zoning permit). The card must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.*
2. **Compliance.** *Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.*
3. **Binding Effect.** *These conditions bind and are applicable to the Property Owner, Applicant, and agents of the Property Owner (collectively referred to herein as "Applicant" or "Property Owner") with respect to the uses on the Property.*
4. **Expiration.** *This approval will expire nine (9) months from the date of the Village of Yorkville's final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the project may not occur unless the Village of Yorkville grants a written extension. Written extension requests must be submitted to the Racine County Development Services Office thirty (30) days before permit/approval expiration.*
5. **Plans.** *The proposed signs shall be located, constructed, and utilized in accordance with the plans and documents received by the Racine County Development Services Office on October 23,2020 unless otherwise amended herein.*
6. **Exterior Lighting.** *All exterior lighting must be energy efficient and must be located, oriented, and of an intensity to illuminate only the building site or lot without detrimentally affecting activity on adjacent sites or lots or traffic on streets or highways.*
7. **Signs.** *Any advertising sign on this property must conform to Racine County Ordinance standards as applicable to the Village of Yorkville and will require a separate zoning permit(s) prior to installation. In addition, no additional signs shall be erected, placed, altered, moved, painted, or maintained, except in conformance with the master sign plan, and such plan may be enforced in the same way as any provision of Racine County Ordinance Standards as applicable to the Village of Yorkville. Contact the Racine County Development Services Office at 262-886-8440 for further information regarding sign permits.*
8. **Drain Tiles.** *Do not break or damage any underground tile. If encountered, any underground agricultural tile line must be rerouted or fixed. If any underground tile is encountered that has anything but clean water flowing through it, contact Racine County Development Services at (262) 886-8440 to investigate.*
9. **Access.** *The applicant must allow any Racine County or Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.*

- 10. Compliance with Law. The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state and federal regulations.**
- 11. Amendments to Conditional Use Permit. No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Yorkville's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Yorkville or the Racine County Development Services office in writing. A minor change to the conditions of this permit, as deemed by the Department, may be made at a staff level, if authorized by the Department.**
- 12. Liability. Racine County and the Village of Yorkville does not warrant that the plans for this project are functionally and/or structurally adequate. Racine County and the Village of Yorkville does not certify that the design is adequate for this site and Racine County and the Village of Yorkville accepts no liability through this approval.**
- 13. Reimburse Village Costs. Applicant shall reimbursement to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.**
- 14. Agreement. Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Grandview HW III, LLC, Doyle Signs, LLC, their heirs, successors, and assigns are responsible for full compliance with the above conditions.**
- 15. Subsequent Owners. It is the property owner's responsibility to inform any subsequent owner or operator of these conditions, MC.**

**Motion (S. Nelson, Funk) to accept the Plan Commission's recommendation and to approve the Site plan application submitted by Grandview HW III, LLC (with Doyle Signs, Inc./Lisa Neal as applicant/agent) for the parcel located at 1925 Grandview Parkway (Parcel ID # 194-03-21-24-001-300) in the M-3 (Heavy Industrial) Zoning District to allow for the creation of an overall master sign plan for a business known as Amazon, with no additional conditions beyond those recommended by the Plan Commission, MC.**

**Public Hearing** - The Village Board and Plan Commission held a joint public hearing to hear public comment on proposed revisions to Chapter 55 of the Village's Municipal Code of Ordinances regarding the maximum height allowed for self-service storage facilities in certain zoning districts

D. Nelson opened the public hearing at 6:03 p.m.

With no comments forthcoming, D. Nelson closed the public hearing at 6:04 p.m.

**Plan Commission Resolution 2020-03 Recommending approval of an ordinance amending Section 20-1339(a)(8) of the Racine County Code of Ordinances as adopted by the Village of Yorkville under Section 55-1(A) of the Code of Ordinances of the Village of Yorkville related to height modifications for highway-oriented uses**

***Motion (Geschke, DeGarmo) to adopt Plan Commission Resolution 2020-03 as presented, MC.***

***Motion (Funk, Bartlett) to adopt Plan Commission Resolution 2020-03 as presented, MC.***

**Ordinance 2020-08 Amending Section 20-1339(a)(8) of the Racine County Code of Ordinances as adopted by the Village of Yorkville under Section 55-1(A) of the Code of Ordinances of the Village of Yorkville related to height modifications for highway-oriented uses**

***Motion (Bartlett, Funk) to adopt Ordinance 2020-08 as presented, MC.***

**Queens Brook Lane extension acceptance**

***Motion (Funk, Maurice) to formally accept the extension of Queens Brook Lane, MC.***

**Resolution 2020-18 Establishing posting locations for public notifications**

***Motion (Bartlett, Maurice) to adopt Resolution 2020-18 as presented, MC.***

**Wisconsin Department of Transportation State/Municipal Maintenance Agreement for Washington Avenue (STH 20)/North Raynor Avenue (USH 45) roundabout project**

***Motion (Maurice, Funk) to approve the Wisconsin Department of Transportation State/Municipal Maintenance Agreement for Washington Avenue (STH 20)/North Raynor Avenue (USH 45) roundabout project as presented, MC.***

**Transfer/expenditure of Routes to Recovery grant program funds**

Discussion focused on whether to use some of these funds for the purchase of a server, laptops, a conference phone or to dedicate a portion of these funds to the Union Grove-Yorkville Fire Department.

***No formal action was taken by the Village Board on this agenda item.***

**2021 General Fund annual budget**

***No formal action was taken by the Village Board on this agenda item.***

**2020-2021 annual Operator License applications submitted by the following:**

- Alexandria Landreman
- Gina Sekany

***Motion (Maurice, Funk) to grant all listed 2020-2021 annual Operator Licenses as presented, with no conditions, MC.***

## **Reports**

**Building Inspector's Report:** The Building Inspector was not present to provide his report to the Village Board.

***Motion (S. Nelson, Bartlett) to approve and file the Building Inspector's report as presented, MC.***

**Engineer's Report:** Madsen stated that he had no information to report to the Village Board.

**Yorkville Stormwater Utility District Report:** S. Nelson stated that he had no information to report to the Village Board.

**Roads/Public Works Committee Report:** Discussion focused on the trees at the intersection of 50<sup>th</sup> Road and 53<sup>rd</sup> Drive and delivery vehicles parking on the road when making deliveries to residential properties.

**Village President's Report:** D. Nelson stated that he had no information to report to the Village Board.

**Administrator/Clerk's Report:** McKinney stated that he had no information to report to the Village Board.

## **New and Unfinished Business - Discussion and possible action on the following:**

**Closed Session: 2209 South Colony Avenue (USH 45) stormwater drainage**

***No formal action was taken by the Village Board on this agenda item.***

**2209 South Colony Avenue (USH 45) stormwater drainage**

***No formal action was taken by the Village Board on this agenda item.***

## **Public Comments, Questions and Suggestions**

Geschke asked about the status of the property maintenance issues for the property located at 2848 Twin Waters Lane.

Bartlett asked for an update on the property maintenance violations for the property located at 17806 Spring Street (CTH C).

## **Adjournment**

***Motion (S. Nelson, Maurice) to adjourn, MC.*** The meeting was adjourned at 7:06 p.m. The next scheduled Village Board meeting is Monday, November 23, 2020, at 6:00 p.m.

Michael McKinney  
*Administrator/Clerk*