

MINUTES

VILLAGE OF YORKVILLE
VILLAGE BOARD
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
MONDAY, JANUARY 27, 2020

Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Village Board members were present: Douglas Nelson, Daniel Maurice, Steve Nelson and Cory Bartlett. Robert Funk was absent. Also present were Eric Worden, Kyle Sunday, John Schmidbauer representing Kueny Architects, Steven Jenkins, Andrew Shaw representing Shaw Law Offices, Code Enforcement Officer Terrence O'Brien, Attorney Tyler Helsel and Administrator/Clerk Michael McKinney.

Approval of Minutes

Motion (S. Nelson, Bartlett) to approve the January 13, 2020 joint Village Board/Plan Commission meeting minutes as presented, Motion Carried (MC).

Approval of Village Invoices

Motion (Bartlett, Maurice) to approve payment of Village invoices as presented in the amount of \$94,468.08, MC.

Approval of Stormwater Invoices

McKinney stated that no Stormwater invoices were presented for payment.

No formal action was taken by the Village Board on this agenda item.

New and Unfinished Business - Discussion and possible action on the following:

Village Deputy Clerk-Treasurer appointment

McKinney introduced Eric Worden to the Village Board, stating that his recommendation is to appoint Worden as the Village Deputy Clerk-Treasurer, with a scheduled starting date of February 3, 2020, and a starting wage of \$20.00 per hour.

Motion (Bartlett, S. Nelson) to accept the Administrator/Clerk's recommendation and to appoint Eric Worden as the Village Deputy Clerk-Treasurer, with a scheduled starting date of February 3, 2020, and a starting wage of \$20.00 per hour, MC.

14314 58th Road semi-trailer storage

Kyle Sondag stated that six trailers have been removed from the property, adding that the remaining trailers would be removed from the property by the time occupancy is granted for the building proposed to be built there. He noted that plans are to have construction begin on this new building this spring. S. Nelson stated that he would not consider approving the conditional use application for this property until all trailers are removed. Sondag stated that some trailers would be brought back to the property once construction of this new building began, since they contain building materials for this proposed project. Maurice stated that the open storage of building materials is also a violation of the existing conditional use permit for the property. O'Brien recommended that Sondag contact a local trailer storage facility to have the trailers stored there temporarily to resolve the trailer storage violation. Sondag stated that two of the trailers may not be movable due to their fifth wheels being damaged. Helsel recommended that Sondag establish a plan for the disposition of the trailers that could not be moved and provide the Village with an inventory of what is being kept in those trailers.

No formal action was taken by the Village Board on this agenda item.

17806 Spring Street (CTH C) property maintenance

Andrew Shaw appeared before the Village Board on behalf of his client to request that the Village Board allow his client to have until the end of 2020 to bring this property into compliance. Helsel stated that there is a site visit scheduled on this property on February 13. Shaw stated that he would like to appear back before the Village Board after this site visit.

No formal action was taken by the Village Board on this agenda item.

Approval of a pre-application agreement for site plan, rezoning, conditional use, land use plan amendment, variance and/or miscellaneous applications or requests with Hillwood Enterprises, LP

McKinney stated that this agreement was first signed by Hillwood Enterprises on February 12, 2019, prior to a resolution adopted by the Village Board allowing the Village President and Clerk-Treasurer to sign those agreements on behalf of the Village.

Motion (S. Nelson, Bartlett) to approve the pre-application agreement for site plan, rezoning, conditional use, land use plan amendment, variance and/or miscellaneous applications or requests with Hillwood Enterprises, LP, and to memorialize the effective date of said agreement to February 12, 2019, MC.

Glassen Technology Services office computer purchase quote

McKinney stated that this quote is for the purchase of a computer for the Deputy Clerk-Treasurer.

Motion (S. Nelson, Maurice) to approve the quote submitted by Glassen Technology Services as presented in the amount of \$1,829.77 for the purchase of an office computer, MC.

Holding tank agreement signatory change

McKinney stated that the Village President currently signs these requests on behalf of the Village. He noted that he could begin to sign requests on behalf of the Village upon confirming that the Village President and Building Inspector have no issues with them.

Motion (Maurice, S. Nelson) to authorize the Administrator/Clerk to sign holding tank agreements on behalf of the Village, MC.

Right-of-way work request signatory change

McKinney stated that the Village President currently signs these requests on behalf of the Village. He noted that he could begin to sign requests on behalf of the Village upon confirming that the Village President and, where necessary, the Village Engineer, have no issues with them. He stated that permit applications for any work requiring the opening of a Village road would still be presented to the Village Board for their approval.

Motion (Bartlett, S. Nelson) to authorize the Administrator/Clerk to sign right-of-way utility work requests on behalf of the Village, MC.

2019-2020 annual Operator License application submitted by Tara Costa

Motion (S. Nelson, Maurice) to grant a 2019-2020 annual Operator License to Tara Costa, with no conditions, MC.

Reports

Code Enforcement Officer's Report: O'Brien reported to the Village Board on issues related to the following properties:

- 17230 Old Yorkville Road
- 13826 Braun Road
- 17806 Spring Street (CTH C)

Engineer's Report: The Engineer was not present to provide a report to the Village Board. McKinney stated that the Engineer reported the following to him:

- That he completed an affidavit for a small claim that the Village is currently involved with
- That he and the Village's attorney are working on easements for water and stormwater facilities in Grandview Business Park

Yorkville Stormwater Utility District Report: S. Nelson stated that he had no information to report to the Village Board.

Roads/Public Works Committee Report: Maurice stated that the Racine County Public Works Department has been keeping up with plowing and salting during the recent snow events.

Discussion also focused on the streetlight that was removed from the intersection of 58th Road and South Sylvania Avenue. McKinney stated that he would draft a letter to the Wisconsin Department of Transportation requesting that this streetlight be put back up again.

Treasurer's Report: The Treasurer submitted a written report to the Village Board.

Administrator/Clerk's Report: McKinney reported to the Village Board on the following:

- That a public hearing is scheduled for the February 10 joint Village Board/Plan Commission meeting regarding a partial recodification of the Village's ordinances
- That a site plan application for the parcel located at 2334 North Sylvania Avenue will appear on the February 10 joint Village Board/Plan Commission meeting agenda
- That this year's planned repaving of 67th Drive between 52nd Road and Spring Street (CTH C) has been bid out with a February 20 bid opening
- That a comprehensive plan open house will be scheduled in late March or early April
- That a raze permit application has been received for the former motel located at 14017 Durand Avenue (STH 11)
- That the Wisconsin Department of Natural Resources has approved a Notice of Intent for the stormwater plans for the property located at 18324 Durand Avenue (STH 11)
- That the Village Engineer's office has completed their review of the stormwater plans for a new hotel planned for South Sylvania Avenue
- That an article recently appeared in the Racine Journal Times regarding high home sale prices in Yorkville

Public Comments, Questions and Suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (S. Nelson, Maurice) to adjourn, MC. The meeting was adjourned at 7:27 p.m. The next scheduled Village Board meeting is Monday, February 10, 2020, at 6:00 p.m.

Michael McKinney
Administrator/Clerk