

MINUTES

VILLAGE OF YORKVILLE JOINT VILLAGE BOARD/PLAN COMMISSION AUDIO/VIDEO CONFERENCE VIA ZOOM MONDAY, MAY 11, 2020

Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. The following Plan Commission members were present: Douglas Nelson, Cory Bartlett, Barbara Geschke, Aaron Alby and Timothy DeGarmo. Also present were Fermin Gonzales representing Wills RV, Brian Depies representing Short Elliott Hendrickson, Dan Oakes, Daniel Oakes, Michael Willkomm representing Willkomm Development, Gregory Scovitch representing Grandview HW III, Christopher Prisk representing Langan, Christopher Carr representing The Sigma Group, John Simard, Josh Woller and Darren Fortney representing Short Elliott Hendrickson, Racine County Executive Jonathan Delagrave, Attorney Tim Pruitt, Engineer Mark Madsen, Administrator/Clerk Michael McKinney and approximately twenty unidentified attendees.

New and Unfinished Business - Discussion and possible action on the following:

Site plan application submitted by In Auto, Inc. (with Wills RV/Fermin Gonzales as applicant/agent) for the parcel located at 2300 North Sylvania Avenue (Parcel ID # 194-03-21-01-018-000) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a liquid propane (LP) filling station

Fermin Gonzales stated that the liquid propane tank would be placed on a concrete pad surrounded by steel bollards. He added that this filling station would only be used to fill portable propane tanks from recreational vehicles.

Motion (Geschke, Bartlett) to recommend approval of the site plan application submitted by In Auto, Inc. (with Wills RV/Fermin Gonzales as applicant/agent) for the parcel located at 2300 North Sylvania Avenue (Parcel ID # 194-03-21-01-018-000) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a liquid propane (LP) filling station, with the following conditions:

- 1. Zoning Permit. The applicant or project manager must obtain a zoning permit card from this office after paying the zoning permit fee of \$250.00. This card must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.***
- 2. Compliance. Failure to comply with the terms and conditions stated herein could result in citations being issued and/or the approval/permit being revoked.***

3. **Expiration.** *This approval will expire nine (9) months from the date of the Economic Development and Land Use Planning Committee's final approval, or the Town of Yorkville final approval, whichever is later, unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the project may not occur unless the EDLUPC and Town of Yorkville grants a written extension. Written extension requests must be submitted to the Racine County Development Services Office thirty (30) days before permit/approval expiration.*
4. **Compliance with Previous Conditions of Approval.** *All applicable conditions from previous approvals shall remain in effect, unless otherwise amended herein.*
5. **Binding Effect.** *These conditions bind and are applicable to the Property Owner, Applicant, and agents of the Property Owner (collectively referred to herein as "Applicant" or "Property Owner") with respect to the uses on the Property.*
6. **Plans.** *The proposed project shall be located, constructed, and utilized in accordance with the plans and documents received by the Racine County Development Services Office on March 6, 2020, unless otherwise amended herein.*
7. **Performance Standards.** *The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances (copy attached).*
8. **Plan Commission.** *The Village of Yorkville Plan Commission reserves the right to require the owner to appear before the Committee to address substantiated complaints involving this operation. The Village of Yorkville Plan Commission may direct the owner to implement possible corrective measures to address the complaints. The Conditional Use Permit could be subject to revocation proceedings if substantiated complaints are not addressed by corrective measures.*
9. **Access.** *The applicant must allow any Village or Racine County employee full and unlimited access to the project site at a reasonable time to investigate the project's construction 20, Zoning, Racine County Code of Ordinances (copy attached).*
10. **Operation Requirements.** *This operation shall not locate, store, discharge, or permit the discharge of any treated, untreated, or inadequately treated liquid, gas, or solid materials of such nature, quantity, obnoxiousness, toxicity, or temperature that might run off, seep, percolate, or wash or be harmful to human, animal, plant, or aquatic life. Any oil or other hazardous fluids must be stored in a designated containment area that complies with all Wisconsin Department of Natural Resources (WI-DNR) regulations.*
11. **Dust Control.** *The driveway and all parking areas must be maintained in an all-weather, dust-controlled condition.*

