

MINUTES

VILLAGE OF YORKVILLE
SEWER AND WATER COMMISSION
VILLAGE BOARD ROOM
UNION GROVE MUNICIPAL CENTER
TUESDAY, DECEMBER 17, 2019

Call to Order

Sewer and Water Commission President Douglas Nelson called the meeting to order at 6:00 p.m.

Roll Call

The following Sewer and Water Commission members were present: Douglas Nelson, Steve Nelson, Daniel Maurice and Aaron Alby. Leo DeBrabander was absent. Also present were Eric Davenport representing Short Elliott Hendrickson, Sewer Utility District and Water Utility District Manager Gary Hanson and Clerk-Treasurer Michael McKinney.

Approval of Minutes

Motion (Alby, Maurice) to approve the November 19, 2019 Sewer and Water Commission meeting minutes as presented, Motion Carried (MC).

Approval of Sewer Utility District Financial Reports

Motion (Maurice, Alby) to approve the November Sewer Utility District financial reports as presented, MC.

Approval of Water Utility District Financial Reports

Motion (Alby, S. Nelson) to approve the November Water Utility District financial reports as presented, MC.

Approval of Sewer Utility District Invoices

Motion (Alby, S. Nelson) to approve Sewer Utility District invoices as presented in the amount of \$39,622.02, MC.

Approval of Water Utility District Invoices

Motion (S. Nelson, Maurice) to approve Water Utility District invoices as presented in the amount of \$17,703.66, MC.

New and Unfinished Business - Discussion and possible action on the following:

Short Elliott Hendrickson Well #2 design proposal

Davenport stated that this proposal includes a twenty-year water needs analysis. Hanson stated that the Wisconsin Public Service Commission and the Wisconsin Department of Natural Resources would prefer that the Well #2 project be completed as if it would also serve a residential customer base. He noted that Well #2 would be online in time for the necessary rehabilitation of existing Well #1. He stated that this proposal does not include construction-related costs.

Motion (S. Nelson, Maurice) to approve the Short Elliott Hendrickson Well #2 design proposal as presented, MC.

Sewer and water utility district boundary amendment request submitted by David and Joseph Borzynski for the parcel located at 2200 South Sylvania Avenue (Parcel ID # 194-03-21-24-002-000)

Hanson stated that this request would also require Southeastern Wisconsin Regional Planning Commission and Wisconsin Department of Natural Resources approval, adding that this request can be made independently of the sewer utility's proposal to amend the sanitary sewer service area boundary.

Motion (S. Nelson, Alby) to approve the sewer and water utility district boundary amendment request submitted by David and Joseph Borzynski for the parcel located at 2200 South Sylvania Avenue (Parcel ID # 194-03-21-24-002-000), MC.

Wisconsin Department of Transportation Washington Avenue (STH 20) improvement project temporary construction easement

McKinney stated that the area included in this easement is in the Village of Mount Pleasant.

No formal action was taken by the Commission on this agenda item.

Wisconsin Department of Transportation Washington Avenue (STH 20) improvement project statement of non-reimbursement by utility

No formal action was taken by the Commission on this agenda item.

Amendment #2 to the 2019 Sewer Utility Fund annual budget

Motion (S. Nelson, Alby) to approve Amendment #2 to the 2019 Sewer Utility Fund annual budget as presented, MC.

Amendment #2 to the 2019 Water Utility Fund annual budget

Motion (Maurice, S. Nelson) to approve Amendment #2 to the 2019 Water Utility Fund annual budget as presented, MC.

Amendment #1 to the 2020 Water Utility Fund annual budget

Motion (Alby, Maurice) to approve Amendment #1 to the 2020 Water Utility Fund annual budget as presented, MC.

Reports

Sewer Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he sent a letter to the Southeastern Wisconsin Regional Planning Commission regarding the utility's proposed sanitary sewer service area boundary amendment
- That he would like to incorporate as much automation as possible at the upgraded wastewater treatment facility, adding that the Commission will also need to consider staffing needs at the upgraded facility

Water Utility District Manager's Report - Hanson reported to the Commission on the following:

- That he will participate in a conference call later this week to discuss issues related to proposed Well #2
- That the utility will not be eligible for a Wisconsin Safe Drinking Water Loan unless it commits to improvements that will allow it to serve residential customers
- That he will be reading water meters this week
- That he will be flushing hydrants this weekend
- That a valve box is currently being repaired

Engineer's Report - The Engineer was not present to provide a report to the Commission.

Clerk's Report - McKinney reported to the Commission on the following:

- That quarterly sewer and water utility bills will be mailed at the end of the month
- That he and D. Nelson attended a meeting last week regarding the proposed development of the parcels located at 3400 South Sylvania Avenue and 14017 Durand Avenue (STH 11)

Other - Comments, questions and suggestions

No public comments, questions or suggestions were provided.

Adjournment

Motion (Maurice, Alby) to adjourn, MC. The meeting was adjourned at 7:11 p.m. The next scheduled Sewer and Water Commission meeting is on Tuesday, January 21, 2020, at 6:00 p.m.

Michael McKinney
Clerk-Treasurer