

## MINUTES

VILLAGE OF YORKVILLE  
VILLAGE BOARD  
VILLAGE BOARD ROOM  
UNION GROVE MUNICIPAL CENTER  
MONDAY, DECEMBER 23, 2019

### Call to Order

Village Board President Douglas Nelson called the meeting to order at 6:00 p.m.

### Roll Call

The following Village Board members were present: Douglas Nelson, Robert Funk, Daniel Maurice, Steve Nelson and Cory Bartlett. Also present were Code Enforcement Officer Terrence O'Brien and Clerk-Treasurer Michael McKinney.

### Approval of Village Invoices

*Motion (Funk, Maurice) to approve payment of Village invoices as presented in the amount of \$23,802.46, Motion Carried (MC).*

### Approval of Stormwater Invoices

*Motion (S. Nelson, Funk) to approve payment of Stormwater invoices as presented in the amount of \$2,442.18, MC.*

### New and Unfinished Business - Discussion and possible action on the following:

Request submitted by Nikolaus and Tricia Sendelbach (with Joseph Scott Homes as applicant/agent) for shoreland contract approval for the property located at 2338 Thoreau Court (Parcel ID # 194-03-21-05-010-118) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single family residence with an attached garage and a full basement within the shoreland jurisdiction of an un-named pond

*Motion (Maurice, Bartlett) to approve the shoreland contract submitted by Nikolaus and Tricia Sendelbach (with Joseph Scott Homes as applicant/agent) for shoreland contract approval for the property located at 2338 Thoreau Court (Parcel ID # 194-03-21-05-010-118) in the C-2 (Upland Resource Conservation) Zoning District to permit construction of a single family residence with an attached garage and a full basement within the shoreland jurisdiction of an un-named pond, with the following conditions:*

- *Install silt fencing along the limits of disturbance to contain sediment runoff*
- *Install a gravel access drive, 10' wide by 50' long, with a minimum of 6" depth of gravel that is 2" to 3" in diameter*

- ***Install a minimum 15"-diameter culvert with endwalls in the ditch line under the gravel access drive, with the size of the culvert to be verified by the Village's building inspector***
- ***Establish finished yard grade elevations per the submitted plans***
- ***Install additional erosion control measures to protect the Thoreau Court culvert, MC.***

**Resolution 2019-16 Amending the Village of Yorkville's 2019 General Fund, Sewer Utility Fund and Water Utility Fund annual budgets and 2020 Water Utility Fund annual budget**

***Motion (S. Nelson, Funk) to adopt Resolution 2019-16 as presented, MC.***

**Resolution 2019-17 Appointing 2020-2021 Election Inspectors**

***Motion (Maurice, Bartlett) to adopt Resolution 2019-17 as presented, MC.***

**2019-2020 Gaming Machine License application submitted by National Entertainment Network, LLC for Citgo Auto Truck Plaza, 611 South Sylvania Avenue**

***Motion (Funk, Bartlett) to grant a 2019-2020 annual Gaming Machine License to National Entertainment Network, LLC for Citgo Auto Truck Plaza, 611 South Sylvania Avenue, with no conditions, MC.***

**Payroll processing policy**

***Motion (Bartlett, Funk) to adopt the payroll processing policy as presented, effective January 1, 2020, MC.***

**Overpayment refund policy**

McKinney discussed a proposed policy for issuing small refunds for property tax overpayments. The Village Board requested that McKinney draft a policy for their consideration.

***No formal action was taken by the Village Board on this agenda item.***

**Reports**

**Code Enforcement Officer's Report:** O'Brien reported to the Village Board on issues related to the following properties:

- 18100 65<sup>th</sup> Court
- 2611 65<sup>th</sup> Drive

Maurice asked for updates on the following properties:

- 20017 Washington Avenue (STH 20)

- 15516 Ives Grove Road
- 18108 Spring Street (CTH C)

**Engineer's Report:** The Engineer was not present to provide a report to the Village Board.

**Yorkville Stormwater Utility District Report:** S. Nelson stated that he had no information to report to the Village Board.

**Roads/Public Works Committee Report:** Funk requested that the next Village Board meeting agenda include an item regarding drainage affecting the property located at 1802 10th Avenue.

**Clerk's Report:** McKinney reported to the Village Board on the following:

- That a conditional use application for the parcel located at 14314 58<sup>th</sup> Road will appear on the January 13 joint Village Board/Plan Commission meeting agenda
- That the Village Engineer's office is reviewing stormwater plans submitted for the property located at 18324 Durand Avenue (STH 11)

### **Public Comments, Questions and Suggestions**

No public comments, questions or suggestions were provided.

### **New and Unfinished Business - Discussion and possible action on the following:**

#### **Closed Session: Code Enforcement Officer position**

*No formal action was taken by the Village Board on this agenda item.*

#### **Code Enforcement Officer position**

*No formal action was taken by the Village Board on this agenda item.*

### **Adjournment**

**Motion (Maurice, S. Nelson) to adjourn, MC.** The meeting was adjourned at 7:01 p.m. The next scheduled Village Board meeting is Monday, January 13, 2020, at 6:00 p.m.

Michael McKinney  
Clerk-Treasurer