12. **Signs.** Any advertising sign on this property must conform to the Racine County Ordinance standards and will require a separate zoning permit(s) prior to installation.
13. **Compliance with Law.** The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state and federal regulations.
14. **Amendments to Conditional Use Permit.** No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Yorkville's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Yorkville or the Racine County Development Services office in writing. A minor change to the conditions of this permit, as deemed by the Zoning Administrator, may be made at a staff level, if authorized by the Zoning Administrator.
15. **Liability.** Racine County and the Village of Yorkville does not warrant that the plans for this project are functionally and/or structurally adequate. Racine County and the Village of Yorkville does not certify that the design is adequate for this site and Racine County and the Village of Yorkville accepts no liability through this approval.
16. **Reimburse Village Costs.** Applicant shall reimbursement to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.
17. **Agreement.** Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, IN Auto Inc, Dragan Radeta, Fermin Gonzales, their heirs, successors, and assigns are responsible for full compliance with the above conditions.
18. **Subsequent Owners.** It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.
19. **Fire Department Notification.** The applicant shall notify the Union Grove-Yorkville Fire Department of this proposed use and receive confirmation from the Union Grove-Yorkville Fire Department that they have no issues regarding this proposed use prior to the issuance of any permits for this proposed use, motion carried with all Plan Commission members voting yes.

Motion (Funk, Maurice) to accept the Plan Commission's recommendation and to approve the site plan application submitted by In Auto, Inc. (with Wills RV/Fermin Gonzales as applicant/agent) for the parcel located at 2300 North Sylvania Avenue (Parcel ID # 194-03-21-01-018-000) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a liquid propane (LP) filling station, with no additional

conditions beyond those recommended by the Plan Commission, motion carried with all Village Board members voting yes.

Land disturbing construction activity permit application submitted by Andrew Baer/MABKGPNB LLC for 19031 Spring Street (CTH C) (Parcel ID # 194-03-21-20-020-001)

Brian Depies stated that the applicant plans to have the driving surfaces of the site paved, adding that there will also be temporary stockpiles of soil on the property to the west of this site during this project.

Motion (S. Nelson, Maurice) to approve the land disturbing construction activity permit application submitted by Andrew Baer/MABKGPNB LLC for the parcel located at 19031 Spring Street (CTH C) (Parcel ID # 194-03-21-20-020-001, with no conditions, motion carried with all Village Board members voting yes.

Land disturbing construction activity permit application submitted by Dan Oakes for two vacant parcels immediately to the west of 19411 Washington Avenue (STH 20) (Parcel ID #'s 194-03-21-07-001-023 and 194-03-21-07-001-022)

Dan Oakes stated that the on-site stormwater pond's overflow and outlet structures were designed to comply with the state's most recent stormwater requirements.

Motion (Bartlett, S. Nelson) to approve the land disturbing construction activity permit application submitted by Dan Oakes for two vacant parcels immediately to the west of 19411 Washington Avenue (STH 20) (Parcel ID #'s 194-03-21-07-001-023 and 194-03-21-07-001-022), with no conditions, motion carried with all Village Board members voting yes.

Land disturbing construction activity permit application submitted by Daniel Oakes for the vacant parcel immediately to the north of 2431 Queens Brook Lane (Parcel ID # 194-03-21-02-001-100)

Daniel Oakes stated that approximately 10,000 cubic yards of fill would be brought into the site to raise the property above the proposed road elevation. He added that fill would not be brought into the area where the proposed mound system would be placed on the property. He stated that he contacted the neighboring property owners to make them aware of this project. Pruitt stated that the surety bond tied to the development agreement originally approved in 2018 for the extension of Queens Brook Lane could cover any damages to the road from this project. Oakes stated that this work should be completed by Memorial Day. The Village Board expressed concerns regarding the weight and number of the vehicles that would be hauling fill to the site as well as the impact on neighboring property owners.

Motion (Bartlett, S. Nelson) to approve the land disturbing construction activity permit application submitted by Daniel Oakes for the vacant parcel immediately to the north of 2431 Queens Brook Lane (Parcel ID # 194-03-21-02-001-100), with the following conditions:

- ***That the applicant use a drone to record the condition of the roads to be used as a route to this site within the Stonecrest Shores subdivision prior to any work beginning on this site***
- ***That the applicant provide confirmation to the Village that this project is covered by a Wisconsin Department of Natural Resources' Notice of Intent prior to any work beginning on this site***
- ***That the Village Engineer calculate an appropriate road restoration bond amount to require of the applicant prior to any work beginning on this site, motion carried with all Village Board members voting yes.***

Willkomm Development LLP request for financial relief for the parcel located at 820 South Sylvania Avenue

Michael Willkomm requested that the Village provide his development with some level of financial relief to offset the quarterly sewer charges that he pays to the Village, such as a reduction in building permit fees for his new construction project or a reduction in the amount of property taxes he will pay to the Village for that project.

