

## MINUTES

VILLAGE OF YORKVILLE  
SEWER AND WATER COMMISSION  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
TUESDAY, OCTOBER 20, 2020

### Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

### Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice and Aaron Alby. Leo DeBrabander was absent. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Administrator/Clerk Michael McKinney.

### Approval of Sewer Utility District Financial Reports

*Motion (Maurice, Alby) to approve the September Sewer Utility District financial reports as presented, Motion Carried (MC).*

### Approval of Water Utility District Financial Reports

*Motion (S. Nelson, Maurice) to approve the September Water Utility District financial reports as presented, MC.*

### Approval of Sewer Utility District Invoices

*Motion (S. Nelson, Alby) to approve Sewer Utility District invoices as presented in the amount of \$77,531.06, MC.*

### Approval of Water Utility District Invoices

*Motion (Alby, Maurice) to approve Water Utility District invoices as presented in the amount of \$16,852.90, MC.*

### New and Unfinished Business - Discussion and possible action on the following:

#### 2021 Sewer Utility Fund annual budget

Hanson discussed the following line items contained within the proposed 2021 Sewer Utility Fund annual budget:

- Utility employee wages

- Chemical expenditures for the wastewater treatment facility
- Wastewater treatment facility utility expenses
- Buildings and grounds maintenance expenses
- Maintenance of the wastewater treatment facility's bar screen
- Designating funds for the purchase of a new truck

***Motion (Alby, Maurice) to approve the 2021 Sewer Utility Fund annual budget as presented, MC.***

### **2021 Water Utility Fund annual budget**

Hanson discussed the following line items contained within the proposed 2021 Water Utility Fund annual budget:

- Utility employee wages
- Designating funds for the purchase of a new truck
- Implementation of a connection fee for new water utility customers

***Motion (S. Nelson, Alby) to approve the 2021 Water Utility Fund annual budget as presented, MC.***

### **Amendment #1 to the 2020 Sewer Utility Fund annual budget**

***Motion (Maurice, Alby) to approve Amendment #1 to the 2020 Sewer Utility Fund annual budget as presented, MC.***

## **Reports**

**Sewer Utility District Manager's Report** - Hanson reported to the Commission on the following:

- Ongoing utility-related issues due to the Washington Avenue (STH 20) reconstruction project
- That several manholes need to be raised due to the Washington Avenue (STH 20) reconstruction project
- That another round of whole effluent toxicity test samples were submitted last week
- That the Village's engineer has completed this year's commercial sewer user charge updates, adding that he will need to contact several customers regarding their high chloride levels found during this year's sewer manhole sampling process
- That a commercial utility customer contacted him about whether the utility would allow the customer to abandon a wastewater holding tank and connect that lateral directly to the utility, adding that the customer would need to implement a pre-treatment process before abandoning this holding tank
- That Short Elliott Hendrickson has been working on a revolving loan application for the utility
- That design of the proposed upgrades to the wastewater treatment facility may be completed in time for a December bid on the project

- That the purchase of the parcel adjacent to the wastewater treatment facility from Racine County should be completed by December
- That he was contacted by the Wisconsin Department of Natural Resources regarding a pocket sewer plant proposed for a parcel outside of the utility district's boundaries

**Water Utility District Manager's Report** - Hanson reported to the Commission on the following:

- That two hydrants were recently damaged, adding that several hydrants near the roadway will have bollards installed around them
- That Short Elliott Hendrickson has been working on a revolving loan application for the utility
- That several gate valves were damaged due to the Washington Avenue (STH 20) reconstruction project
- That he installed a new water meter for the customer located at 820 South Sylvania Avenue
- That he continues to work with Racine County on the proposed purchase of a portion of the parcel located immediately to the northwest of the existing water tower site

**Engineer's Report** - Madsen updated the Commission on progress of the construction taking place at the south end of Grandview Business Park.

**Administrator/Clerk's Report** - McKinney stated that he had no information to report to the Commission.

**Other - Comments, questions and suggestions**

No public comments, questions or suggestions were provided.

**Adjournment**

***Motion (S. Nelson, Alby) to adjourn, MC.*** The meeting was adjourned at 7:27 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, November 17, 2020, at 6:00 p.m.

Michael McKinney  
*Administrator/Clerk*