

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
WEDNESDAY, FEBRUARY 19, 2020

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:04 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice and Leo DeBrabander. Aaron Alby was absent. Also present were Sewer Utility District and Water Utility District Manager Gary Hanson, Engineer Mark Madsen and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Maurice) to approve the January 21, 2020 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Maurice, S. Nelson) to approve the January Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (S. Nelson, DeBrabander) to approve the January Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (S. Nelson, DeBrabander) to approve Sewer Utility District invoices as presented in the amount of \$29,000.57, MC.

Approval of Water Utility District Invoices

Motion (Maurice, S. Nelson) to approve Water Utility District invoices as presented in the amount of \$15,892.11, MC.

New and Unfinished Business - Discussion and possible action on the following:

Update on Sewer Service Area Amendment and authorization to schedule/notice public hearing

Motion (Maurice, DeBrabander) to authorize the scheduling and noticing of a public hearing at 5:30 p.m., on Monday, March 9, 2020, on the Sewer Utility District's proposed Sewer Service Area Amendment, MC.

Update on Facilities Plan and authorization to schedule/notice public hearing

Motion (Maurice, DeBrabander) to authorize the scheduling and noticing of a public hearing at 5:30 p.m., on Monday, March 9, 2020, on the Sewer Utility District's proposed Facilities Plan, MC.

Fee assessment for performing hydrant flow tests

Motion (S. Nelson, Maurice) to do the following:

- ***To have the Village's engineer perform hydrant flow tests once per year;***
- ***To charge \$100.00 for the release of any existing hydrant flow test data;***
- ***To charge \$200.00 for the collection and/or release of new hydrant flow test data;***
- ***To require that contractors perform new hydrant flow tests under the supervision of the Village's engineer, MC.***

Amendment #3 to the 2019 Sewer Utility Fund annual budget

No formal action was taken by the Commission on this agenda item.

Amendment #3 to the 2019 Water Utility Fund annual budget

No formal action was taken by the Commission on this agenda item.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That design work on the utility's facilities plan will begin soon
- That soil borings were collected at the wastewater treatment plant earlier this month
- That influent chloride levels are down at the wastewater treatment plant
- That a payment was made to Ozaukee County for phosphorus-related expenses
- That he went on a wastewater treatment facility automation tour and plans to tour another facility
- That he is planning to attend a wastewater conference in LaCrosse

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he has been in contact with Short Elliott Hendrickson regarding the utility's facilities planning
- That the utility may be eligible for low-interest loans or grants to fund utility improvements
- That water tower repairs are scheduled to begin in April
- That he flushed hydrants two weeks ago

Engineer's Report - Madsen reported to the Commission on the following:

- That as-built plans have been provided for the new commercial development at the south end of Grandview Business Park
- That he is reviewing plans for a proposed redevelopment of the property located at 820 South Sylvania Avenue

Administrator/Clerk's Report - McKinney stated that he had no information to report to the Commission.

Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Maurice) to adjourn, MC. The meeting was adjourned at 7:24 p.m. The next scheduled Sewer and Water Commission meeting is on Monday, March 9, 2020, at 5:30 p.m.

Michael McKinney
Administrator/Clerk