Motion (S. Nelson, Maurice) to table this agenda item indefinitely, motion carried with all Village Board members voting yes.

Public Hearing - The Village Board and Plan Commission held a joint public hearing to hear public comment on a rezoning application submitted by the Village of Yorkville (with OBCO, LLC as owner) for the parcel located at 14520 Braun Road (Parcel ID # 194-03-21-25-015-000) in the M-4 (Quarrying) Zoning District to rezone this parcel from the M-4 (Quarrying) Zoning District to the A-2 (General Farming and Residential II) Zoning District to revert the property to an appropriate zoning district due to mining activities not materializing on the property after a period of at least five years

D. Nelson opened the public hearing at 7:37 p.m.

McKinney read three letters that were received in advance of the public hearing from the following, which were either in favor of or not opposed to the proposed rezoning of this parcel:

- Robert and Ellen Gehrand, 3708 Gehrand Court
- Tom Gehrand, 15228 Braun Road
- Brian O'Brien, 3050 Valcour Drive, Glenview, Illinois

With no other comments forthcoming, D. Nelson closed the public hearing at 7:44 p.m.

Plan Commission Resolution 2020-01 Recommending approval of an ordinance amending a zoning district of the zoning map adopted under Section 20-212 of the Racine County Code of Ordinances, as adopted by the Village of Yorkville under Section 55-1(a) of the Code of Ordinances of the Village of Yorkville, approving a request to rezone land from M-4 Quarrying District to A-2 General Farming and Residential District II, Parcel ID Number 194-03-21-25-015-000, Village of Yorkville, Racine County, Wisconsin, located at 14520 Braun Road, and containing 45.03 acres, more or less; OBCO, LLC., Owner; Village of Yorkville, Applicant

Motion (Bartlett, DeGarmo) to adopt Plan Commission Resolution 2020-01 as presented, motion carried with Alby abstaining and all other Plan Commission members voting yes.

Ordinance 2020-02 To amend a zoning district of the zoning map adopted under Section 20-212 of the Racine County Code of Ordinances, as adopted by the Village of Yorkville under Section 55-1(a) of the Code of Ordinances of the Village of Yorkville, approving a request to rezone land from M-4 Quarrying District to A-2 General Farming and Residential District II, Parcel ID Number 194-03-21-25-015-000, Village of Yorkville, Racine County, Wisconsin, located at 14520 Braun Road, and containing 45.03 acres, more or less; OBCO, LLC., Owner; Village of Yorkville, Applicant

Motion (Funk, Maurice) to adopt Ordinance 2020-02 as presented, motion carried with all Village Board members voting yes.

Public Hearing - The Village Board and Plan Commission held a joint public hearing to hear public comment on a conditional use application submitted by Grandview HW III, LLC (with Greg Scovitch as applicant/agent) for three vacant parcels located on Grandview Parkway (Parcel ID #'s 194-03-21-24-001-300, 194-03-21-24-001-030 and 194-03-21-13-029-017) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a ±145,418-square foot trans-shipment depot building, including two ±42,990.25-square foot loading van canopies and associated outdoor delivery vehicle storage/parking

D. Nelson opened the public hearing at 7:47 p.m.

Racine County Executive Jonathan Delagrave spoke in favor of this request, stating that this use would be a good fit for the Village and Grandview Business Park.

With no other comments forthcoming, D. Nelson closed the public hearing at 7:55 p.m.

Conditional use application submitted by Grandview HW III, LLC (with Greg Scovitch as applicant/agent) for three vacant parcels located on Grandview Parkway (Parcel ID #'s 194-03-21-24-001-300, 194-03-21-24-001-030 and 194-03-21-13-029-017) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a ±145,418-square foot trans-shipment depot building, including two ±42,990.25-square foot loading van canopies and associated outdoor delivery vehicle storage/parking

Madsen stated that only a few minor corrections to the site's stormwater plans would be necessary. Josh Woller stated that the applicant was not required to conduct a full traffic impact analysis that projects traffic volumes for twenty years since this facility's proposed traffic volumes did not require a full analysis. He noted that the existing signage and landscaping at the north intersection of Grandview Parkway and South Sylvania Avenue may need to be relocated further from that intersection to maintain safety at that intersection. Christopher Prisk stated that most of the traffic going to and from this facility would fall outside of peak traffic times. He added that most of the vehicles going to and from this facility would be employee vehicles or delivery vans, with most outgoing traffic going north or south to I-94. He noted that the average daily traffic for this facility would be approximately 1,700 site trips per day.

Christopher Carr stated that the Union Grove-Yorkville Fire Department was notified of the fire protection plans for this facility. Darren Fortney stated that the proposed traffic volume generated by this facility should not pose any emergency response issues. McKinney stated that the Village's water and sewer utility manager did not have any concerns regarding the impact of this proposed use on either utility. Gregory Scovitch stated that there would not be any on-site vehicle fueling or maintenance. John Simard stated that the delivery area for this facility would be to locations up to forty-five minutes away, adding that drivers could deliver up to 200 packages per day.

Motion (Bartlett, DeGarmo) to recommend approval of the conditional use application submitted by Grandview HW III, LLC (with Greg Scovitch as applicant/agent) for three vacant parcels located on Grandview Parkway (Parcel ID #'s 194-03-21-24-001-300, 194-03-21-24-001-030 and 194-03-21-13-029-017) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a ±145,418-square foot trans-shipment depot building, including two ±42,990.25-square foot loading van canopies and associated outdoor delivery vehicle storage/parking, with the following conditions:

1. ***Zoning Permit. The applicant must obtain a zoning permit from the Racine County Development Services Office for each industrial building after paying the zoning permit fee of \$2,000.00. Please note: The card must be displayed in a prominent location at the project site, and a copy of these conditions must be kept at the project site at all times until the project has been completed.***
2. ***Tenants. Each future tenant of the industrial building must at a minimum obtain site plan review approval from the Village of Yorkville Plan Commission prior to occupying the site. Each tenant must contact the Racine County Development Services Department at (262)-886-8440 to inquire about occupancy requirements.***
3. ***Traffic Study. Prior to issuance of the zoning permit, a traffic study deemed adequate by the Wisconsin Department of Transportation must be completed.***
4. ***Compliance. Failure to comply with the terms and conditions stated herein could result in the issuance of citation(s) and/or revocation of this permit.***
5. ***Binding Effect. These conditions bind and are applicable to the Property Owner, Applicant, and agents of the Property Owner (collectively referred to herein as "Applicant" or "Property Owner") with respect to the uses on the Property.***
6. ***Expiration. This approval will expire nine (9) months from the date of the Village of Yorkville's final approval unless substantial work has commenced following such grant. If this office determines that no substantial work has commenced, the project may not occur unless the Village of Yorkville grants a written extension. Written extension requests must be submitted to the Racine County Development Services Office thirty (30) days before permit/approval expiration.***
7. ***Plans. The proposed project shall be located, constructed, and utilized in accordance with the plans and documents received by the Racine County***

Development Services Office on March 16, 2020, unless otherwise amended herein.

8. **Permits Required for Future Buildings.** Any future buildings or additions will require prior approval and permits from the Village of Yorkville and Racine County, as agent for the Village of Yorkville.
9. **Performance Standards.** The applicant must comply with the provisions of Article VII, Division 4, Performance Standards of Chapter 20, Zoning, Racine County Code of Ordinances (copy attached).
10. **Property Requirements.** This site must be kept neat and orderly at all times, with all refuse dumpsters out of view of passersby. All disposed items must be done in an environmentally safe manner. The continued positive appearance of buildings and property is dependent upon proper maintenance attitudes and procedures. Maintenance programs must be established that include watering, maintaining, and pruning all landscape planting areas; cleaning up litter and emptying trash containers in a timely fashion; sweeping, cleaning, and repairing paved surfaces; replacing broken and vandalized parts; replacing burned out light bulbs; and cleaning, painting, and repairing windows and building facade.
11. **Operation Requirements.** The operation shall not locate, store, discharge, or permit the discharge of any treated, untreated, or inadequately treated liquid, gaseous, or solid materials of such nature, quantity, obnoxiousness, toxicity, or temperature that might run off, seep, percolate, or wash or be harmful to human, animal, plant or aquatic life. Any oil or other hazardous fluids must be stored in a designated containment area that complies with all Wisconsin Department of Natural Resources (WI-DNR) regulations.
12. **Loading Requirements.** Adequate loading areas shall be provided so that all vehicles loading, maneuvering or unloading are completely off the public ways and so that all vehicles need not back onto any public way. Reference Section 20-1087, Chapter 20, Zoning, Racine County Code of Ordinances.
13. **Exterior Lighting.** All exterior lighting must be energy efficient and must be located, oriented, and of an intensity to illuminate only the building site or lot without detrimentally affecting activity on adjacent sites or lots or traffic on streets or highways.
14. **Signs.** Any advertising sign on this property must conform to Racine County Ordinance standards and will require a separate zoning permit(s) prior to installation. Contact the Racine County Development Services Office at 262-886-8440 for further information regarding sign permits.
15. **Parking.** Parking must be provided as shown on the submitted site plan. Each automobile parking space must be a minimum of nine feet wide and 180 square feet in area, exclusive of the space required for ingress and egress. Handicapped spaces must be provided in accordance with State requirements. Aisles and

spaces must be clearly marked. The driveways serving this operation must be located according to the submitted plan. The driveways and all parking areas must be maintained in an all-weather, dust-controlled condition.

- 16. Outside Storage.** *Except for the vehicle parking area as shown on the submitted plans, outside storage is prohibited, and this property must be kept free of any accumulation of refuse or debris. Refuse bins and/or scrap material (recycle) bins must be screened from public view. This includes the Town of Yorkville's prohibition on the outside storage of aged vehicles, wrecked vehicles, or parts vehicles.*
- 17. Stormwater Requirements.** *The property owner or designated agent must contact the Village of Yorkville regarding stormwater regulations for the site. Compliance with all regulations and requirements, as determined by the Village of Yorkville is required.*
- 18. Drain Tiles.** *Do not break or damage any underground tile. If encountered, any underground agricultural tile line must be rerouted or fixed. If any underground tile is encountered that has anything but clean water flowing through it, contact Racine County Development Services at (262) 886-8440 to investigate.*
- 19. Erosion Control.** *To help prevent sediment from entering onto an abutting property, drainage way, or road ditch, prior to any earth disturbance activities, temporary diversions must be installed as directed by the Village Engineer.*
- 20. Construction.** *During construction, this site must have graveled roads, access drives, and/or parking areas of sufficient width and length to prevent sediment from being tracked onto public or private roadways. Any sediment reaching a public or private road must be removed by street cleaning (not flushing) before the end of each work day or as determined by the jurisdictional highway authority.*
- 21. Access.** *The applicant must allow any Racine County or Village employee full and unlimited access to the project site at a reasonable time to investigate the project's construction, operation, or maintenance.*
- 22. Compliance with Law.** *The applicant is responsible for obtaining all necessary federal, state, and local permits, approvals, and licenses. The applicant is required to comply with all applicable local, state and federal regulations.*
- 23. Amendments to Conditional Use Permit.** *No additions, deletions, or changes may be made to the project, site plan, or these conditions without the Village of Yorkville's prior approval. All addition, deletion, and/or change requests must be submitted to the Village of Yorkville or the Racine County Development Services office in writing. A minor change to the conditions of this permit, as deemed by the Zoning Administrator, may be made at a staff level, if authorized by the Zoning Administrator.*

- 24. Liability. Racine County and the Village of Yorkville does not warrant that the plans for this project are functionally and/or structurally adequate. Racine County and the Village of Yorkville does not certify that the design is adequate for this site and Racine County and the Village of Yorkville accepts no liability through this approval.**
- 25. Reimburse Village Costs. Applicant shall reimbursement to the Village all costs incurred by the Village for review of this conditional use including but not limited to engineering, legal and planning review that occurred prior to permit issuance and during the implementation of the plans and construction of the improvements.**
- 26. Agreement. Your accepting the conditional use approval/zoning permit and beginning the project means that you have read, understand, and agree to follow all conditions of this approval. Therefore, Grandview HW III, LLC, Greg Scovitch, their heirs, successors, and assigns are responsible for full compliance with the above conditions.**
- 27. Subsequent Owners. It is the property owner's responsibility to inform any subsequent owner or operator of these conditions.**
- 28. Signage and Landscaping Alterations. The developer shall pay for the cost of the signage and plantings that need to be removed or relocated outside of the sight triangle at the I-41/94 West Frontage Road and Grandview Parkway North intersection.**
- 29. Traffic Impact Analysis. In the event that the traffic levels related to this development exceed those set forth in the Abbreviated Traffic Impact Analysis, dated May 8, 2020 and submitted to the Plan Commission and Board on May 11, 2020, the Village Board reserves the right to require that an updated or full traffic impact analysis, in a form approved by the Village's engineers, be carried out at the developer's cost, with the developer implementing at its cost any recommendations of the updated or full traffic impact analysis.**
- 30. Union Grove-Yorkville Fire Department Review. The applicant shall submit their plans to the Union Grove-Yorkville Fire Department for their review and comment, motion carried with all Plan Commission members voting yes.**

Motion (S. Nelson, Funk) to accept the Plan Commission's recommendation and to approve the conditional use application submitted by Grandview HW III, LLC (with Greg Scovitch as applicant/agent) for three vacant parcels located on Grandview Parkway (Parcel ID #'s 194-03-21-24-001-300, 194-03-21-24-001-030 and 194-03-21-13-029-017) in the M-3 (Heavy Industrial) Zoning District to allow for the construction and use of a ±145,418-square foot trans-shipment depot building, including two ±42,990.25-square foot loading van canopies and associated outdoor delivery vehicle storage/parking, with no additional conditions beyond those recommended by the Plan Commission, motion carried with all Village Board members voting yes.

Request submitted by Steven and Dana Wright (with Kevin Jones Builders LLC as applicant/agent) for shoreland contract approval for the property located at 2333 Thoreau Court (Parcel ID # 194-03-21-05-010-124) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single family residence with an attached garage, full basement and covered open porch within the shoreland jurisdiction of an un-named pond

Motion (S. Nelson, Maurice) to approve the shoreland contract submitted by Steven and Dana Wright (with Kevin Jones Builders LLC as applicant/agent) for shoreland contract approval for the property located at 2333 Thoreau Court (Parcel ID # 194-03-21-05-010-124) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single family residence with an attached garage, full basement and covered open porch within the shoreland jurisdiction of an un-named pond, with the following conditions:

- That the applicant has silt fence or a straw “waddle” placed around the disturbed area to prevent any erosion reaching what appears to be a nearby wetland.***
- Install silt fencing along the limits of disturbance to contain sediment runoff***
- Install a gravel access drive, 10’ wide by 50’ long, with a minimum of 6” depth of gravel that is 2” to 3” in diameter***
- Install a minimum 15”-diameter culvert with endwalls in the ditch line under the gravel access drive, with the size of the culvert to be verified by the Village’s building inspector***
- Install additional erosion control measures to protect the Thoreau Court culvert***
- Establish finished yard grade elevations per the submitted plans, motion carried with all Village Board members voting yes.***

Resolution 2020-08 Addressing the emergency declaration pertaining to the COVID-19 pandemic, ratifying all actions taken thereunder including the adoption of the Families First Compliance Policies

Motion (S. Nelson, Bartlett) to adopt Resolution 2020-08 as presented, motion carried with all Village Board members voting yes.

Resolution 2020-09 Authorizing the purchase of a fire truck for the Union Grove-Yorkville Fire Department

Motion (Maurice, S. Nelson) to adopt Resolution 2020-09 as presented, motion carried with all Village Board members voting yes.

Resolution 2020-10 Designating and appointing committee members and officials to various positions in Village of Yorkville government

Motion (Funk, S. Nelson) to adopt Resolution 2020-10 as presented, motion carried with all Village Board members voting yes.

Wisconsin Department of Natural Resources recycling grant program responsible unit representative authorizing resolution

Motion (Maurice, Bartlett) to adopt the Wisconsin Department of Natural Resources recycling grant program authorizing resolution appointing the Administrator/Clerk as the Village's responsible unit representative, motion carried with all Village Board members voting yes.

Personnel manual updates

Discussion focused on proposed updates to the Village's personnel manual as it relates to policies for wages and payroll, health insurance, and vacation time.

Motion (Maurice, Funk) to approve the proposed policy changes to the Village's personnel manual regarding wages and payroll and vacation time and to make no changes to the Village's existing personnel manual policy regarding health insurance, motion carried with all Village Board members voting yes.

2020 road maintenance projects

Funk discussed several quotes totaling \$49,500.00 that were provided by Crack Filling Service for Village road crack filling, including the following:

- Ives Grove Road - \$7,500.00
- Kingston Way, Princeton Avenue and Queens Brook Lane - \$10,000.00
- Two Mile Road - \$15,000.00
- 63rd Drive - \$2,500.00
- Old Yorkville Road - \$12,000.00
- 69th Drive - \$2,500.00

Motion (S. Nelson, Funk) to authorize the Roads/Public Works Committee to approve which crack filling projects to have completed in 2020, motion carried with all Village Board members voting yes.

Adjournment

Motion (S. Nelson, Bartlett) to adjourn, motion carried with all Village Board members voting yes. The meeting was adjourned at 9:21 p.m. The next scheduled Village Board meeting is Thursday, May 28, 2020, at 6:00 p.m.

Michael McKinney
Administrator/Clerk